

Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1 Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme ¹

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including <u>automatic recognition</u> of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the <u>European Credit Transfer and Accumulation System</u>. The institutions agree on exchanging their mobility related data in line with the technical standards of the <u>European Student Card Initiative</u>.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through <u>EGRACONS</u> according to the descriptions in the <u>ECTS users' guide</u>. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Validity period of the agreement

Time frame	Academic Year*	Call Year*
Start of validity	[2022/2023]	[2022]
End of validity	[2022/2023]	[2022]

A. Information about the higher education institutions

Name of the institution	Erasmus code	Contact details ²	Websites
(and department, where relevant)		(email, phone)	(General/Faculties/ Course catalogue)
Universität des Saarlandes	D SAARBRU01	Erasmus Institutional Coordinator: Ms. Fabienne Adolphe (Ehm. Saunier) Universität des Saarlandes International Office Postfach 151150 D- 66041 Saarbrücken Tel.: 0049 681 /302 71107	www.uni-saarland.de/io Course catalogue: https://www.lsf.uni-saarland.de

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Hast bas	rogramma urlunal Agleentel tion il cultication student	Fax: 0049 681 /302 71101 Email: f.saunier@io.uni- saarland.de Departmental Coordinator Social- Scientific European Studies: dr Ines Funk Tel.: +49 681 302-64201 Fax: +49 681 302-64206 ines.funk@uni-saarland.de	\$ source
Technical University of Liberec Faculty of Science, Humanities and Education	CZ LIBEREC01	Erasmus Coordinator: Viera Huličková Studentská 2, 461 17 Liberec Czech Republic. erasmus@tul.cz Faculty Coordinator:	http://www.tul.cz/en
		Daniela Bímová daniela.bimova@tul.cz +420 48 535 2808	of a minimum behavior

B. Mobility numbers³ per academic year

FROM	ТО	Subject area	Subject area name	Study cycle	Nı	umber of stud	ent mobility pe	riods
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	code (optiona I)* [ISCED]	(optional)*		Student Mobility for Studies [total number of student s]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional) * [total number of students]	Student Mobility for Traineeships (optional) * [total number of months]
D SAARBRU01	CZ LIBEREC01	0532	Geography	1 st , 2 nd & 3 rd	3 students	6 months each [18 Months in total]		
CZ LIBEREC01	D SAARBRU0 1	0532	Geography	1 st , 2 nd & 3 rd	3 students	6 months each [18 Months in total]		

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf)

$\hfill \square$ Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM	ТО	Subject area	Subject		Number of staff	mobility periods	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	code (option al)* [ISCED]	area name (optional) *	Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
D SAARBRU01	CZ LIBEREC01	0532	Geography	2x5 days	10 days	2x5 days	10 days
CZ LIBEREC01	D SAARBRU0 1	0532	Geography	2x5 days	10 days	2x5 days	10 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject	Language of instruc-	Language of	Recommended language of instru	ction level ⁴
[Erasmus code]	area	tion 1	instruc- tion 2	Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D SAARBRU01	CZ LIBEREC01	English		B1	B2
CZ LIBEREC01	D SAARBRU01	English		B1	B2

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
CZ LIBEREC01	30 th June (30 th May if the student needs a Visa)	30 th November (30 th October if the student needs a Visa)
D SAARBRU01	Nomination: June 15	Nomination: December 15

<u>Applications</u> from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]	
CZ LIBEREC01	https://www.tul.cz/en/erasmus- 2/incoming-students/	https://www.tul.cz/en/erasmus- 2/incoming-students/	
D SAARBRU01	Application: June 30	Application: December 30	

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information	
D SAARBRU01	erasmus@io.uni-saarland.de	https://www.uni- saarland.de/global/welcome-center.htmll	
CZ LIBEREC01	https://www.tul.cz/en/erasmus- 2/incoming-students/	https://www.tul.cz/en/erasmus-2/incoming- students	

E. Additional requirements

Receiving institution [Erasmus code]	Requireme nt	Details	Website for information (if applicable)
CZ LIBEREC01			List of ECTS Coordinators and Course Catalogue: http://www.tul.cz/en/erasmus/incoming-international- students/course-catalogue https://www.tul.cz/en/erasmus-2/
D SAARBRU01			

The receiving institution will send its decision within [x] weeks, and no later than 5 weeks.

D SAARBRU01:

The **Transcript of Records** is normally issued within one month after the students' check out; delay in the release of the Transcript of Records may depend on an incorrect recording. It is not possible to certify, in the Transcript of Records, examinations not passed or simple attendance at courses without taking the relative examination

CZ LIBEREC01:

Transcript of Records will be issued by the respective Faculty at TU Liberec before the departure of the student.

