



# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement - INTERNATIONAL MOBILITY

### Key Action 1

### Learning Mobility for Higher Education Students and Staff

#### among EU Member States and third countries associated to the Programme <sup>1</sup>

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#).

#### Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

#### Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2021/2022]	
End of validity	[2021/2022]	

#### A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites (General/Faculties/ Course catalogue)
<b>Technical University of Liberec</b>	<b>CZ LIBEREC01</b>	Erasmus Coordinator Viera Huličková Studentská 2, 461 17, Liberec, Czech Republic. <a href="mailto:erasmus@tul.cz">erasmus@tul.cz</a>  Faculty Coordinator Hana Musilová <a href="mailto:hana.musilova@tul.cz">hana.musilova@tul.cz</a> +420 48 535 3254	<a href="http://www.tul.cz/en">http://www.tul.cz/en</a>

<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<p><b>Zurich University of Applied Sciences ZHAW</b></p> <p><b>School of Life Sciences and Facility Management LSFM</b></p>	<p><b>CH WINTERT03</b></p>	<p><b>Institutional Coordinator:</b> Cornelia Soland Head International Office LSFM ✉ <a href="mailto:cornelia.soland@zhaw.ch">cornelia.soland@zhaw.ch</a> ☎ +41 58 934 59 79</p> <p>Student Exchange Coordinator, IO (Incoming): Nadine Jacomet ✉ <a href="mailto:nadine.jacomet@zhaw.ch">nadine.jacomet@zhaw.ch</a></p> <p><b>International Office</b> ✉: <a href="mailto:international.lsfm@zhaw.ch">international.lsfm@zhaw.ch</a> <b>Fact Sheet:</b> <a href="#">International Office Fact Sheet</a> <b>LSFM Website:</b> <a href="https://www.zhaw.ch/en/lsfm/">https://www.zhaw.ch/en/lsfm/</a> <b>Website international:</b> <a href="http://www.zhaw.ch/lsfm/international/en">www.zhaw.ch/lsfm/international/en</a> English Course catalogue see: <a href="#">here</a></p>
---	----------------------------	--

## B. Mobility numbers<sup>3</sup> per academic year

The agreement is signed only for one academic year: 2021/2022

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional)*	Number of student mobility periods  Student Mobility for Traineeship SMT	
CZ LIBEREC01	CH WINTERT03	0723 0521(ZHAW)	Textiles, Nanomaterials Environmental Sciences	2	1 student	5 month
CH WINTERT03	CZ LIBEREC01	-	-	-	-	-

### Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ LIBEREC01		English		B1	B2
CH WINTERT03		German	English	B2	B2

### D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
CZ LIBEREC01	30 <sup>th</sup> June (30 <sup>th</sup> May if the student needs a Visa)	30 <sup>th</sup> November (30 <sup>th</sup> October if the student needs a Visa)
CH WINTERT03	30 <sup>th</sup> April	31 <sup>st</sup> October

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
CZ LIBEREC01		
CH WINTERT03		

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ LIBEREC01		
CH WINTERT03	<a href="#">Application procedure</a>	<a href="#">Incoming students</a>

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
<b>CZ LIBEREC01</b>	Academic requirements  CV  Motivation letter  Other	- Number of ECTS credits completed - Subject area code - ISCED - EQF level	List of ECTS Coordinators and Course Catalogue: <a href="http://www.tul.cz/en/erasmus/incoming-international-students/course-catalogue">http://www.tul.cz/en/erasmus/incoming-international-students/course-catalogue</a>
<b>CH WINTERT03</b>	As agreed in the Learning Agreement for Traineeship		<a href="https://www.zhaw.ch/en/lsvm/study/international/incoming-visiting-students/">https://www.zhaw.ch/en/lsvm/study/international/incoming-visiting-students/</a>

The receiving institution will send its decision within [x] weeks, **and no later than 5 weeks.**

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
<b>CZ LIBEREC01</b>	- Reduced mobility - Hearing impairments - Visual impairments			<a href="http://apc.tul.cz/">http://apc.tul.cz/</a>
<b>CH WINTERT03</b>				<a href="#">Special needs</a>

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>CZ LIBEREC01</b>	<a href="mailto:us.koleje@tul.cz">us.koleje@tul.cz</a>	<a href="https://koleje.tul.cz/">https://koleje.tul.cz/</a>

