

18.5.2022

Good morning,

we spoke together on Monday about change of our booked rooms to the final:
for the date 26. - 28.8.2022 (two nights) for 34 persons.

1 x De Lux room

12 x double rooms

2 x double rooms with extra bed

3x single rooms

.. since we have one more person coming with us. How does it look with the confirmation? Could you please send us a new calculation and the invoice, so we could pay for your hotel?

Thank you so much, sorry for the changes.

S pozdravem a přání pěkného dne

Jitka Vítů
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Good morning,

Thank you for your reply.

We would be interested in a price proposition for the accommodation for the date 26. - 28.8.2022 (two nights) for 34 persons.

I remember your reservation, but I have an urgent matter in the meantime.

Will there be 34 people in your group in total?

CALCULATION:

De Lux room with breakfast: 589 PLN x 1 room x 2 nights = 1 178 PLN

Standard double room with breakfast (+larger rooms with extra bed): 489 PLN x 14 rooms x 2 nights = 13 692 PLN

Extra bed with breakfast: 140 PLN x 2 pax x 2 night = 560 PLN

Single room with breakfast: 439 PLN x 3 rooms x 2 nights = 2 634 PLN

Dinner served (soup, main course, dessert, water) : 60 PLN x 34 pax x 2 days = 4 080 PLN

TOTAL: 22 144 PLN

Advance payment 40% :

$22\,144 - 60\% = 8\,857,60$

in the attachment I am sending a new proforma invoice.

In case of any changes - I will recalculate.

Cancellation conditions:

- up to 30 days before the start of the group stay - you can cancel 25% of the number of people (8 people) free of charge
- up to 8 days before the stay of the group - you can cancel 10% of the order (3 people)

The payment of the remaining amount of the order (60%) will remain to be paid up to 7 days before the start of the stay - I will issue a proforma invoice..

A week before the stay, I will also ask you to send a list of guest's names and surnames – to prepare registration cards.

I will also ask you to choose a dinner menu for the group - one for each day.

If you have any questions, I am at your disposal.

Have a good day!

Best regards,
Ewa Szymańska
Sale & Marketing Manager

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