



**OXFORD JOURNALS**  
OXFORD UNIVERSITY PRESS

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| RADIATION PROTECTION DOSIMETRY SPECIAL ISSUES QUOTATION Ref: <b>RADDOS 2019-02</b><br><i>9<sup>th</sup> Conference on Protection against Radon at Home and at Work</i><br>OUP JOURNALS SPECIAL ISSUES SPONSORSHIP QUOTATION |   |

**A: QUOTATION SCHEDULE**

- 1. DATE OF QUOTATION: 26<sup>th</sup> February 2019**
- 2. PUBLISHER: THE CHANCELLOR MASTER AND SCHOLARS OF THE UNIVERSITY OF OXFORD** trading as Oxford University Press of Great Clarendon Street, Oxford OX2 , 6 DP, United Kingdom (the "Publisher" or "OUP")
- 3. SPONSOR: 9th Conference on Protection against Radon at Home and at Work Organising Committee** (the "Sponsor")
- 4. SPONSOR CONTACT DETAILS:**

Name: **Lenka Thinova**  
Address: **CTU in Prague, Brehova 7, 115 19 Praha 1, Czech Republic**  
Tel /Fax: **+420 607 729 178**  
E-mail: **[thinova@fffi.cvut.cz](mailto:thinova@fffi.cvut.cz)**  
Website: **<https://www.cvut.cz/en/faculty-of-nuclear-sciences-and-physical-engineering>**

**ORGANISERS' CONTACT DETAILS:**

|   |  |
|---|--|
| <b>Main contacts</b>  |  |
| <b>Lenka Thinová</b> <a href="mailto:thinova@fffi.cvut.cz">thinova@fffi.cvut.cz</a>                           | <a href="mailto:radon@radon2019.cz">radon@radon2019.cz</a> |
| <b>Katerina Navratilova Rovenska</b> <a href="mailto:katerina.rovenska@suro.cz">katerina.rovenska@suro.cz</a> |  |

**GUEST EDITORS:**

Katerina Navratilova Rovenska and Ales Fronka

*dm*

**5. JOURNAL: Radiation Protection Dosimetry (the "Journal")**

**6. SPECIFICATION OF SPECIAL ISSUE**

|   |   |
|---|---|
| Number of pages:  | <b>Expected to be 150-180 pages; 2 Issue equivalent (the "Estimated Page Extent")</b>                                 |
| Number of subscribers:  | <b>440 or the number at time of going to press</b>  |
| Expected vol/issue number if known  | <b>Earliest available issue, to be confirmed by Production</b>  |
| Colour printing: yes/no   | <b>No</b>   |
| Minimum quantity to be purchased by Sponsor:                                | <b>100 copies (the "Minimum Quantity")</b>  |
| Proceedings/conference/symposium:   | <b>9th International Conference on Protection against Radon at Home and at Work</b>                                   |
| Online availability:  | <b>Yes to online subscribers of the Journal</b>   |
| Online availability through consortia and developing countries arrangements | <b>Yes, to consortia and developing countries institutions/sites which have an online subscription to the Journal</b> |

**1. PRODUCTION SCHEDULE:**

|   |  |
|---|--|
| Final peer-reviewed manuscripts to OUP production | <b>Date: August 30, 2020</b><br><b>Failure to submit papers by this date may result in the issue being delayed (see also Section B hereto, Terms and Conditions paragraph 4)</b> |
| Format:   | <b>electronic submission of manuscript</b>   |

**2. CHARGES:**

The following charges are based on the specifications contained in paragraph 6, above. It is acknowledged and agreed that any changes to the specifications set forth in paragraph 6 and elsewhere throughout this Agreement will result in a change to the following charges. In the event of such changes the parties will agree in advance and in writing to the changed charges.

