



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

1

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2022/2023]	
End of validity	[2022/2023]	

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
Technical University of Liberec	CZ LIBEREC01	Erasmus Coordinator: Viera Huličková Studentská 2, 461 17 Liberec Czech Republic. erasmus@tul.cz Faculty Coordinator: Simona Kuncová simona.kuncova@tul.cz +420 48 535 3624	http://www.tul.cz/en

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Kazimierz Pułaski University of Technology and Humanities in Radom	PL RADOM01	Erasmus+ Coordinator: (Kazimierz Pułaski University of Technology and Humanities in Radom) Agnieszka Dąbrowska Head of International Office a.dabrowska@uthrad.pl tel: +48 48 361 70 74 fax: +48 48 361 70 55 Faculty Coordinator: (Faculty of Transport, Electrical Engineering and Computer Science) Daniel Pietruszczak, Ph.D., Eng. d.pietruszczak@uthrad.pl	www.uniwersytetradom.pl www.wteii.uniwersytetradom.pl *
---	-------------------	---	--

B. Mobility numbers³ per academic year

The agreement is signed only for one academic year: 2021/2022

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods			
					Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of days]	Student Mobility for Traineeships (optional) [total number of students]	Student Mobility for Traineeships (optional) * [total number of months]
CZ LIBEREC01	PL RADOM01			-	-	-	-	-
PL RADOM01	CZ LIBEREC01			-	-	-	-	-

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
CZ LIBEREC01	PL RADOM01	0788	Inter-disciplinary Programmes	3x5 days	15 days	3x5 days	15 days
PL RADOM01	CZ LIBEREC01	0788	Inter-disciplinary Programmes	3x5 days	15 days	3x5 days	15 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ LIBEREC01	PL RADOM01	English	Czech	B1	B2
PL RADOM01	CZ LIBEREC01	English	Polish	B1	B2

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
CZ LIBEREC01	30 th June (30 th May if the student needs a Visa)	30 th November (30 th October if the student needs a Visa)
PL RADOM01	30 th June (30 th May if the student needs a Visa)	30 th November (30 th October if the student needs a Visa)

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
CZ LIBEREC01	https://www.tul.cz/en/erasmus-2/incoming-students/	https://www.tul.cz/en/erasmus-2/incoming-students/
PL RADOM01	dwz@uthrad.pl	dwz@uthrad.pl

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ LIBEREC01	https://www.tul.cz/en/erasmus-2/incoming-students/	https://www.tul.cz/en/erasmus-2/incoming-students
PL RADOM01	https://dwz.uniwersytetradom.pl/erasmus/	https://dwz.uniwersytetradom.pl/erasmus/

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
CZ LIBEREC01			List of ECTS Coordinators and Course Catalogue: http://www.tul.cz/en/erasmus/incoming-international-students/course-catalogue https://www.tul.cz/en/erasmus-2/
PL RADOM01			https://dwz.uniwersytetradom.pl/wp-content/uploads/sites/15/2021/03/ECTS-Course-Catalogue.pdf

The receiving institution will send its decision within [x] weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
CZ LIBEREC01	special needs		erasmus@tul.cz	The facilities of the university are accessible for handicapped persons. There is also a centre for guidance and support: http://apc.tul.cz/
PL RADOM01	special needs		dwz@uthrad.pl	The facilities of the university are accessible for handicapped persons. There is also a centre for guidance and support: https://student.uniwersytetradom.pl/

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ LIBEREC01	erasmus@tul.cz	Accommodation is booked at Harcov Residence Halls by TU Liberec Erasmus Office upon acceptance of the student. There is no need to send a special application form or to register. To inform about the time of arrival: us.koleje@tul.cz
PL RADOM01	dwz@uthrad.pl	https://student.uniwersytetradom.pl/domy-studenckie/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ LIBEREC01	erasmus@tul.cz	<p>Participants will be provided with all the necessary documents for the visa process by the TUL Erasmus+ office erasmus@tul.cz. Acceptance letters in Czech and English will be sent to the International Office of the students' home university together with the signed Learning Agreement, as well as the accommodation contract called „Smlouva o smlouvě budoucí“. These documents state the dates of the beginning and the end of the semester according to the TUL academic calendar, or the beginning and the end dates of the traineeship.</p> <p>https://www.tul.cz/en/erasmus-2/incoming-students/</p> <p>http://www.mvcr.cz/mvcren/article/a-visa-for-a-stay-of-over-90-days-long-term.aspx</p>
PL RADOM01	dwz@uthrad.pl	https://dwz.uniwersytetradom.pl/erasmus/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ LIBEREC01		We accept EU health insurance card, students with non-EU nationality should show their insurance contract at arrival. https://www.tul.cz/en/erasmus-2/incoming-students/ https://cizinci.pvzp.cz/Controllers/FormSteps/ WebHiffPvzpEn_Step1.php?pid=20577935
PL RADOM01		Information provided on the website: https://dwz.uniwersytetradom.pl/erasmus/

