Erasmus⁺ Programme

Inter-institutional agreement 2020/21 -2021/22

Higher Education Student and Staff Mobility

→Mobility for learners and staff (Key Action 1)—

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

UNIVERSIDAD LOYOLA ANDALUCÍA	UNIVERZITA PALACKÉHO V OLOMOUCI
E CORDOBA23	CZ OLOMOUC01
Institutional Coordinator: Associate Director IRO:	Institutional Coordinator ¹ :
Contact Details for Student Mobility / Nomination:	Contact Details for Student Mobility / Nomination: Contact Details for Staff Mobility (if applicable):
<u>Departmental Coordinator:</u>	Departmental Coordinator:

B. Mobility numbers per academic year

FROM	то	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number students/Total number of mo	otal
E CORDOBA23	CZ OLOMOUC01	011	Education	1 st	4 students x 5 months (or 2 x10)	
CZ OLOMOUC01	E CORDOBA23	011	Education	1 st	4 students x 5 months (or 2 x 10)	

FROM	то	Subject area	Subject area name		per of staff al number of ys
		ISCED		STA ³	STT ⁴
E CORDOBA23	CZ OLOMOUC01	011	Education	1 staff x 5 Days	1 staff x 5 days
CZ OLOMOUC01	E CORDOBA23	011	Education	1 staff x 5 Days	1 staff x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving	Optional Subject	Language of instruction		Recommended language of instruction level		
institution	area ISCED	1	2	Student Mobility for Studies	Staff Mobility for Teaching	
CZ OLOMOUC01	011	English	Czech	B2	C1	
E CORDOBA23	011	Spanish	English	B1	B2	

¹ Student Mobility for Studies

² Student Mobility for Traineeship

³ Staff Mobility for Teaching

⁴ Staff Mobility for Training

D. Additional requirements

CZ OLOMOUC01

- Students must be nominated through Palacký University on-line system. The institutional coordinator and the person responsible for student mobilities will receive information about the nomination procedure and access to the system at least three months before the deadline.
- As soon as the nomination is successfully submitted, nominated students will receive unique access to on-line application.
- For information update/possible changes please follow our web at http://www.upol.cz/en/students/exchange-students/erasmus/
- In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office:
- Incoming students are allowed to take courses in other study fields but they are requested to take the majority of courses in the study area mentioned in this agreement.
- The partner university is kindly requested to ensure that the language proficiency of the outgoing student(s) is a minimum B2.
- Students are offered a Czech language course throughout the semester.
- Academic staff interested in a teaching visit at UP should contact the relevant department.
- Non-academic staff members interested in spending a training week at UP should contact
 the International Office
 A proposal of the Mobility Agreement is also
 required.
- For information about provisions for students and staff with disabilities see: http://www.upol.cz/en/skupiny/students/guide/students-with-special-needs/

E CORDOBA23:

- student's performance is graded on a scale from 0 to 10, being 10 the best grade. Passing grade is 5. Moreover, equivalences on ECTS grades are also indicated on the transcripts of records.
- Universidad Loyola Andalucía welcomes students and staff with disabilities.

E. Calendar

1. Nomination deadlines:

Receiving institution	Winter term	Summer term
	Nominations : May 15th	Nominations : November 14th
E CORDOBA23	Applications : June 15th	Applications : December 10th
	June 15 (nomination)	October 31st (nomination, application visa
CZ OLOMOUC01	May 31 st (application visa students)	students)
CZ OLOWOOCO1	June 30 (application non-visa	November 15 (application non-visa
	students)	students)

- 2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
- 3. A transcript of records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- 4. Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

	E CORDOBA23	CZ OLOMOUC01
WWW for Incoming Students	https://www.uloyola.es/en/services/international-relations/international-students/visado	http://www.upol.cz/en/skupiny/students/exc hange-students/erasmus/
WWW Course Catalogue		http://study.upol.cz/?lang=en
Housing ⁵	https://www.uloyola.es/en/services/international-relations/international-students/accommodation-for-international-students	https://www.upol.cz/en/students/exchange- students/erasmus
Contact details	j	
WWW Visa Information ⁶		http://www.upol.cz/en/skupiny/students/guide/visa-travel/
Contact details		
WWW Insurance Information ⁷		http://www.upol.cz/en/skupiny/students/guide/visa-travel/
Contact details		
Grading system		http://www.studuj.upol.cz/en/why-palacky- university/
WWW Students and Staff with Disabilities		http://www.upol.cz/en/skupiny/students/guide/students-with-special-needs/
Contact details		

⁵ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁶ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁷ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

INSTITUTION [ERASMUS CODE]	NAME, FUNCTION	DATE	SIGNATURE ⁸
E CORDOBA23		25 th January 2021	
CZ OLOMOUC01	prof. Ing. Mgr. et Mgr. Peter Egýd Tavel, Ph.D. Dean	16.02	

⁸ Scanned signatures are accepted