**100 copies charged at £41 per copy = £4,100 + delivery costs**

**B: TERMS AND CONDITIONS FOR PUBLICATION OF THE SPECIAL ISSUE**

1. The Publisher offers to publish papers presented at the Conference that have been peer reviewed and accepted for publishing in the Journal (the "Proceedings" or the "Papers") as a special issue of the Journal (the "Special Issue"). Print copies of the Special Issue will be provided to subscribers to the Journal by the Publisher at the Publisher's sole discretion. The Special Issue

will also be made available to online subscribers of the Journal and via institutional consortia deals and the OUP Developing Countries Initiative. Each volume of the Journal is comprised of four (4) issues. The Proceedings may be allocated to ½, 1, 2, 3 or 4 issues, at the Publisher's sole discretion. An issue shall be understood to be comprised of roughly 96 pages (each page is roughly 800 words; figures are roughly equivalent to 150, 300 or 800 words, depending on the size of the figure), it being understood that the foregoing is solely an estimate.

2. The parties acknowledge and agree that it is necessary to determine the Estimated Page Extent for the Publisher to schedule production of the Special Issue and to assist the Sponsor with pricing the registration fee for the Conference.

Charges shall be assessed as follows:

| Number of issues | Number of pages | Charge per copy |
|------------------|-----------------|-----------------|
| 1                | 81 to 144       | £ 35            |
| 2                | 145 to 208      | £ 41            |
| 3                | 209 to 320      | £ 47            |
| 4                | 321 to 464      | £ 53            |

3. The total number of pages and charge per copy specified in paragraph 2 of this section is inclusive of contents pages, any editorials, introductory pages, session discussions, comments and author listings (collectively "Additional Content"). Additional Content may be included at the Sponsor's written request to the Publisher, by agreement of the Publisher. It is estimated that contents pages, any editorials, introductory pages and author listings will add approximately 16 pages to the Special Issue.
4. As stated in paragraph 9 of Section A of this Agreement, the charges quoted in this Agreement are dependent on the final page extent. Any content over and above the Estimated Page Extent, including but not limited to Additional Content, will be charged to the Sponsor at the excess rate, which may change from time-to-time at the Publisher's sole discretion upon providing written notice to the Sponsor, but for calendar year 2018 shall be one hundred Pounds (£100) per page over and above the Estimated Page Extent (the "Excess Rate"). If the Estimated Page Extent of the Special Issue is exceeded, the Publisher shall invoice the Sponsor for additional pages accordingly at the Excess Rate. The Sponsor acknowledges that because manuscripts are submitted to the Publisher piecemeal pursuant to paragraph 15 below, rather than as a complete set, the Publisher may not inform the Sponsor that the Estimated Page Extent has been exceeded until all the Papers are submitted. The Publisher reserves the right to turn away a manuscript after the anticipated number of pages has been reached. Any Paper that has gone through the production process but is not included in the Special Issue including but not limited to because the Paper is rejected by the Publisher, may be charged at 50% of the page rate i.e. £50 per page.
5. Regardless of the Estimated Page Extent, the Standard limit for the Special Issue is 464 pages total, inclusive of Additional Content. The parties may agree to include pages over and above the 464 page maximum by mutual written agreement.
6. The Sponsor shall limit each Paper to the journal limit of six (6) printed pages. In the event a Paper is more than six (6) printed pages no charges will be incurred as long as the Special Issue stays within the Estimated Page Extent of the entire issue. Should the Special Issue exceed the

Estimate Page Extent, the Sponsor will be charged per page per section 4.

7. Publication can generally be expected three (3) months following the Publisher's receipt of the final submitted Paper, provided that the "Instructions to Authors" provided to the Sponsor by the Publisher (attached hereto as Schedule A), have been adhered to and depending on the authors' timing with respect to returning corrected Papers to the Publisher, as appropriate. The Publisher reserves the right to refuse further submissions for the Special Issue three (3) months before publication is scheduled, unless a different date has been mutually agreed upon with the Sponsor in writing. The Publisher is not responsible for any delay outside of its reasonable control including but not limited to the authors' timing with respect to returning corrected Papers to the Publisher. The Sponsor acknowledges and agrees that notwithstanding the foregoing, the publication of the Special Issue is subject to Publisher's publication schedule and shall be determined by Publisher in its sole discretion and nothing herein shall obligate Publisher to publish the Special Issue within any specific time frame.
8. Free online access will automatically be given by the Publisher to the specified author for each Paper and such author may order offprints using an order form that will accompany proofs sent to the principal author of each Paper for review.
9. In the event that the Conference is part of a series, a representative of the Publisher may attend the subsequent conference in the series without charge. In the event that a representative of the Publisher attends any subsequent conference pursuant to this paragraph, the Sponsor shall provide the Publisher a display space with table and shelves free of charge for the Publisher to market the Journal and associated products. The Publisher shall have the option to include a leaflet regarding the Journal in any information package provided to attendees of such conference at no additional charge. If the Conference is not part of a series, the Publisher shall have the option to include a leaflet regarding the Journal in any information package provided to attendees of the next conference organized by the Sponsor at no additional charge.
10. For the purpose of clarity, nothing herein shall obligate the Publisher to publish the Special Issue; nor shall anything herein obligate the Publisher to publish any Paper submitted to the Publisher in the Special Issue.

