



STUDY ABROAD AGREEMENT

Between

University of Hradec Králové
Hradec Králové, Czech Republic
and
EPITA,
Le Kremlin Bicêtre, France

The purpose of this Agreement is to establish the terms and conditions for students from EPITA participating in University of Hradec Králové (hereinafter – UHK) University Study Abroad Programme (SAP).

A. STUDY ABROAD PROGRAMME

1. UHK will facilitate the admission of students recruited by EPITA to its SAP. Detailed information on SAP courses is available in Appendix #1 of this document.
2. The admission decision to any particular course at any particular level is made on a case-by-case basis. Admission to any programme outside the SAP is subject to the student being satisfactorily qualified to enroll in that programme, and the availability of resources.
3. Students' official transcripts are required for all applications. These are accepted electronically from partner institutions.
4. Applicants must satisfy all admissions requirements, including the appropriate language proficiency requirements of UHK (i.e. minimum B2 level (according to CEFR), IELTS 5-6 or equivalent for applicants whose first language is not English), for the courses which they intend to enroll. UHK will also accept a written letter from EPITA certifying the English ability to satisfy the English language requirement for UHK.
5. Students studying under SAP shall register as full-time visiting students at UHK, for one semester.
6. All visiting students shall have the same rights and duties as host institution students.



7. All visiting students are subject to the rules and regulations of UHK. Any breach of these rules and regulations will be dealt with in accordance with UHK's established policies and procedures and on the same basis as UHK students.
8. Recognition for the academic work carried out by the students during the period of participation in the SAP will be at the discretion of EPITA.
9. Tuition fees are payable to UHK directly by EPITA students upon the invoice issued by UHK. The tuition fees for the academic year 2020-2021 are €800 per semester. These fees correspond to a total of 30 ECTS that EPITA students will need to validate.
10. Tuition fees will be paid directly by EPITA students to UHK and these are agreed on before the students are enrolled. A plan for payment will be given directly to students.
11. Non-EU Students must apply for a study visa and the cost of this visa will be at the students' expense.

B. RESPONSIBILITIES OF University of Hradec Králové

1. UHK agrees to assist each Study Abroad student by:
 - providing to EPITA for distribution pre-departure material,
 - providing a post-arrival orientation programme,
 - providing all necessary documents to assist students to obtain the correct visa and immigration registration,
 - assisting student in their search for accommodation,
 - providing arrival assistance, and assisting the resolution of finding temporary accommodation if required,
 - providing student support, advisory services and cultural enrichment activities if proposed to regular students.
2. UHK shall invoice EPITA students directly for the SAP tuition. The Study Abroad fees will cover the following items:
 - Study Abroad tuition fee.
3. All other expenses such as accommodation, travel expenses, insurance, living expenses etc. will be covered by EPITA students themselves.
4. On completion of the SAP, UHK will provide official transcripts of all students on the programme to EPITA as well as to individual students.



5. The academic program provided by UHK to EPITA students will be defined and agreed upon separately. EPITA faculty will validate the curriculum and the program for all EPITA students under the SAP.
6. UHK will inform and send out the payment plan for the tuition fees directly to EPITA students and will also keep EPITA informed.
7. UHK will provide EPITA with UHK promotional materials, SAP application form, course information and pre-departure materials, including tuition and accommodation fee information.
8. In the event of cas de force majeure (sanitary crisis, natural disaster etc.), UHK will reimburse the tuition fees according to the rules of regulations of UHK.
9. In the event of the national requirement for two-weeks self-isolation, UHK will help to find the required accommodation. This accommodation will be covered by EPITA students themselves.

C. RESPONSIBILITIES OF EPITA

1. EPITA will promote UHK SAP among its students by providing accurate information on UHK and its program.
2. EPITA shall consult with UHK on any material, including on-line information that will be used to promote UHK, prior to publication to ensure its accuracy. Similarly, UHK will consult with EPITA on any material, including on-line information that will be used to promote EPITA, prior to publication, to ensure its accuracy. The use of the UHK name, logo, or images are not permitted unless specifically authorised by UHK.
3. EPITA will work closely with UHK to assist students with their application and course choices, and departure preparation.

D. RENEWAL, AMENDMENT, AND TERMINATION

1. This agreement shall be effective from the date of signing and for academic year 2020-2021.
2. Amendments to this Agreement may be made at any time by written correspondence, and only when agreed upon by both institutions. Any amendments shall be added to the terms as appendices.



3. Either institution may terminate this agreement by giving the other party no less than six (6) months advance written notice. Any students who have enrolled study at UHK before the date of termination shall not be affected by the termination of the agreement.
4. The two Institutions shall carry out a review of the agreement six (6) months prior to its expiration to decide whether to renew the agreement.

For, and on behalf of,
University of Hradec Králové,
Czech Republic

For, and on behalf of,
EPITA,
France

Date: 12.2.2021

Date: 2/03/2021

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94276 LE KREMLIN-BICÊTRE CEDEX
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Appendix 1
COURSE LIST

Course Title	Course Code	ECTS credits
Computer Architecture	KIT/AARCH	5
Czech Language for Foreigners	KAL/CZL	3
Database Systems 2	KIKM/ADBS2	5
Mathematics 2	KIKM/AZMA2	7
Operating Systems	KIT/AOS1I	5
Programming	KIKM/APROM	6
In total be selected from this list is number 31 ECTS		

GRADING SYSTEM
Please specify if required.