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructur e (optional)	Contact details (email, phone)	Website for information
D SAARBRU01	Support for students with disabilities and chronic illnesses by providing advice, information and concrete help in problem situations, opinions on applications for compensation for disadvantages		ksb@uni-saarland.de Tel.: +49 681 302- 5025	https://www.uni- saarland.de/en/studies /ksb.html
CZ LIBEREC01	special needs		erasmus@tul.cz	The facilities of the university are accessible for handicapped persons. There is also a centre for guidance and support: http://apc.tul.cz/

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D SAARBRU01	erasmus@io.uni-saarland.de	www.uni-saarland.de/accommodation
CZ LIBEREC01	erasmus@tul.cz	Accommodation is booked at Harcov Residence Halls by TU Liberec Erasmus Office upon acceptance of the student. There is no need to send a special application form or to register. To inform about the time of arrival: us.koleje@tul.cz

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing

mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D SAARBRU01	erasmus@io.uni-saarland.de	https://www.uni-saarland.de/global/welcome-center.htmll
CZ LIBEREC01	erasmus@tul.cz	Participants will be provided with all the necessary documents for the visa process by the TUL Erasmus+ office erasmus@tul.cz . Acceptance letters in Czech and English will be sent to the International Office of the students' home university together with the signed Learning Agreement, as well as the accommodation contract called "Smlouva o smlouvě budoucí". These documents state the dates of the beginning and the end of the semester according to the TUL academic calendar, or the beginning and the end dates of the traineeship. https://www.tul.cz/en/erasmus-2/incoming-students/ http://www.mvcr.cz/mvcren/article/a-visa-for-a-stay-of-over-90-days-long-term.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D SAARBRU0 1	erasmus@io.un i-saarland.de	https://www.uni-saarland.de/global/welcome-center.htmll
CZ LIBEREC01		We accept EU health insurance card, students with non-EU nationality should show their insurance contract at arrival. https://www.tul.cz/en/erasmus-2/incoming-students/ https://cizinci.pvzp.cz/Controllers/FormSteps/ WebHiffPvzpEn Step1.php?pid=205 77935

4. Additional information

Receiving Information on institution recognition [Erasmus process / other code] useful information:	Contact details (email, phone)	Website for information
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CZ LIBEREC01	Academic EREC01 calendar		Winter Semester: Beginning of OCTOBER – Mid FEBRUARY Summer Semester: Mid FEBRUARY – End of JUNE https://www.tul.cz/en/erasmus- 2/incoming-students/
D	Semester dates	D SAARBRU01:	https://www.uni-
SAARBRU01		1. Semester dates:	saarland.de/en/division/ls/dates.html

Grading systems of the institutions

D SAARBRU01:

	Excellent	Very good	Good	Satisfactory	Sufficient	Insufficient failure
ECTS	A	В	С	D	E	FX/F*
D (General)	1,0 - 1,5	1,6 - 2,0	2,1 - 3,0	3,1 - 3,5	3,6 - 4,0	4,1 - 5,0
D (UdS: specific departments)	14, 15	12, 13	10, 11	7, 8, 9	4, 5, 6	< 4-
D (UdS: Jura)	17, 18	15, 16	13, 14	7-9/10-12**	4, 5, 6	< 4-
D (UdS: BWL/VWL)	1,0 - 1,5	1,6 - 2,0	2,1 - 3,0	3,1 - 3,5	3,6 - 4,0	4,1 - 5,0

^{*} FX=Fail, some more work required before the credit may be awarded; F=Fail, considerable further work is required before the credit may be awarded

** = very satisfactory (voll befriedigend)

UdS: Universität des Saarlandes

International Office - Universität des Saarlandes, January 2014.

CZ LIBEREC01:

TUL uses the ECTS credit system.

The symbols of course unit duration: (Y) 1 full year academic year and (S) 1 semester.

In addition to ECTS, TUL uses the **local numeral grade** system as following:

- (1) Excellent, (1-) Excellent Minus, (2) Very Good, (2-) Very Good Minus, (3) Good and (4) Fail.
- (R) SatisfactoryCompletion of Course No Grade.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Name, function	Date	Signature⁵
Ms. Fabienne Adolphe (ehm. Saunier) Deputy Director, International Office	23.05.2022	
Coordinator		
Head of the International Office	23.5.2022	
	Ms. Fabienne Adolphe (ehm. Saunier) Deputy Director, International Office Erasmus Institutional Coordinator Mgr. Zuzana Veselá Head of the International	Ms. Fabienne Adolphe (ehm. Saunier) Deputy Director, International Office Erasmus Institutional Coordinator Mgr. Zuzana Veselá Head of the International

⁵ Scanned signatures are accepted

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