

Erasmus⁺ Programme

Inter-institutional agreement 2015-2020/21

Higher Education Student and Staff Mobility

→Mobility for learners and staff (Key Action 1)←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the university	Univerzita Palackého v Olomouci
UK WORCEST 01	CZ OLOMOUC01
Institutional Coordinator¹: [REDACTED]	Institutional Coordinator¹: [REDACTED]
Contact Details for Student Mobility / Nomination: [REDACTED]	Contact Details for Student Mobility / Nomination: [REDACTED] http://www.upol.cz/en/menu/erasmus-exchange/erasmus/
Contact Details for Staff Mobility (if applicable): [REDACTED]	Contact Details for Staff Mobility (if applicable): [REDACTED]
-	Departmental Coordinator: [REDACTED]

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ²	SMT ³
UK WORCEST 01	CZ OLOMOUC01	0110	Education, not further defined	1 st	2 X 10	
CZ OLOMOUC01	UK WORCEST 01	0110	Education, not further defined	1 st	2 (10)	

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

² Student Mobility for Studies

³ Student Mobility for Traineeship

--	--	--	--	--	--	--

The undergraduate academic year at the University of Worcester is approximately 10 months. The undergraduate academic year is split into 2 semesters (Semester 1 and Semester 2). Each semester is approximately 5 months. We are able to accept nominations for student mobility periods of either 5 or 10 months.

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days	
				STA ⁴	STT ⁵
UK WORCEST 01	CZ OLOMOUC01	011	Education	2 (2-5 days with a minimum of 8 hours teaching. A maximum of 10 days in total in each semester)	-
CZ OLOMOUC01	UK WORCEST 01	011	Education	2 (10)	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

The University of Worcester have a Language Centre which can provide support for students looking to improve their language skills in English, including academic writing. There is more information on this website: <http://www.worcester.ac.uk/your-home/language-centre.html>

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ OLOMOUC01		English	Czech	B2	C1
UK WORCEST 01		English		To follow modules at the University of Worcester it is recommended that students have a proficiency in English that is equivalent to B2 level.	To teach on modules at the University of Worcester it is recommended that students have a proficiency in English that is equivalent to B2 level.

⁴ Staff Mobility for Teaching

⁵ Staff Mobility for Training

D. Additional Requirements

Student nomination and application: Nominations should be emailed to [REDACTED]. The application process will then be emailed to each student and the Coordinator. For more information please see this website: <http://www.worc.ac.uk/community/study-abroad-exchanges-summer-schools.html>

Staff nomination and application: Nominations should be emailed to [REDACTED] who will then coordinate the review of the proposed activity by the relevant Institute. Once this has been completed and accepted, [REDACTED] will sign the relevant documents (Agreement, Confirmation of Teaching etc.).

The University of Worcester has a range of student services including Firstpoint (an initial point of contact for all student enquires), Money Advice, Careers, Counselling and Mental Health Service etc. The Disability and Dyslexia Service which is able to support students with a range of needs. There is more information on this website: <http://www.worcester.ac.uk/student-services/disability-and-dyslexia.htm>

E. Calendar

1. Nomination deadlines:

Receiving institution	Winter term ⁶ [month]	Summer term ⁷ [month]
UK WORCEST 01	End of April	End of October
CZ OLOMOUC01	May 31st	October 31st

- CZ OLOMOUC 01** will send their decisions within 6-8 weeks after deadline. **UK WORCESTER** will send its decision within 5 weeks.
- A transcript of records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- CZ OLOMOUC 01:** Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

UK WORCEST 01: This Agreement will be effective when the representatives of both institutions affix their signatures to it. It shall stay in effect for the time period stated above. It may be subject to revision or modification from time to time by mutual agreement. Either party reserves the right to terminate this Agreement upon twelve months' written notice to the other party. In this case, the program(s) or the activity(ies) already approved by both parties shall be allowed to be completed under the conditions of this agreement. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

⁶ To be adapted in case of a trimester system.

⁷ To be adapted in case of a trimester system.

UK WORCEST 01		CZ OLOMOUC01
WWW for Incoming Students	http://www.worc.ac.uk/community/study-abroad-exchanges-summer-schools.html	http://www.upol.cz/en/menu/erasmus-exchange/erasmus/
WWW Course Catalogue	http://www.worc.ac.uk/community/study-abroad-exchanges-summer-schools.html	https://edis.upol.cz/cc
Housing ⁸	<p>Information regarding accommodation options will be detailed in each student's acceptance letter. Information on the range of on campus accommodation provided by the University of Worcester may be found here:</p> <p>http://www.worc.ac.uk/your-home/living-in-halls.html</p> <p>For guidance on accommodation for staff, please email</p>	http://www.upol.cz/en/menu/erasmus-exchange/erasmus/
Contact details		
WWW Visa Information ⁹	http://www.worcester.ac.uk/community/international-exchanges.html	http://www.upol.cz/en/menu/erasmus-exchange/erasmus/
Contact details		
WWW Insurance Information ¹⁰	http://www.worc.ac.uk/community/study-abroad-exchanges-summer-schools.html	http://www.upol.cz/en/groups/practical-information/insurance/
Contact details		
ECTS Users' Guide ¹¹		http://www.upol.cz/en/groups/ects/v-menu/institution/
WWW Students and Staff with Disabilities	http://www.worcester.ac.uk/student-services/disability-and-dyslexia.htm	http://www.upol.cz/en/groups/ects/v-menu/facilities-for-special-needs-students/
Contact details		

⁸ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁹ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

¹⁰ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

¹¹ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

UK WORCESTER 01 Grading System


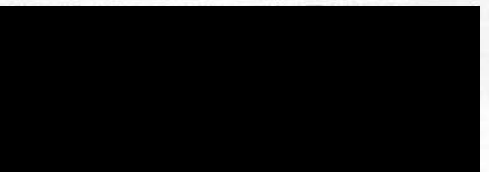
Modules at the University of Worcester are normally measured in credits. Undergraduate modules are either 15 or 30 credits. Each credit is worth 1 ECTS. As such a 15 credit module is worth 7.5 ECTS and a 30 credit module is worth 15 ECTS.

Actual mark	Actual Grade	ECTS Grades
19	A+	A
18	A	A
17	A-	A
16	B+	B
15	B	B
14	B-	B
13	C+	C
12	C	C
11	C-	C
10	D+	D
9	D	D
8	D-	E
7	E	FX / F
6	F	FX / F
5	F	FX / F
2	G	FX / F
0	H	FX / F

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature ¹²
-------------	------------------	------	-------------------------

¹² Scanned signatures are accepted

UK WORCEST 01		20-05-2016	
CZ OLMOUC01	Doc. Ing. Čestmír Serafin, Dr. Dean, Faculty of Education	07-07-2016	