

**2022 Annex**  
to  
**PARTNERSHIP AGREEMENT ON IMPLEMENTATION OF THE PROJECT**  
**“Think Visegrad – V4 Think Tank Platform”**

Concluded between:

**Research Center of the Slovak Foreign Policy Association**

Staromestská 6/D, Bratislava, 81103, Slovakia

Identification Number: 36077534

Represented by

Tomáš Strážay (Director)

hereinafter only the „RC SFPA”

and

**Institute of International Relations**

Nerudova 3, Praha, 118 50, Czech Republic

Identification number: 48546054

Represented by

Ondřej Ditrych (Director)

hereinafter only the “IIR”

**I. PREAMBLE**

1. This annex stipulates additional financial details of the implementation of project “Think Visegrad – V4 Think Tank Platform,” in 2022 project implementation period.

**II. FINANCIAL ARRANGEMENTS**

1. To cover all the activities mentioned in partnership agreement in 2022 project implementation period, the lump sum of **11,737.89 EUR** will be transferred to IIR by the RC SFPA from the project account. The whole amount is to be transferred to IIR within one week after the signing of the annex to Partnership Agreement. The annual budget (12,662.50 EUR) was reduced by the sum of 924,61 EUR saved from the previous contractual period.

2. On the termination of the project IIR commits itself to send unspent resources back to the project account along with financial report that will consist of copies of the financial documents as well as filled Financial Report sheet (see: REPORTING). Otherwise, IIR commits itself to use unspent resources in next project implementation period according to Partnership Agreement between RC SFPA and IIR.

3. IIR may utilize up to 775 EUR as an overhead. Particular utilization of an overhead doesn't have to be reported to RC SFPA with financial documents and may be spend on any additional costs that may occur during implementation of the project.
4. IIR undertakes to use resources for honoraria and other project expenses accordingly to annual project budget (attachment 1).

### III. REPORTING

1. It is the responsibility of IIR to submit the evidence of the particular utilization of funding to the RC SFPA by e-mail by January 30, 2023 at the latest.
2. Financial Report will consist of copies/scans of the financial documents (invoices, bills, contracts, petty cash vouchers, etc.) as well as filled Financial Report sheet (provided by RC SFPA) and a copy of the bank statement of the IIR account with highlighted project-related expenditures.
3. Cash operations (withdrawals) from bank account shall be limited to the amount of 10% of the contracted amount.

### IV. PROJECT CANCELLATION

1. In case of withdrawal of the International Visegrad Fund from the Contract of Financial Resources from the International Visegrad Fund, drawn up in Bratislava on March 23, 2022, concluded between RC SFPA and International Visegrad Fund, IIR is obliged to send back unspent resources and Financial Report within 15 days from delivering the written notice from RC SFPA.

#### ***In Prague and Bratislava***

Date:

Date: 25/03/2022

On behalf of IIR

On behalf of the RC SFPA

Ondřej Ditrych (Director)

Tomáš Strážay (Director)