#### **SPONSOR'S OBLIGATIONS**

11. The Sponsor shall provide a copy of these Terms and Conditions to the Guest Editor(s) and the Organiser.
12. The Sponsor may not distribute its Sponsor's copies of the Special Issue or enable any third party to do the same in a manner likely to prejudice sales by the Publisher and in no case shall the Sponsor be permitted to resell the Special Issue or enable any third-party to do so. The Publisher reserves the right to sell any surplus copies of the Special Issue without any obligation to the Sponsor or any other party including but not limited to any payment of royalties.
13. The Sponsor hereby represents and warrants that each Paper is an original work and has not previously been published in any form, including any electronic format, other than as abstracts, (except for material of others included in the manuscript with the Publisher's written consent and the written permission of the copyright proprietor or written confirmation of the Publisher's determination that permission is not needed). The Sponsor further represents and warrants that each Paper does not infringe upon any copyright, trademark or other third party right nor violate any law and it contains nothing libellous, obscene, or indecent. The Sponsor hereby agrees to indemnify the Publisher against any losses

incurred by the Publisher as a result of a breach or alleged breach of this warranty.

14. The Sponsor shall not without the prior written consent of the Publisher publish or license any third party to publish any of the Papers individually or as a collection, whether in English or in any other language throughout the world.
15. The Sponsor undertakes to:
  - a) ensure that the quality of the Papers conforms to the standards of the Journal. As set forth in paragraph 10, above, all parties acknowledge and agree that nothing herein obligates the Publisher to publish any Paper without the express approval of the Journal's Editor-in-Chief;
  - b) ensure that a maximum of seventy per cent (70%) of the Papers presented at the Conference are submitted to the Publisher for publication in the Special Issue. The decision as to which Papers shall be submitted to the Publisher shall lie within the Sponsor's sole discretion;
  - c) oversee the review process described in this paragraph 15(c), so that the Publisher shall only receive final, approved Papers. Each Paper shall be reviewed by two separate reviewers, one of whom shall be the Guest Editor and the other to be selected by the Guest Editor, prior to submission to the Publisher. The Sponsor shall further ensure that each reviewer's comments have been properly taken into account in the final form of the Paper submitted to the Publisher. The suggested review process to be followed by the Sponsor shall be: (i) submit each Paper to a first reviewer for initial assessment; (ii) return the Paper to the author to make any suggested changes; (iii) forward corrected Paper to second reviewer; and (iv) return Paper to author for final changes. The Publisher may request the reviewers' reports from the Sponsor at any point and Sponsor shall maintain and supply such reviews to the Publisher in a timely fashion for a five (5) year period following publication of the Special Issue. The Publisher shall treat such reviews as confidential;
  - d) ensure that copies of the "Instructions to Authors" attached hereto as Schedule A, which are subject to change at the Publisher's sole discretion from time to time, are sent to the authors at the time a Paper is accepted by the Sponsor for presentation at the Conference. The Sponsor shall also ensure that all authors provide full postal addresses together with email addresses for correspondence to the Sponsor and the Sponsor shall maintain such information for one (1) year following the publication of the Special Issue;
  - e) instruct the reviewers to ensure that all Papers have been prepared in accordance with the "Instructions for Authors" attached hereto as Schedule A, irrespective of the method of presentation of the Paper at the meeting;
  - f) ensure that each lead author of each Paper signs the License to Publish form available online (the "License to Publish"), to which the Publisher will direct each lead author of a Paper, and also ensure that such License to Publish is received by the Publisher. The Sponsor acknowledges and agrees that until and unless such License to Publish is received by the Publisher, the Publisher cannot include the Paper in the Special Issue;
  - g) provide any Additional Content to the Publisher for inclusion in the Special Issue in the Sponsor's sole discretion (to be charged as set forth in paragraphs 2-5 above);

