

MEMORANDUM OF UNDERSTANDING
BETWEEN
BROWN UNIVERSITY
PROVIDENCE, RHODE ISLAND, USA
AND
CHARLES UNIVERSITY, CZECH REPUBLIC

Brown University (hereinafter called “BROWN”) and Charles University, Czech Republic, (hereinafter called “CHARLES”) establish hereby a formal understanding of cooperation which is intended to further academic objectives of each institution and to promote better understanding between the faculty and students of BROWN and the faculty and students of CHARLES. Under this Memorandum of Understanding (hereinafter called the “Agreement”), the two institutions will proceed to implement the following endeavors and exchanges of materials and personnel.

I. TERM

The term of this Agreement shall be for a period of five (5) years, provided, however, that either party may terminate its participation in this Agreement prior to the end of the term by providing the other party with six (6) months written notice of termination.

This Agreement becomes effective on, which is the date of its publication in the Czech Contracts Register in accordance with Act No. 340/2015 Sb., on special conditions for the effect of some contracts, the publication of such contracts and the register of contracts (the Contracts Register Act), as amended. The contracting parties expressly stipulate that Charles University assumes responsibility for publication of this agreement in the Contracts Register in line with Act No. 340/2015 Sb., as amended.

II. GENERAL AREAS OF COOPERATION

Cooperation shall be carried out, subject to availability of funds and approval of the competent authority of BROWN and CHARLES, through such activities or programs as:

1. Exchange of faculty members;
2. Exchange of students;
3. Joint research activities and teaching;
4. Participation in seminars and academic meetings, including annual workshops; and
5. Special short-term academic programs

The terms of such mutual cooperation and necessary budget for each specific program and activity that is implemented under the terms of this Agreement shall be mutually discussed and agreed upon in writing by both parties prior to the initiation of the particular program or activity, and the terms of such program shall be negotiated on an annual basis.

Each university will designate coordinators to develop and coordinate specific activities or programs. For BROWN, the coordinator shall be Dr. Masako Fidler, Professor of Slavic Studies, appointed by the Provost. For CHARLES, the coordinators shall be Prof. Markéta Křížová, Vice Dean, Faculty of Arts, Prof. Jan Trlifaj, Vice Dean, Faculty of Mathematics and Physics, and Mgr. Vratislav Kozák, Head of International Relations Office, Charles University Rectorate. Each institution shall notify the other in writing of any changes to the person(s) established as its coordinator.

III. SCOPE OF COOPERATION

The areas of cooperation include, subject to mutual written consent, any program offered at either university as felt desirable and feasible on either side and that both sides feel can contribute to fostering and development of cooperative relationships between the two universities.

The assistance to be provided by each of the parties will be teaching, research, exchange of faculty and students, and staff development, etc. as deemed beneficial by the two institutions.

The initial cooperation will be focused with the following academic units between BROWN and CHARLES:

BROWN academic units:

- American Studies
- Applied Mathematics
- Center for Language Studies
- Chemistry
- Classics
- East Asian Studies
- Egyptology and Assyriology
- Graduate School
- History
- Judaic Studies
- Slavic Studies
- Virtual Humanities Lab

CHARLES academic units:

- Faculty of Arts
 - Department of Anglophone Literatures and Cultures
 - Department of Greek and Latin Studies
 - Center for the Study of Middle Ages
 - Czech Institute of Egyptology
 - Department of Romance Studies
 - Institute of Classical Archaeology
 - Institute of Czech and Comparative literature
 - Institute of Czech National Corpus
 - Institute of Czech Language and Theory of Communication
 - Department of Sinology
 - Department of General History
 - Department of Philosophy and Religious Studies
 - Institute of Czech Studies
- **Faculty of Mathematics and Physics, Charles University**
 - Department of Numerical Mathematics
 - Institute of Physics of Charles University
 - Institute of Formal and Applied Linguistics

Other academic units may be added at a later date in addenda signed by both parties.

CHARLES intends to host a series of lectures entitled the “Brown Lecture Series” where BROWN faculty from the above academic units are invited to give a talk at CHARLES. Each of the BROWN academic units intend in turn to invite representatives of their partner academic units to give a talk at BROWN. At both BROWN and CHARLES, the hosting academic unit has agreed to provide accommodation and daily expenses for the invited speaker. All details, including but not limited to the dates, frequency, speakers, and payment of expenses, shall be agreed to in writing by both parties prior to the talks.

