



**Addendum to Memorandum of Understanding
Student Exchange Agreement**

between

PALACKÝ UNIVERSITY OLOMOUC

with registered office at Křížkovského 8, 779 00 Olomouc, Czech Republic

ID number: 61989592

represented by **prof. MUDr. Martin Procházka, Ph.D., Rector**

and

GUIZHOU UNIVERSITY

with registered office at at North Jiaxiu Road, 550025, Guiyang, Guizhou P.R. China

Represented by **prof. Song Baoan, Academician, Ph.D., President**

Article 1

On the basis of the existing Memorandum of Understanding between Guizhou University and Palacký University Olomouc, this is to specify Article 1 of the Memorandum of Understanding regarding the mutual exchange of students.

Article 2

This agreement provides exchange opportunities for both undergraduate and graduate students. Palacký University Olomouc and Guizhou University agree to set up this exchange program under the following terms:

2.1. Duration of Stay

The duration of stay for exchange students at the host institution shall normally be for a period of one semester or one academic year subject to the agreement of the host institution.

2.2. Numbers of Exchange Students

Each institution may send not more than two students (four semester slots) to the partner institution per one academic year. The numbers of exchange students sent by respective institutions shall be balanced in principle; a significant imbalance, if any, shall be resolved through consultations between both institutions. For the purpose of this agreement, one slot means one student per one semester. Regardless of the above, the number of students each institution accepts in one semester may be subject to discussion.

2.3. Status of Exchange Students

Each institution shall accept incoming exchange students as non-degree students (i.e. students who do not aim at obtaining a degree or other formal qualification from the host university).

Students participating under the terms of this agreement shall be subject to the rules, regulations, and code of conduct of the host university. All exchange students shall be subject to the same academic regulations regarding their specific status in relation to their class performance as



pertain to regularly enrolled students at the receiving institution (except of the voting rights in academic elections). Each institution expects all exchange students to conduct themselves according to the local laws and according to university regulations and rules. If the students behave in an improper manner, the two universities consult with each other to handle the matter.

2.4. Acceptance Procedures

The students, participating in the exchange program under the terms of this Agreement, shall be selected initially by the home institution, and the host institution shall make the final admission decision in each case. The following selection criteria will generally apply, but may vary in particular cases:

- (1) Students will have completed at least one year of university studies prior to the participation in the exchange.
- (2) Good academic standing. Students from Guizhou University should achieve a minimum GPA of 2.3/4.0 in the previous academic performance at the home university. Students from Palacký University Olomouc should achieve the average grade in compulsory subjects not worse than a C in previous academic performance at the home university.
- (3) Students are expected to determine, in advance of the exchange, the availability of courses to be taken at the host institution for the transfer of credits towards their degree programme.
- (4) Students are expected to have sufficient language skills (at least B2 level) to meet the host institution's language requirements and study without the need for remedial language programs.

2.5. Study Program

Each exchange student shall determine the study program at the host institution in consultation with the academic advisors of both home and host institutions. The academic advisors shall provide the exchange students with appropriate support. Academic advisors at Palacký University Olomouc are available at the International Relations Office. Academic advisors at Guizhou University are available at College of International Education.

Palacký University Olomouc students are recommended to take 10 courses and complete at least 20 ECTS credits per semester at Guizhou University. The minimum number of credits for Guizhou University students at Palacký University Olomouc is 15 ECTS credits, recommended are 20-30 ECTS credits. The Guizhou University students are recommended that they choose courses and complete at least 15 ECTS credits per semester at the Faculty of Arts, Palacký University Olomouc.

Depending on the study program, language requirements and other prerequisites may be imposed in accordance with the regulations of the host institution. Exchange students will normally be permitted to enter programs unless these programs are subject to limited enrollments.

2.6. Academic Record and Accreditation

The host institution shall evaluate the academic performance of each exchange student according to its rules and shall send the home institution the academic *Transcript of Records* of each exchange student within six weeks after their having completed the respective courses. The home institution may provide credits to each student according to its regulations.

2.7. Tuition, Fees, and Expenses

Provided they have paid the appropriate tuition and study fees to their home institution, exchange students shall not be required to pay tuition or study fees at the host institution. Other costs, including housing, international travel, books, supplies, meals, health insurance, and other incidental expenses arising out of the exchange, will be the responsibility of the exchange student. The host institution shall help arrange lodging facilities for exchange students.



Article 3

Both contracting parties hereto acknowledge the fact that this Addendum is subject to obligatory publication under the Czech Act No. 340/2015 Coll. On Special Conditions of Effect of certain Contracts, Publication of these Contracts and on the Register of Contract (Act on the Register of Contracts). The parties take note that this agreement enters into effect at the moment of its publication in the register of contracts. Palacký University Olomouc, who shall ensure the publication of the agreement in the Register of Contracts, shall inform Office of International Relations, Guizhou University of its publication forthwith thereafter using the e-mail of [REDACTED]

The contracting parties undertake to refrain from provision of whatever performance hereunder prior to its effective date.

Article 4

The present agreement shall remain in force from the date of the last signature and its duration will be for the same period of the Memorandum of Understanding signed by the PARTIES. It may be modified at any time if done in writing and signed by both parties. Notwithstanding this, any students who have commenced their exchange at either university before the date of termination will be allowed to complete their courses of study.

Article 5

This Addendum is signed in four original copies in English.

For Palacký University Olomouc:

27. 07. 2021

Date:

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prof. MUDr. Martin Procházka, Ph.D.,
Rector

For Guizhou University:

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2021.6.21
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prof. Song Baoan, Academician, Ph.D.,
President