

**PARTNERSHIP AGREEMENT**  
for implementation of project  
**'The International Academic Partnership for Generation Z'**

made by and between:

**Wyższa Szkoła Bankowa in Toruń [further herein referred to as the 'WSB University in Toruń']**  
ul. Młodzieżowa 31a, 87-100 Toruń, Poland  
Tax Identification Number NIP: 9561937370; National Business Registry Number REGON: 871092619  
entered into the register of non-state higher education institutions kept by the competent minister in charge of  
higher education under item 148,  
represented by: **Rector – prof. zw. dr hab. Marek Jacek Stankiewicz**  
further herein referred to as the **'Project Leader'**,

and

**Masaryk university, Faculty of Science**  
**Žerotínovo nám. 617/9, 601 77 Brno, Czech Republic**  
**00216224**  
**CZ00216224**  
represented by: prof. MUDr. Martin Bareš, Ph.D.  
further herein referred to as the **'Project Partner'**,

jointly hereinafter referred to as **'the Parties'**

**Article 1**

**Subject matter and duration of the Agreement**

1. This Partnership Agreement covers matters related to implementation of Project 'The International Academic Partnership for Generation Z' (project co-financing agreement no. PPI/APM/2019/1/00017/U/00001, akronym 'IAP 4 GenZ') within the Programme of International Academic Partnerships (further herein referred to as 'the Project').
2. The Agreement is effective upon it being signed by each of the Parties hereto.
3. The Project shall last from 1 October 2019 until 30 September 2021.
4. The terms and conditions of the Partnership Agreement remain in force as of the date of signature until the date of acceptance of the final report on Project completion and the final financial statement by Programme Operator – the Polish National Agency for Academic Exchange having the registered address in Warsaw (Poland), at ul. Polna 40, 00-635 Warsaw, Tax Identification Number NIP: 5272820369 and National Business Registry Number REGON: 368205180, further herein referred to as 'the NAWA'.

**Article 2**

**General obligations of the Parties**

1. The Parties are responsible for the correct performance of the project co-financing agreement made by and between Project Leader and the NAWA.
2. Each of the Parties shall make proper internal arrangements related to the correct completion of the Project.

**Article 3**

**General obligations and role of Project Leader**

Project Leader is responsible for:

- a) representing Project Partners in contacts with the NAWA,

- b) coordinating the Project as well as monitoring and supervising the activities undertaken by Project Partners for satisfaction of Project objectives,
- c) supporting Project Partners in completion of their tasks,
- d) providing an efficient communication system within the Project,
- e) ensuring that the reimbursement of costs, as mentioned in Article 6 hereinbelow, shall be made in compliance with the principles accepted by the Partners,
- f) acquiring, collecting and archival processing of the documents related to Project execution.

#### **Article 4**

##### **General obligations and role of Project Partner**

1. Project Partner fulfils their obligations independently.
2. Project Partner is responsible for the correct completion of tasks assigned to them, following the Project schedule and the Project budget (Annex no. 1 and 2).
3. Project Partner shall be obliged to cover the costs which will be incurred by Project Leader if the NAWA questions the eligibility of costs or if the terms and conditions of the Agreement are violated for reasons attributed to the Partner.
4. Project Partner participates in the evaluation of both the Project and the Programme of International Academic Partnerships.
5. Project Partner shall promptly advise Project Leader of:
  - a) all changes which may affect or delay implementation of the Project,
  - b) all legal, financial, technical, organisational or proprietorship changes and all changes in the name, address or legal representative.
6. Project Partner agrees to mark all their materials and documents generated within the Project or in relation to the Project which are published or dedicated to a particular target group by labelling them with the following, clearly visible elements:
  - a) the NAWA logotype (available to download from: <https://www.nawa.gov.pl/en>),
  - b) information note: 'Project financed by the Polish National Agency for Academic Exchange as part of the International Academic Partnerships' or 'The project is financed by the Polish National Agency for Academic Exchange' (in the case of audio materials, information on the financial support from the NAWA must be read out during the recording).
7. Project Partner shall promptly provide Project Leader with:
  - a) the data necessary to draw up reports on the progress in Project implementation, financial statements and other Project documents,
  - b) all of the documents required for audits, reviews, evaluation and monitoring conducted by Project Leader or the NAWA.
8. Project Partner shall use personal data in compliance with the generally applicable laws and regulations pertaining to information security and protection of personal data, in particular the Regulation of the European Parliament and the Council (EU) 2016/679/EU of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to as the 'GDPR').
9. Project Partner agrees to comply with all the laws and regulations indicated by the NAWA with regard to the Project which are available at: <https://nawa.gov.pl/en/institutions/international-academic-partnerships>.