<b>CH WINTERT03</b>	<a href="mailto:International.lsfm@zhaw.ch">International.lsfm@zhaw.ch</a>	<a href="https://www.zhaw.ch/en/lsvm/study/international/incoming-visiting-students/a-journey-of-discovery-awaits/">https://www.zhaw.ch/en/lsvm/study/international/incoming-visiting-students/a-journey-of-discovery-awaits/</a>
---------------------	--	---

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>CZ LIBEREC01</b>	<a href="mailto:erasmus@tul.cz">erasmus@tul.cz</a>	<a href="http://www.mvcr.cz/mvcren/article/a-visa-for-a-stay-of-over-90-days-long-term.aspx">http://www.mvcr.cz/mvcren/article/a-visa-for-a-stay-of-over-90-days-long-term.aspx</a>
<b>CH WINTERT03</b>	<a href="mailto:international.lsfm@zhaw.ch">international.lsfm@zhaw.ch</a>	<a href="https://www.eda.admin.ch/eda/en/home/laender-reise-information.html">https://www.eda.admin.ch/eda/en/home/laender-reise-information.html</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>CZ LIBEREC01</b>	<a href="mailto:erasmus@tul.cz">erasmus@tul.cz</a>	<a href="https://cizinci.pvzp.cz/Controllers/FormSteps/WebHiffPvzpEn_Step1.php?pid=20577935">https://cizinci.pvzp.cz/Controllers/FormSteps/WebHiffPvzpEn_Step1.php?pid=20577935</a>
<b>CH WINTERT03</b>	<a href="mailto:international.lsfm@zhaw.ch">international.lsfm@zhaw.ch</a>	<a href="https://www.zh.ch/de/gesundheitsdirektion.html">https://www.zh.ch/de/gesundheitsdirektion.html</a>

## 4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
<b>CZ LIBEREC01</b>	Academic calendar	<a href="mailto:erasmus@tul.cz">erasmus@tul.cz</a>	Winter Semester: Beginning of OCTOBER – Mid FEBRUARY Summer Semester: Mid of FEBRUARY – End of JUNE <a href="http://www.tul.cz/en/erasmus/incoming-international-students/academic-calendar">http://www.tul.cz/en/erasmus/incoming-international-students/academic-calendar</a>

<b>CH WINTERT03</b>	Academic calendar	<a href="mailto:international.lsfm@zhaw.ch">international.lsfm@zhaw.ch</a>	Spring term starts: Calendar Week 8 – CW 26  Fall term starts: Calendar Week 38 – CW 5
---------------------	-------------------	--	--

A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI.

**CZ LIBEREC01: *Transcript of Records*** will be issued by the respective Faculty at TU Liberec before the departure of the student.

**CH WINTERT03:** The ZHAW LSFM will issue the) Transcript of Work ToW including the workload no later than 6 weeks after the assessment period has finished. The ToR will be sent to the student and his/her home institution by e-mail only (unless original is requested).

**Any other information regarding the terms of the agreement:**

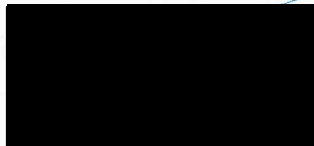
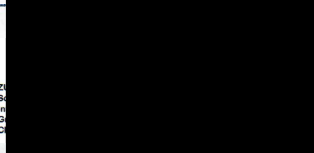
**CZ LIBEREC01: *Academic calendar:*** Winter Semester: Beginning of OCTOBER – Mid FEBRUARY  
Summer Semester: Mid of FEBRUARY – End of JUNE  
<http://www.tul.cz/en/erasmus/incoming-international-students/academic-calendar>

**CH WINTERT03: *Academic calendar:*** Fall semester: Mid-September:Calendar Week 38 – CW 5  
Spring semester: Mid-February: Calendar Week 8 – CW 26.

**Termination of the agreement**

This agreement will stay valid for one academic year and will terminate automatically on 1. September 2022. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
<b>CZ LIBEREC01</b>	Michaela Andělová Head of the International Office	15. 12. 2021	
<b>CH WINTERT03</b>	Cornelia Soland Head of the International Office	16.12.2021	

<sup>5</sup> Scanned signatures are accepted