



Utilization of foreign experience in the siting process for a deep geological repository for radioactive waste in the Czech Republic

Name of Partial Contract:	The update of the Communication Strategy
Area of Services:	ix. communication activities with the general public, the relevant authorities and NGOs
ID of Services:	05

	Function	Name	Date	Signature
Client approved for chapter 1	Project Manager	Ilona Pospíšková		
Worked out by	Project Manager of the Partial Contract	Nikol Novotná		
Supplier approved for chapter 2	Project Manager	Kimmo Lehto		
Partial Contract approved by the Client	Managing Director	Jiří Slovák		
Supplier approved manager for partial contract	Project Manager of the Partial Contract	Mika Pohjonen		
Partial Contract approved by the Supplier	Sales Director, Posiva Oy	Mika Pohjonen		
	Managing Director, Saanio&Riekkola Oy	Timo Saanio		
	Managing Director, Posiva Solutions Oy	Mika Pohjonen		

Note: This Partial Contract is concluded in compliance with the conditions of the Framework Agreement signed in 12.10.2016 titled: "Utilization of foreign experience in the siting process for a deep geological repository for radioactive waste in the Czech Republic".



1 CLIENT'S ASSIGNMENT

1.1 Requirements for the scope and technical specification

The purpose is to jointly develop the Update of the Communication Strategy connecting with siting of the DGR in Czech Republic. The Update of the Communication Strategy will consist of the following parts:

- 1) Introduction
- 2) The current state analysis
- 3) Communication at the local level
- 4) Communication with media
- 5) Communication with other relevant stakeholders
- 6) Training program for the employees (management level, experts)
- 7) Key result indicators
- 8) Follow-up
- 9) Risks
- 10) Involvement and coordination
- 11) Timeline
- 12) Summary

The Supplier will become familiar with the following inputs:

a) the client's current communication strategy in areas:

- for the local level
- for the media
- for decision makers/politicians/authorities

b) examples of applications of existing strategy

c) results of public opinion polls

Based on the Supplier's experience and knowledge in the area of the communication activities with the general public and other stakeholders, the Supplier will provide advice services for the update of the strategy for public relations (hereinafter Document only). These services will include:

- suggesting changes of the current strategy by the Supplier, including a brief purpose of changes,
- discussion of the Client's comments to suggesting changes (in writing or on the meeting - according to severity of the Client's comments),
- review of the draft version of the Document, drawn up by the Client,
- discussion of the Supplier's comments to the draft of the Document (in writing or on the meeting - according to severity of the Supplier's comments),



- review of the Document to which the Client incorporated the Supplier's comments and elaboration of the expert judgement of the Supplier that will form the annex of the Document,
- preparation and implementation of the Training program for 3 employees of the Client executed at the place of the Supplier.

The Client nominates for the PC as Project Manager of the Partial Contract: Nikol Novotná, e-mail: novotna@surao.cz. The Supplier will communicate directly with this person and copy will be sent to Ilona Pospíšková, e-mail: pospiskova@surao.cz.

The Client requires the Supplier to nominate members of the PC that will be financed from this Partial Contract.

Any changes of persons, nominated by the Client and the Supplier, are possible without a Partial Contract amendment. Client and Supplier Project Managers notify in writing the change to other Project Manager.

1.2 Required Services deadlines

The main milestones of this PC5 are as follows:

Milestone 1: Drafting of the Document content by the Supplier	04/2017
Milestone 2: Draft version of the Document, drawn up by the Client	05/2017
Milestone 3: Review of the Draft version of the Document	06/2017
Milestone 4: Review of the final version of the Document	08/2017
Milestone 5: Expert judgement of the Supplier of the Document	10/2017

Final version of the Document: till 31.10.2017.

Implementation of the Training program for the employees of Client: by 30.11.2017.

1.3 Estimated labour intensiveness or its limitation

Client estimates volume of work involved to be approximately 1000 hours and thus about 5% of the financial volume of the FA.

1.4 Specific requirements concerning the organisation of the Services

N/A

2 CONFIRMATION / MODIFICATION OF THE ASSIGNMENT OF SERVICES BY THE SUPPLIER

2.1 Scope of Services and technical specification

The Supplier will perform the assignment of the Services stated in the Article 1.1.

For the sake of clarity, the duration of the training for 3 SURAO persons to be held in Olkiluoto by September 2016 (new schedule by November 2017) shall be set into 2 – 3 full days of training. In addition the number of trainees can be added to 5 - 7, should SURAO wish to do so.



2.2 Fulfilment dates

- a) The Supplier agrees the deadlines stated in Article 1.2 by the Client if the existing documentation is delivered to Supplier on time.
- b) The Supplier may suggest changes to the partial deadlines; however, the final deadline is in line with the requirements of the Client.

2.3 Price of the Partial Contract

Based on the Clients estimation on work hours (1000 h) divided into classes according to table in chapter 2.4 below, the estimated price of this Partial Contract is 133 000 € plus expenses.

Most of the expenses will be travel costs (air fares, hotel expenses, local travel expenses etc.). All expenses will be documented by archiving the receipts.

2.4 Organization of Services

Supplier nominates the following experts:

Name	Role	Class	Hours
Mika Pohjonen	Project Manager of PC5	1	100
Timo Seppälä	Senior Expert	2	550
Kimmo Lehto	Senior Expert	2	40
Kanerva Kuisma	Expert	3	250
Susan Pietilä	Expert	3	60

2.5 Risk identification

There are no recognized significant risks and potential problems.

3 CONCLUSION OF THE PARTIAL CONTRACT

The Articles 1 and 2 of this Partial Contract are valid in full.

The Partial Contract will be concluded in line with Article 5 of the FA.

This Partial Contract becomes valid and comes into force on the date of its signature by authorized representatives of both Contractual Parties.