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
CZ LIBEREC01	Academic calendar		Winter Semester: Beginning of OCTOBER – Mid FEBRUARY Summer Semester: Mid FEBRUARY – End of JUNE https://www.tul.cz/en/erasmus-2/incoming-students/
PL RADOM01	Academic calendar		Winter Semester: Beginning of OCTOBER – Mid FEBRUARY Summer Semester: Mid FEBRUARY – End of JUNE

A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI.

CZ LIBEREC01: *Transcript of Records* will be issued by the respective Faculty at TU Liberec before the departure of the student.

PL RADOM01:

Transcript of Records will be issued by the respective Faculty at Kazimierz Pułaski University of Technology and Humanities in Radom before the departure of the student.

Grading system:

CZ LIBEREC01:

TUL uses the **ECTS credit system**.

The symbols of **course unit duration**: (**Y**) 1 full year academic year and (**S**) 1 semester.

In addition to ECTS, TUL uses the **local numeral grade** system as following:

(**1**) Excellent, (**1-**) Excellent Minus, (**2**) Very Good, (**2-**) Very Good Minus, (**3**) Good and (**4**) Fail.
(**R**) Satisfactory Completion of Course – No Grade.

PL RADOM01:

Duration of Course unit:

Y = 1 full academic year

1S = 1 semester

2S = 2 semesters

Description of the institutional grading system:

- 5 Excellent-outstanding performance with only minor errors
- 4,5 Very good-above the average standard but with some errors
- 4 Good-generally sound work with a number of notable errors
- 3,5 Satisfactory-fair but with significant shortcomings
- 3 Sufficient-performance meets the minimum criteria
- 2 Fail-considerable further work is required

ECTS grading scale:

ECTS Grade	% of successful students normally achieving the grade	Definition
A 5,0	10	Excellent-outstanding performance with only minor errors
B 4,5	25	Very good-above the average standard but with some errors
C 4,0	30	Good-generally sound work with a number of notable errors
D 3,5	25	Satisfactory-fair but with significant shortcomings
E 3,0	10	Sufficient-performance meets the minimum criteria
FX 2,0	-	Fall-considerable further work is required
F 2,0	-	Fall-considerable further work is required

ECTS credits:

1 full academic year = 60 credits

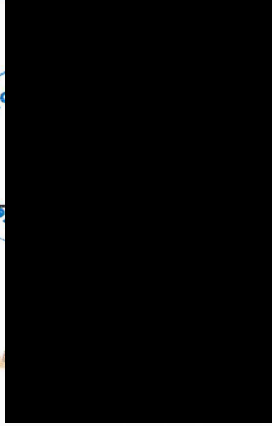
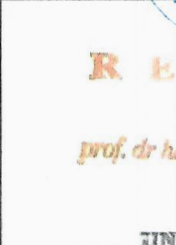
1 semester = 30 credits

Termination of the agreement

In the event of unilateral termination to discontinue the exchanges, notified to the other party by 1 September 20XX, will take effect on 1 September 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
CZ LIBEREC01	Mgr. Zuzana Veselá Head of the International Office	11.7.2022	
PL RADOM01	prof. dr hab. Sławomir Bukowski Rector of the Kazimierz Pułaski University of Technology and Humanities in Radom		

UNIWERSYTET
TECHNOLOGICZNO-HUMANISTYCZNY
Im. Kazimierza Pułaskiego w Radomiu
26-600 Radom, ul. Malczewskiego 29
tel. centr. 48/ 361-70-00
-15-

⁵ Scanned signatures are accepted

