

PARTNER INFO SHEET

Institution: Univerzita Palackého v Olomouci - Palacky University, Olomouc

Country: Czech Republic

Erasmus code: CZ OLOMOUC01

Website: www.upol.cz

Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
	Czech		Czech B2	Czech B2
		English	English B2	English B2
	Czech		Czech B2	Czech B2
		English	English B2	English B2

For more details on the language of instruction, see the course catalogue: <http://study.upol.cz/?lang=en>

Additional requirements

For information about provisions to welcome students and staff with disabilities see: <http://www.upol.cz/en/groups/practical-information/facilities-for-special-need-students/>

Calendar

1. Student nominations and applications must reach CZ OLOMOUC01 by:

Nomination		Application	
Autumn term* [day/month]	Spring term* [day/month]	Autumn term* [day/month]	Spring term* [day/month]
15 June	31 October	30 June	15 November

Notes:

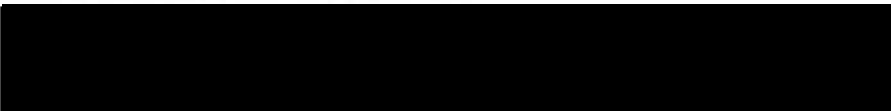
On line nomination system: Yes

On line application system: No

Incoming Student Office

General Administration

Office: International Relations Office



Fax: [REDACTED]

Web site:<http://www.upol.cz/en/menu/academic-guidance/>

2. CZ OLOMOUC01 will send its decision about acceptance to nominated students within 4 weeks starting from application deadline.

3. A Transcript of Records will be issued by CZ OLOMOUC01 no later than 4 weeks after the assessment period has finished.

Information

1. Grading systems of the institutions

<http://www.upol.cz/en/groups/ects/v-menu/ects-credit-system/>

2. Visa

CZ OLOMOUC01 will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact details (email, phone)	Website for information
Office: International Relations Office [REDACTED]	http://www.upol.cz/en/menu/erasmus-exchange/

3. Insurance

CZ OLOMOUC01 will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

CZ OLOMOUC01 will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact details (email, phone)	Website for information
Office: International Relations Office [REDACTED]	http://www.upol.cz/en/menu/erasmus-exchange/

4. Housing

CZ OLOMOUC01 will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Contact details (email, phone)	Website for information
Office: International Relations Office [REDACTED]	http://www.upol.cz/en/menu/erasmus-exchange/

5. Further information

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CZ OLOMOUC01

- Students must be nominated through Palacký University on-line system. The institutional coordinator and the person responsible for student mobilities will receive information about the nomination procedure and access to the system at least three months before the deadline.
- As soon as the nomination is successfully submitted, nominated students will receive unique access to on-line application.
- For information update/possible changes please follow our web at <http://www.upol.cz/en/students/exchange-students/erasmus/>
- In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: [REDACTED]
- Incoming students are allowed to take courses in other study fields but they are requested to take the majority of courses in the study area mentioned in this agreement.
- The partner university is kindly requested to ensure that the language proficiency of the outgoing student(s) is a minimum B2.
- Students are offered a Czech language course throughout the semester.
- Academic staff interested in a teaching visit at UP should contact the relevant department.
- Non-academic staff members interested in spending a training week at UP should contact the International Office [REDACTED]. A proposal of the Mobility Agreement is also required.
- For information about provisions for students and staff with disabilities see: <http://www.upol.cz/en/skupiny/students/guide/students-with-special-needs/>