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- h) provide mailing labels to the Publisher in alphabetical order for individuals who are to receive a copy of the printed Special Issue. A label template will be provided by the Publishers; and
- i) ensure that Papers sent to Publisher are in final form. The Sponsor shall send each individual Paper to the Publisher as each Paper is finalized. All Papers shall be given a serial number by the Sponsor who shall, as soon as is reasonably possible following the finalization of all the Papers submitted to the Publisher, also provide a complete index of the Papers together with the serial numbers in the order required for publication,. The prefix to the serial numbers for the Papers will be provided by the Publisher.

#### **CHARGES**

- 16. The Sponsor agrees to pay the Charges due to Publisher upon receipt of invoices sent by the Publisher to the Sponsor. The Sponsor shall purchase the Minimum Quantity of the Special Issue as defined in this Agreement.
- 17. Payment is due within 30 days of the due date set forth in the invoice.
- 18. The Charges are exclusive of any value added tax which may be payable on the sums specified.

#### **TERMINATION**

- 19. Without prejudice to any right or remedy either party may have against the other for breach or non-performance of this Agreement, each party shall have the right to terminate this Agreement by notice in writing to the other party with immediate effect if:
  - a) the other party commits a material breach of the terms of this Agreement or, in the case of any such breach capable of remedy, fails to remedy or repeats such breach after receiving written notice from the party seeking to terminate the Agreement to remedy it within a period of at least 30 days; and
  - b) an order is made or resolution passed for the winding-up or bankruptcy of the other party, any distress or execution is levied on any of its property or effects, a receiver is appointed over any of its assets, the other party compounds or makes any voluntary arrangement with its creditors or any class thereof, or the other party is dissolved or otherwise ceases to exist, or such dissolution or ceasing to exist is imminent, or the other party ceases its usual business operations.
- 20. Termination of this Agreement for whatever reason shall not affect the liabilities or obligations of the parties accruing up to the date of termination.

#### **GENERAL**

- 21. Neither party hereto shall have any right without the written consent of the other to make any representations for the other party or to assume or create any obligation or liability on behalf of or in the name of the other party, save as expressly provided in this Agreement. Neither this Agreement nor the relationship entered into between the parties shall comprise a partnership.

22. Neither party hereto shall be entitled to assign this Agreement without the prior written consent of the other (such consent not to be unreasonably withheld).
23. This Agreement constitutes the entire agreement between the parties in relation to the subject matter hereof and shall supersede all previous communications, representations, agreements or understandings, either oral or written between the parties with respect to the subject matter hereof save that this Clause shall not apply to any statement, representation or warranty made fraudulently.
24. If any term condition or other provision of this Agreement is held to be invalid void or unenforceable or to render this Agreement or any part of it void or unenforceable then that provision shall be severable from the remaining terms conditions and provisions of this Agreement which will continue in force and be construed as if such provision had never been contained in this Agreement.
25. Neither party shall be liable for any loss damage injury or delay due to any reasonable cause beyond its control including (without prejudice to the generality of the foregoing expression) acts of Government, strikes, lock-outs, fire, lightning, explosion, flood, storm, riot, civil commotion, acts of war, or theft.
26. This Agreement shall not be amended, varied or supplemented except in writing signed by duly authorised representatives of both parties.
27. No provision of this Agreement is intended to be enforceable by a person who is not a party to this Agreement.
28. All notices required to be given under this Agreement shall be given in writing in English and left at or sent by email or first class registered or recorded delivery to the appropriate address shown at the head of this Agreement, or such other address as the party concerned shall from time to time designate by notice pursuant to this Clause. Such notices shall be deemed to be delivered (i) when left at the addressee's address; (ii) if posted to an address in the UK 48 (forty-eight) hours after posting; or (iii) if posted to an address outside of the UK 72 (seventy two) hours after posting. All notices to the Publisher shall be marked for the attention of the Group Legal Director. All notices to the Sponsor shall be marked for the attention of the Sponsor Contact whose details are given in the Schedule.
29. This Agreement is subject to English Law and the parties submit to the non-exclusive jurisdiction of the English courts.

