

Form F: Financial Proposal Submission Form

Name of Bidder:	Ústav výzkumu globální změny AV ČR, v. v. i.	Date:	August 30, 2019
RFP reference:	57887		

We, the undersigned, offer to provide the services for **RFP: Elaboration of Legal and Institutional Framework for Multi-hazard Early Warning System and Climate Information** in accordance with your Request for Proposal No. 57887 and our Proposal. We are hereby submitting our Proposal, which includes this Technical Proposal and our Financial Proposal sealed under a separate envelope.

Our attached Financial Proposal is for the sum of USD 157,000 (one hundred fifty-seven thousand USD)

Our Proposal shall be valid and remain binding upon us for the period of time specified in the Bid Data Sheet.

We understand you are not bound to accept any Proposal you receive.

Name: prof. RNDr. Ing. Michal V. Marek, DrSc., dr. h. c. _____

Title: ___Director_____

Date: ___30th August, 2019 _____

Signature: _____

[Stamp with official stamp of the Bidder]

Form G: Financial Proposal Form

Name of Bidder:	Ústav výzkumu globální změny AV ČR, v. v. i.	Date:	August 30, 2019
RFP reference:	57887		

The Bidder is required to prepare the Financial Proposal following the below format and submit it in an envelope separate from the Technical Proposal as indicated in the Instruction to Bidders. Any Financial information provided in the Technical Proposal shall lead to Bidder's disqualification.

The Financial Proposal should align with the requirements in the Terms of Reference and the Bidder's Technical Proposal.

Currency of the proposal: USD

Table 1: Summary of Overall Prices

	Amount(s)
Professional Fees (from Table 2)	146,000
Other Costs (from Table 3)	11,000
Total Amount of Financial Proposal	157,000

Table 2: Breakdown of Professional Fees

Name	Position	Fee Rate	No. of Days*	Total Amount
		A	B	C=A+B
In-Country**				
	Coordinator	800	10	8,000
	International Expert in DRR and EWS (including Non Key Experts)	1,000	20	20,000
	International Expert in International law, policy analysis and development (including Non Key Experts)	1,000	20	20,000
	National expert in WRM	500	10	5,000
	National expert in DRR/EWS	500	10	5,000
	National Expert in policy analysis and development	500	10	5,000
	National expert in policy analysis and development	500	10	5,000
	Administrative staff, that company considers necessary for fulfilment of the tasks envisaged in the ToR***			
Home Based**	Coordinator	800	10	8,000
	International Expert in DRR and EWS (including Non Key Experts)	1,000	25	25,000
	International Expert in International law, policy analysis and development (including Non Key Experts)	1,000	25	25,000
	Administrative staff (administrative assistant, translator's services)	500	40	20,000
Subtotal Professional Fees:				146,000

*UNDP strongly recommends companies to use days as a primary unit of time when providing respective calculations of under the cost breakdown

** The Contractor is free to propose combination of In-country and/or Home-Based Consultancy rates based on the level of engagement and services required under the Terms of Reference;

Table 3: Breakdown of Other Costs****

Description	UOM	Quantity	Unit Price	Total Amount
International flights	Trip	5	800	4,000
Subsistence allowance	Day	50	70	3,500
Miscellaneous travel expenses	Trip			
Local transportation costs	Lump Sum		1,500	1,500
Out-of-Pocket Expenses		50	40	2,000
Other Costs: (please specify)				
Subtotal Other Costs:				11,000

**** Under Other Costs companies shall include detailed list of all costs associated with implementation of the tasks and deliverables, each cost shall be subjected and clearly calculated. Other related costs can be subject to UNDP review and if applicable consideration for exclusion similar to the existing note about technical staff

Table 4: Breakdown of Price per Deliverable/Activity

Deliverable/ Activity description	Time (person days)	Professional Fees	Other Costs	Total
Deliverable 1 (Phase 1)	10	Coordinator: 4d x 800 Intl experts: 2d x 1,000 Nat experts: 4d x 500 Admin costs: 5,000 In total: 12,200	0	12,200
Deliverable 2 (Phase 2)	50	Coordinator: 4d x 800 Intl experts: 34d x 1,000 Nat Experts: 12d x 500 Admin costs: 5,000 In total: 48,200	3x2,200	54,800
Deliverable 3 (Phase 3)	50	Coordinator: 4d x 800 Intl experts: 34d x 1,000 Nat Experts: 12d x 500 Admin costs: 5,000 In total: 48,200	2,200	50,400
Deliverable 4 (Phase 4)	40	Coordinator: 8d x 800 Intl experts: 20d x 1,000 Nat Experts: 12d x 500 Admin costs: 5,000 In total: 37,400	2,200	39,600