#### **Article 5**

##### **Detailed scope of work and timeline for activities assigned to Project Partners**

The detailed scope of work and timeline for activities assigned to Project Partners are presented in Annex no. 1.

## Article 6

### Project financing

1. Project Partner's budget amounts to **158 211,09 CZK** (according to the average exchange rate of the National Bank of Poland from the day of signing the project co-financing agreement!: 1 CZK – 0,1677 PLN)
2. The division of funds by category and objective is set out in Annex no. 2.
3. Project Partner uses the funds according to the budget and following the rules on the eligibility of expenditure provided in 'The Regulations of the International Academic Partnerships Programme' available at: <https://nawa.gov.pl/en/institutions/international-academic-partnerships>.
4. Project Partner bears the expenses in accordance with the applicable national law in his country.
5. The Partner shall keep a separate register of Project expenditures in a way enabling identification of individual accounting operations.
6. The clearance of accounts between Project Leader and the Partner shall take place in the following manner:
  - a) Project Leader receives funds for implementation of the Project from the NAWA.
  - b) All financial flows between Project Leader and the Partner are made by way of reimbursement, i.e. Project Leader reimburses the costs incurred by the Partner on the basis of a statement of expenses and a copy of documents confirming the costs incurred.
  - c) Only expenditures which were made in line with Project Partner's budget, which comprises Annex no. 2 hereto, may be reimbursed.
  - d) Project Partner delivers to Project Leader a statement of expenses and the other documents mentioned in point b above at least once per quarter (at the end of each quarter), excluding the situation when Project Partner has not incurred any costs in a particular period.
  - e) Documents which confirm the incurred costs include: settled invoices, bills and other accounting documents (e.g. bookkeeping notes) with an equivalent evidential value, as well as proofs of payment (expenditures must be entered into the Partner's accounting books).
  - f) Statements of expenses must be drawn up in English, according to the template attached – Annex no. 3.
  - g) Upon approval of the documents, Project Leader transfers funds in the Partner's currency (according to the average exchange rate of the National Bank of Poland from the day of signing the project co-financing agreement) within thirty (30) days to the account specified by the Partner.
  - h) In exceptional cases justified by the need to ensure that the Project is completed in due time it is acceptable that Project Leader bears the costs directly.
7. Project Partner does the archival processing and stores the Project documentation (especially the accounting and fiscal records) for at least five (5) years as of the date of Project settlement.
8. Costs are reimbursed by crediting Project Partner's bank account.

<b>Name and Address of the Account Holder:</b>	Masarykova univerzita
<b>Name of Bank:</b>	Česká národní banka
<b>Address of Bank:</b>	Rooseveltova 575/18, 602 00 Brno, Czech Republic
<b>IBAN - International Bank or Account Number:</b>	CZ8507100000940041924621

Bank or Swift Code:	CNBACZPP
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## **Article 7**

