

# **STUDENT EXCHANGE AGREEMENT**

**Between**

**PALACKY UNIVERSITY OLOMOUC, CZECH REPUBLIC**

**And**

**KEIMYUNG UNIVERSITY, KOREA**

To promote the student exchange envisioned in the Agreement of Academic Cooperation between Palacky University Olomouc and Keimyung University, the two institutions agree to pursue the following guidelines to govern the reciprocal student exchange program:

## **1. DURATION OF THE PROGRAM**

Student exchanges will be for one semester or one academic according to the academic calendar of the receiving university.

## **2. NUMBER OF STUDENTS EXCHANGED**

In principle, the number of students shall be not more than four (4) in one academic year. Each side will aim at maintaining reciprocity in the number of students exchanged each year. The number of students participating in the exchange will be calculated in terms of semesters rather than years.

## **3. EXPENSES**

(1) Tuition fees will be reciprocally exempted.

Exchange students shall not be charged for tuition or other mandatory academic fees at the host institution. However, they will be required to pay the mandatory academic fees of their home institution.

(2) Exchange students are responsible for providing for their own international and domestic transportation, accommodation, meals, textbooks and supplies, and other personal expenses. If spouses/dependents accompany the exchange students, all expenses incurred by accompanying spouses/dependents are the responsibility of the individual exchange student.

## **4. SELECTION**

Regular students enrolling in undergraduate/graduate programs may apply for the exchange programs. Exchange students shall be selected by the home institution based on qualities such as fluency in the language of instruction of the host institution, academic records, and any other criteria that the home institution may wish to impose.

## **5. REGISTRATION AT THE HOST INSTITUTION**

Exchange students take regular courses which correlate with their major fields of study and/or the academic programs specially designed for international students by the host institution. All exchange students shall be subject to the same academic regulations regarding their specific status in relation with their class performance as pertain to regularly enrolled

students at the receiving institution (except of the voting rights in academic elections).

#### 6. EVALUATION

At the completion of the program, the host institution shall be responsible to submit to the home institution data and assessments reported by the authority in charge about the exchange students' achievements in the courses. Based upon the assessments submitted by the host institution, the home institution shall grant credits in accordance with its grading and evaluation policy.

#### 7. ACCOMMODATION

The host institution shall coordinate the housing applications and make proper accommodation arrangements for the accepted exchange students. All expenses are responsibility of the exchange students.

#### 8. MEDICAL INSURANCE

Exchange students are required to take medical examination and obtain the approval that his/her health (mental and physical condition) that will permit him/her to live abroad and study at a foreign university according to the requirements or legal regulations of the host institution or country. They are required to obtain their own health and accident insurance covering the period of their study at the host institution.

#### 9. STUDENT CONDUCT

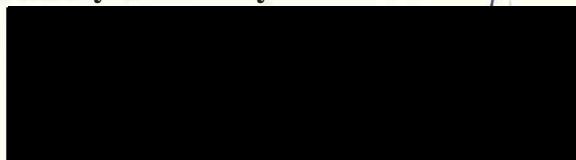
Each institution expects all visiting students to conduct themselves according to the local laws and according to university regulations and rules. If the students behave in an improper manner, the two universities consult and inform each other to handle the matter while following their own regulations and rules.

#### 10. EMERGENCIES

Should an emergency arise, the two institutions will consult to determine the appropriate course of action.

This memorandum comes into effect upon signature, and can be amended at any stage after consultation and agreement between the undersigned or their representatives/successors.

**Palacky University Olomouc**



**prof. Mgr. Jaroslav MILLER M.A., Ph.D**  
**Rector**

**Date**

18-12-2020



**Keimyung University**



**Prof. Dr. Synn Hhi**  
**President**

**Date**

2020.10.8