#### **ETHICAL CONDUCT**

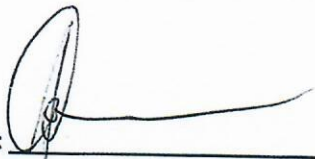
30. The Sponsor represents and warrants that it shall not act, or omit to act, in such a way as to give rise to a breach by it, or any of its Affiliates, of any applicable law related to bribery, corruption or any related matter.
  - a) The Sponsor represents and warrants that it shall not offer, promise, pay, give or authorise (tacitly or otherwise) any financial or other advantage, on behalf of Publisher:
  - b) to any person in order to induce that person improperly to perform a function or activity in connection with a business or organization, a person's employment, or a public function; or

- c) to any Official to influence that Official in connection with obtaining business or a business advantage for any of Publisher or its Affiliates.
- d) The Sponsor shall maintain adequate procedures designed to prevent any persons who perform services for them or on their behalf from undertaking the activities described in the contract above to obtain or retain business or a business advantage for them.
- e) The Sponsor shall promptly report any apparent breach of clauses 30(a) or 30(b) to Publisher.
- f) The Sponsor shall co-operate with Publisher in relation to any investigation in respect of matters relating to bribery and corruption.
- g) Publisher shall have the right to terminate this Agreement immediately on written notice, without liability, for breach of clauses 30(a) or 30(b).
- h) In this clause 30:
  - i) "Official" shall mean (a) an individual who holds a legislative, administrative, or judicial position of any kind of any country or territory, or any subdivision of any country or territory; (b) any person who performs public functions in any branch of any national, local or municipal government or who exercises a public function for any public agency or public enterprise; and (c) an official or agent of a public international organisation, such as the UN or the World Bank; and
  - j) "Affiliate" shall mean, in relation to a party, a person who is, from time to time, a subsidiary or parent of that party, or is a subsidiary of that party's parent.
- k) The Sponsor shall:
  - l) maintain accurate and complete records of all expenditures related to performance of this Agreement and make such records available to Publisher, its advisors and auditors on reasonable notice;
  - m) answer, in reasonable detail, any written or oral inquiry from Publisher related to the Sponsor's compliance with this clause; and comply with the OUP Partner Code of Conduct, as provided to the Sponsor, in the execution of any services for or on behalf of Publisher.



THE PUBLISHER AND THE ORGANISERS/SPONSORS EACH ACCEPT AND AGREE TO THE TERMS OF THIS AGREEMENT, WHICH CONSISTS OF THIS QUOTATION INCLUDING THE STANDARD TERMS AND CONDITIONS GIVEN ABOVE

SIGNED BY:



FOR AND ON BEHALF OF:  
THE CHANCELLOR MASTERS AND  
SCHOLARS OF THE UNIVERSITY OF  
OXFORD TRADING AS OXFORD UNIVERSITY PRESS

Name: Andrew Elias

Position: Supplement Sales Account Manager

Date:

11/03/2019

SIGNED BY:



FOR AND ON BEHALF OF: 9TH INTERNATIONAL  
CONFERENCE ON PROTECTION AGAINST RADON  
AT HOME AND AT WORK

Name: Lenka Thinova

Position: as. Prof. CTU in Prague

Date:

11. 3. 2019

České vysoké učení technické v Praze  
Fakulta jaderná a fyzikálně inženýrská  
KATEDRA DOZIMETRIE  
A APLIKACE IONIZUJÍCÍHO ZÁŘENÍ  
115 19 Praha 1 - Staré Město  
Břehová ul. č. 7

Please print 2 copies of this quotation, initial each page at the bottom of the right hand margin, and sign and date both copies; and return to OUP for countersignature. A countersigned and initialled copy will be returned for your records.

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