### **Copyrights**

1. Project Partner declares that all the works defined by the Act of 4 February 1994 on Copyright and Related Rights which Project Partner will use for the performance of the Agreement as well as those which are created in the period of its duration or arising out of it will be original, without unlawful borrowings from works by third parties and will not violate the rights enjoyed by third parties, in particular their copyrights and personal rights.
2. Project Partner agrees to acquire rights, including economic rights, and any other authorisations to execute derivative rights and moral rights from persons with whom Project Partner will cooperate in the course of Project implementation, to obtain from those persons an irrevocable permission to execute the derivative copyrights, moral rights and to introduce changes to the works without the necessity to seek agreement with persons holding the moral rights.
3. Project Partners have the property right to the results obtained within the Project, including the industrial and intellectual property rights, which also applies to reports and other documents.
4. According to the Programme rules and the Project co-financing agreement, Project Partners shall grant to the NAWA a free-of-charge non-exclusive licence to use works created in relation to or as a result of Project implementation, without any limitations as to the territory and numbers, for information and promotional purposes within the scope of the following domains of exploitation:
  - a) recording and copying of the said works in their entirety or in part by their reproduction using any printing technique, magnetic recording, graphic technique and digital technology,
  - b) trading in the said works by introducing the media on which the said works have been recorded into commercial exchange, lending for use or leasing the said works,
  - c) promoting of the said works by public exhibitions, projections and publications in a way which gives everyone access to the them at any time and in any place whatsoever, in particular by saving them in computer memory and their publication in the Internet, including on the NAWA's website,
  - d) using the said works by their placement / application on movables or immovables.
5. The intention to publish the work mentioned in point four (4) shall be immediately notified to NAWA. The application should contain, in particular, a description of the work it concerns, the name of the publisher and the expected date of publication of the work.
6. Point four (4) does not apply to works published in publishing houses whose publication rules require the Partner to transfer the unencumbered copyright to these works.
7. Point six (6) shall apply accordingly, with the written consent of NAWA, to other works created or co-created by foreign scientists, if it is not possible to apply the principles arising from this agreement.

## **Article 8**

### **Final provisions**

1. The Agreement was made in English and Polish, in two identical copies, one for each Party. Both language versions are equivalent.
2. The English language is the working language of the partnership.
3. The Agreement is governed by the Polish law, which is the law of the country of Project Leader.

4. The Parties shall try to settle all disputes arising from the Agreement out of court. If the Parties fail to reach an out-of-court settlement in due time, the Parties hereby agree that all legal disputes arising from this Agreement shall be adjudicated by courts in Toruń (Poland).
5. All changes to this Agreement must be made in writing.

Attachments:

1. Project schedule.
2. Project Partner budget.
3. Template of a statement of expenses.

Project Leader:

Project Partner:

date

signature

date

.....  
Rubber stamp of the institution

.....  
Rubber stamp of the institution



Project "The International Academic Partnership for Generation Z"

**Attachment no. 1 Project schedule**

No.	Task	Partner*	IV/2019	I/2020	II/2020	III/2020	IV/2020	I/2021	II/2021	III/2021
1	Preparation of research methods and creation of research tool	WSB/UWM/MU/IPP / RISEBA	X							
2	Research on Generation Z	WSB/IPP/RISEBA		X						
3	Analysis of research materials and creation of Generation Z motivation model	RISEBA/MU/UWM		X	X					
4	Preparation of publication to promote results of academic research on international front	WSB/UWM/MU/IPP / RISEBA			X	X	X			
5	Popularisation of research results on international scale through publication of articles and participation in conferences	WSB/UWM/MU/IPP / RISEBA			X	X	X	X	X	X

\*IPP - Instituto Politecnico do Porto

\*MU - Masaryk University

\*RISEBA - RISEBA University

\*UWM - University of Warmia and Mazury in Olsztyn

\*WSB - WSB University in Toruń









**Attachment no. 3 Template of a statement of expenses**

.....  
 (Project Partner)

No.	Task no.	Document no.	Accounting or registration no.	Date of issue	Date of payment	Description of products or services / item in the document	Gross amount	Eligible costs	Currency
1									
2									
3									
4									
5									

*I enclose copies of documents and proofs of payment confirming the expenses indicated above.*

Name and surname:.....

Date:.....

