



GOPA.COM. S.A. | Boulevard de la Woluwe 2 | 1150 Brussels

Prague University of Economics and Business
 Business W. Churchill Sq. 1938/4
 Business W. Churchill Sq. 1938/4 130 67 Prague
 Czechia

Purchase Order:	859001105
Vendor No.:	20023350
Contact:	[REDACTED]
Phone:	[REDACTED]
Fax:	[REDACTED]
E-mail:	[REDACTED]

Project: 8511031 | EC REP. CZECH REPUBLIC CoFoE event
Customer: EC Representation in the Czech Republic
Country: Czechia
Payment practice: 30 Days EOM

Pos.	Budget	Description	Quantity (up to)	Price per unit	Tax Code	Total (EUR)
1	9120-49000900 EX Incidentials	Fee CoFoE event	1,00	9.300,00	BE ES0	9.300,00
Net Total:						9.300,00
Total Price:						9.300,00

GOPA.COM. S.A.
 Boulevard de la Woluwe 2
 1150 Brussels
 Belgium
 Headquarters: Brussels

Phone: +32 2 2801737
 Fax: +32 2 2309193
 E-mail: info@gopacom.eu
 Internet: www.gopacom.eu

Commerzbank AG
 [REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]
 City of Brussels Local Court(RPM Brussels)

Managing Directors:
 Antoine Rivet
 Claudia Ackermann

Terms of Reference

The annex 1 (Terms of Reference, ToR) describes the content and timing of the task to be performed under this order form. The Contractor has read the attached ToR.

Severability clause

If any provision of the present contract is invalid or unenforceable or becomes invalid or unenforceable, in whole or in part, after the contract is signed, the validity of the remaining provisions of the contract shall remain unaffected. The invalid or unenforceable provision shall be replaced, to the extent possible, by a valid and enforceable provision covering the economic purpose and intended meaning of the invalid or unenforceable provision the parties have originally meant to determine. To be effective, additional agreements and amendments to this contract are only valid if made in text form. This means that additional agreements and amendments can be made by e-mail. This requirement of text form can only be waived in text form. The obligations resulting from the General Conditions for the contractor during implementation of this contract are binding on the Contractor who cannot deduce there from any rights.

Applicable law and place of jurisdiction

This Agreement shall be governed by and construed in accordance with the laws of Belgium. For any dispute arising out of or in connection with this agreement, the place of jurisdiction is Brussels.

Confirmation of General Terms and Conditions

By signing this contract, the Contractor confirms to have read and agreed to the General Terms and Conditions which are published on our website:

<https://gopacom.eu/wp-content/uploads/2020/11/GOPA-COM-General-Terms.pdf>

Contractor's deployment

The time frame for carrying out the tasks as detailed in the ToR is between 17.12.2021-31.12.2021.

Invoicing

Invoices have to be sent by email to the following address: invoice@gopacom.eu and issued to the name of: GOPA Com.

2, Boulevard de la Woluwe
B-1150 Brussels, Belgium
VAT ID: BE 0462293288

The email may only include one attachment (pdf) comprising both the invoice and all supporting documents.

Your invoice must include the following data:

- Purchase Order number
- Project number
- Vendor number
- Your company's VAT number (if applicable)
- Product or tasks being invoiced (only applicable if several payments are foreseen)
- Payment terms.

Each invoice may exclusively include the charges for one project.

The invoice has to be sent within 5 days of completion of the corresponding tasks. Payments are subject to prior approval of any associated deliverables or time sheets as specified in Annex 1 (ToR).

Execution of payment will be made within 30 days end-of-month, from the invoice date.

Confirmation of Code of Conduct for Business Partners

The Code of Conduct for Business Partners forms an integral part of this contract. The Contractor confirms to have read the Code of Conduct for Business Partners and

- that, to the best of his/her knowledge, neither the undersigned, nor the company he/she represents or the company's staff has been or is subject to investigations or proceedings or is in breach of any undertakings laid down in the Code of Conduct for Business Partners; and
- that he/she will inform GOPA COM. immediately if there are any changes to this declaration at any stage during the project contract.

The Contractor may be subject to administrative sanctions if this declaration proves to be false.

Confidentiality

This Order form, including any attachments, is intended only for the Contractor and may contain information that is privileged, confidential and/or exempt from disclosure under applicable law. All confidential information provided to the Contractor shall be used solely for the purpose of rendering services under this contract and, except as may be required in carrying out this contract, shall not be disclosed to any third party without the prior written consent of GOPA Com.

Annexes

The following appendices are an integral part of the present contract:

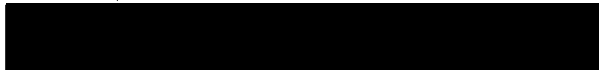
- Terms of Reference
- Code of Conduct (if applicable)
- General Terms and Conditions for Freelance Contracts (if applicable)
- Data processing agreement (if applicable)

Brussels, 17.12.2021

Place, Date

Prague, 10.12.2021

Place, Date



GOPA COM. S.A.
Bonaccorso, Valentina

412E38340382498...
Versavel, Hélène