- A. For mobility of graduate students from CHARLES to BROWN
 - a. BROWN’s Office of Global Engagement commits to providing ONE (1) competitive scholarship per year for a MA or PhD student of CHARLES on a short-term research visit in the amount of \$2,100.
 - b. The final selection will be made by the selection committee at BROWN. Please see Appendix A.
- B. For mobility of students from BROWN to CHARLES
 - a. CHARLES Rectorate International Relations Office will provide one student of BROWN per year with a full scholarship (tuition, room, and board) to attend the Summer School of Slavonic Studies.
 - b. The admission of the student to the Summer School of Slavonic Studies will be approved by the Institute of Czech Studies.

IV. GENERAL PROVISIONS

1. It is understood by the parties that in no event shall any such exchanges create a joint venture relationship, partnership relationship, or any other similar type of shared relationship between the parties, or an employer-employee relationship, agency relationship, or any other similar type of relationship between BROWN and CHARLES.
2. Each party to this Agreement retains the sole right to the use of its name, logo, and seal. No party, its employees, representatives, or agents, shall be authorized to use the name, logo, or seal of the other with any program, publication, document, advertisement, or marketing except in accordance with this Agreement as it relates to the programs herein. Any such use shall be subject to review and revocation of a use by the party whose name, logo, or seal are being used. Each party shall take all reasonable steps to avoid any communication that might create in a third party any misunderstanding of the relationship of BROWN and CHARLES hereunder. In support of the foregoing, the parties shall develop reasonable guidelines to permit each to refer accurately to programs conducted pursuant to this Agreement without compromising the express provisions of this paragraph. Each party shall educate its constituencies, including staff, faculty, board, and agents, etc. on the proper use of the name, logo, and seal of the other party. No party shall have the authority to authorize or allow others affiliated with it to use the name, logo, or seal of the other party.
3. Each institution represents that it has full authority to enter into this Agreement and that this Agreement has been executed in English.
4. As a condition of participation in this Agreement and in keeping with visitors being guests at the host institutions, participants must abide by applicable conduct rules, policies, and regulations of the host institution. In the event that the host institution determines that a visiting participant has violated a rule, policy, or regulation, the host institution may terminate a visitor's participation in any program and may report to the home institution any such violation that is significant to the program.
5. The parties hereby affirm that each shall not discriminate against program participants on the basis of race, color, gender, sexual orientation, gender identity, gender expression, age [except that all participants must be at least eighteen (18) years of age], religion, national or ethnic origin, disability, or status as a veteran
6. Both parties understand that all financial arrangements will have to be negotiated and will depend on the availability of funds.

7. All participants of the mobility programme are required to have a valid health and liability insurance policy acquired in their home country prior to their departure for the host country.
8. Each party shall comply with its obligations under all applicable data protection and privacy legislation and regulations. Personal data processing (particularly document management and archival policy) at CHARLES is regulated in accordance with the EU Regulation 2016/679 of the European Parliament and of the Council on General Data Protection Regulation.

Through their duly authorized representatives, the parties hereto have executed this Agreement in duplicate as of the date first written above.

Brown University

By: _____

Dr. Richard M. Locke
Provost

Date: _____

Charles University

By: _____

Prof. Tomáš Zima
Rector

Date: _____

Appendix A

TERMS OF THE CALL

The proposal should include:

1. A one page letter of intent with a justification of why the candidate is applying for the grant.
2. A research proposal with the following characteristics
 - a. A research topic and a justification of its links with the research interests of the Brown University faculty member.
 - b. Preference will be given to proposals that include a letter of interest from the Brown University faculty member to work with the student.
 - c. Preference will also be given to proposals with a research question that leads to a specific goal: an MA thesis, a PhD dissertation, and/or publications in refereed journals.
 - d. A maximum of five pages (including footnotes and bibliography), Times New Roman 12, 1.6. line spacing, standard page margins, US letter.
3. Curriculum Vitae
4. A letter of support from the student's advisor (MA or PhD) at Charles University.

The finalists will be interviewed via Skype by the selection committee.