

Transfer Contract

- in due consideration of COUNCIL DECISION (CFSP) 2018/299 of 26 February 2018

between the

Peace Research Institute Frankfurt (PRIF)

Baseler Str. 27-31, 60329 Frankfurt am Main, Germany

- represented by the Deputy Executive Director

Prof. Dr. Christopher Daase

- subsequently called: PRIF -

Institute of International Relations Prague

Nerudova 3, 118 50 Praha 1 – Malá Strana

- represented by the Director

Dr. Ondrej Ditrych

- subsequently called: host institute -

Preamble

On 26 February 2018 the Council of the European Union has adopted the COUNCIL DECISION (CFSP) 2018/299 of 26 February 2018.

One core project of the Council Decision aims at building capacity in the next generation of scholars and practitioners in non-proliferation policy and programming through the European Think Tank Network.

For this purpose the COUNCIL DECISION (CFSP) 2018/299 of 26 February 2018 entrusted the EU Non-Proliferation Consortium with the organisation of 36 non-proliferation and disarmament internships within the European Think Tank Network between 2018 and 2021.

The Peace Research Institute Frankfurt (PRIF) – as one of the four founding members of the EU Non-Proliferation Consortium – coordinates this project and will forward dedicated EU funds to the cooperating institutes within the European Think Tank Network (the host institutes) according to a predetermined financial plan. The conditions for the money transfer are stipulated in this contract.

§ 1

Tasks of the host institute

(1) The host institute has to implement the EU Non-proliferation and Disarmament Internship according to the guidelines outlined in the “Information Brochure for EU Internships”.

(2) The host institute shall develop an internship curriculum based on these guidelines.

(3) The internship of **Markéta Svobodová** shall begin **at 01. February 2021 and end at the 30. April 2021**

(4) The host institute shall submit the following documents at the end of the EU Non-Proliferation and Disarmament Internship:

- Short financial report, detailing the costs of the internship (see §2)
- Short narrative report including duration and thematic focus
- Final internship report written by the intern.

§ 2

Remuneration

(1) For a 3-month EU Non-Proliferation and Disarmament Internship of the intern **Markéta Svobodová** the host institute will be granted € 3,000. This payment comprises the costs for the institute supervisor, the instructor(s), research assistant(s), the provision of office space and computer workspace. PRIF will transfer the funds to the host institute in two equal tranches of € 1,500 at the beginning and at the end of the internship respectively. **The**

second instalment will be transferred upon the receipt of a short narrative report, a short financial report compiled by the host institute and a final internship report written by the intern. Please note that only requests for payment that have been submitted by the end of the project on 17.05.2021 can be considered.

- (2) The grant covers the costs listed in §2 (1) and contains no overheads. Also, the amounts mentioned above are gross amounts. They include VAT that the host institute may possibly have to pay.
- (3) The intern **Markéta Svobodová** shall be granted $3 \times € 500 = € 1,500$ as living cost subsidies associated to her three -month internship. Furthermore, the intern shall be granted up to € 300 as travel cost subsidies.
- (4) **PRIF will transfer all the funds to the host institute, which is then responsible to forward the travel and living cost subsidies to the intern.**
- (5) The host institute shall submit a request for payment over € 1,500 at the beginning of the internship claiming its first rate of the costs of supervision, instruction and research assistance, as well as the provision of office space and computer workspace. The host institute should also claim the living cost subsidies (€ 1,500) for its intern in its first request for payment. **Hence a total of € 3,000 shall be claimed in the first request for payment.**
- (6) The host institute shall submit request for payment over € 1,500 at the end of the internship claiming its second rate of the cost of supervision, instruction and research assistance, as well as the provision of office space and computer workspace. It shall submit its request for payment together with a narrative report, a financial report and a short internship report written by the intern. **The actual travel costs (up to € 300) of the intern shall be claimed in the second request for payment as well. Therefore, the amount may vary depending on the travel costs of the intern based on the evidences.**

§ 3

Termination of the Contract

- (1) The contract may be terminated by either contracting party with a time of seven months to the end of the year.
- (2) During the term of notice both contracting parties fulfil their duties as if notice had not been given.

§ 4

Resignation from the Contract

- (1) Either contracting party has the right to resign from the contract for good cause.
- (2) A good cause on the side of the PRIF would be, if

- the conclusion of the contract is based on specifications made by the host institute which are in a basic component incorrect or incomplete,
- the grant is not or no longer used by the host institute for the provided purpose,
- the host institute does not fulfil the contractual duties at all or within a fixed period of time, particularly if he/she does not fulfil the cooperation duties according to § 1 and § 2 or the justification duties according to § 6.

(3) A good cause on the side of the host institute would be, in particular, if

- the conclusion of the contract is based on specifications made by PRIF which are in a basic component incorrect or incomplete,
- PRIF does not fulfil the contractual duties at all or within a fixed period of time.

(4) The resignation has to be made in written form by naming the good cause. It comes into effect, if no other provision is made, upon receipt by the end of the following month. During this time § 6, 2 remains effective.

§ 5

Repayment

If PRIF withdraws from the contract on account of reclamation of the grant donors (the EU), the host institute is obliged to immediately repay the funds that have not yet been used.

§ 6

Written Form Clause and Partial Nullity

- (1) Changes or supplements of this contract are only valid if made in written form or if reciprocally approved in written form.
- (2) There is consent between the contracting parties that nullity or invalidity of part of the contract does not imply nullity or invalidity of the total contract. In such a case, the contracting parties agree that a void or invalid clause will be replaced by one that comes quite close to the purpose of the void or invalid clause.

§ 7

Place of Performance and Place of Jurisdiction

Frankfurt am Main is stipulated as place of performance and place of jurisdiction.

Frankfurt am Main, 11. December 2020.

For PRIF:
Prof. Dr. Christopher Daase
Deputy Executive Director

For the Institute of International Relations Prague
Dr. Ondrej Ditrych

Peace Research Institute Frankfurt (PRIF)