

Erasmus+ Programme

Inter-institutional agreement 2020/21 Higher Education Student and Staff Mobility – Mobility for learners and staff (Key Action 1) –

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Katholische Stiftungshochschule München D MUNCHEN07	Univerzita Palackého v Olomouci CZ OLOMOUC01
<p><u>Institutional Coordinator¹:</u> [REDACTED] Head International Office / Erasmus Institutional Coordinator International Office Preysingstr. 83, D – 81667 München, Germany Tel.: [REDACTED] E-Mail: [REDACTED]</p>	<p><u>Institutional Coordinator¹:</u> [REDACTED], International Relations Office Křížkovského 8, 77147 Olomouc Tel.: [REDACTED] Fax: + [REDACTED] Email [REDACTED]</p>
<p><u>Contact Details for Student Mobility / Nomination:</u> [REDACTED]</p> <p><u>Contact Details for Staff Mobility (if applicable):</u> [REDACTED]</p>	<p><u>Contact Details for Student Mobility / Nomination:</u> [REDACTED]</p> <p><u>Contact Details for Staff Mobility</u> [REDACTED]</p>
<p><u>Departmental Coordinator:</u> [REDACTED] Head International Office / Erasmus Institutional Coordinator International Office Preysingstr. 83, D – 81667 München, Germany Tel.: + [REDACTED] E-Mail: [REDACTED]</p>	<p>Sts. Cyril and Methodius Faculty of Theology Na Hradě 5 CZ 771 00 Olomouc</p> <p><u>Department of Christian Social Work</u> Departmental Coordinator: [REDACTED]</p> <p><u>Department of Christian Education Erasmus</u> Departmental Coordinator: [REDACTED]</p>

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ²	S T S
D MUNCHEN07	CZ OLOMOUC01	0923	Social work and counselling	1 st 2 nd	2 students for 5 months each	
D MUNCHEN 07	CZ OLOMOUC01	05.1	Education, Teacher Training	1 st 2 nd	2 students for 5 months each	
CZ OLOMOUC01	D MUNCHEN07	0923	Social work and counselling	1 st 2 nd	2 students (10) (1 student for 10 months or 2 students for 5 months each)	
CZ OLOMOUC01	D MUNCHEN07	05.1	Education, Teacher Training	1 st 2 nd	2 students (10) (1 student for 10 months or 2 students for 5 months each)	

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days	
				STA ³	STT ⁴
D MUNCHEN07	CZ OLOMOUC01	05.1	Education, Teacher Training	2 (10)	1 x 1 week
D MUNCHEN 07	CZ OLOMOUC01	0923	Social work and counselling	2 (10)	1 x 1 week
CZ OLOMOUC01	D MUNCHEN07	05.1	Education, Teacher Training	2 (10)	1 x 1 week
CZ OLOMOUC01	D MUNCHEN07	0923	Social work and counselling	2 (10)	1 x 1 week

² Student Mobility for Studies

³ Staff Mobility for Teaching

⁴ Staff Mobility for Training

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ OLOMOUC01		English	Czech	B2	C1
D MUNCHEN 07		German	English	B2	C1

D. Additional requirements

CZ OLOMOUC01

- Students must be nominated through Palacký University on-line system. The institutional coordinator and the person responsible for student mobilities will receive information about the nomination procedure and access to the system at least three months before the deadline.
- As soon as the nomination is successfully submitted, nominated students will receive unique access to on-line application.
- For information update/possible changes please follow our web at <http://www.upol.cz/en/students/exchange-students/erasmus/>
- In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: [REDACTED]
- Incoming students are allowed to take courses in other study fields but they are requested to take the majority of courses in the study area mentioned in this agreement.
- The partner university is kindly requested to ensure that the language proficiency of the outgoing student(s) is a minimum B2.
- Students are offered a Czech language course throughout the semester.
- Academic staff interested in a teaching visit at UP should contact the relevant department.
- Non-academic staff members interested in spending a training week at UP should contact the International Office [REDACTED]. A proposal of the Mobility Agreement is also required.
- For information about provisions for students and staff with disabilities see: <http://www.upol.cz/en/skupiny/students/guide/students-with-special-needs/>

D MUNCHEN07

- Students must be nominated through e-mail to [REDACTED].
- As soon as the nomination is successfully submitted, nominated students will receive information about application, required documents and housing possibilities.
- Incoming students can study in English only fall term.
- Selection process: the partner university is kindly requested to ensure that the language proficiency of the outgoing student(s) is a minimum B2.
- the KSH welcomes students and staff with disabilities
- Services for incoming students:
 - Support in finding accommodation / student housing.
 - The **obligatory** Orientation Days are organized for international students each semester where students are supported (a) to arrive in Munich and to move into accommodation, (b) to fulfil the legal requirements of registration and health insurance, (c) to familiarise with

- Munich and the KSH campus and its institutions, and (d) to get acquainted with the KSH local students
- Participation in a German language course (up to 6 ECTS) is possible but requires a fee of €140 (situation January 2020)
 - The KSH mentor system ensures the acculturation of international students by organizing a series of cultural and leisure activities.
- Academic and non-academic staff members interested in spending teaching / training time at KSH should contact the [REDACTED]. A proposal of the Mobility Agreement is also required.

E. Calendar

1. Nomination deadlines:

Receiving institution	Winter term	Summer term
D MUNCHEN 07	June 15 (nomination) June 30 (application)	November 1st (nomination) November 15 (application)
CZ OLOMOUC01	June 15 (nomination) May 31 st (application visa students) June 30 (application non-visa students)	October 31 st (nomination, application visa students) November 15 (application non-visa students)

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A transcript of records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

	D MUNCHEN07	CZ OLOMOUC01
WWW for Incoming Students	https://www.ksh-muenchen.de/hochschule/international/erasmus-incomings/	http://www.upol.cz/en/skupiny/students/exchange-students/erasmus/
WWW Course Catalogue	https://www.ksh-muenchen.de/hochschule/international/erasmus-incomings/	http://study.upol.cz/?lang=en
Housing ⁵	Please contact [REDACTED] directly	https://www.upol.cz/en/students/exchange-students/erasmus
Contact details	[REDACTED]	[REDACTED]
WWW Visa Information ⁶	Please contact [REDACTED] directly	http://www.upol.cz/en/skupiny/students/guide/visa-travel/
Contact details	[REDACTED]	[REDACTED]
WWW Insurance Information ⁷	Please contact [REDACTED] directly	http://www.upol.cz/en/skupiny/students/guide/visa-travel/

⁵ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁶ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁷ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound

Grading system	<p>Each modul (consisting out of two or three courses) is graded on a scale of 1 – 5.</p> <p>1 (1,0; 1,3; 1,7) = excellent; 2 (2,0; 2,3; 2,7) = good; 3 (3,0; 3,3; 3,7) = satisfactory; 4 (4,0; 4,3; 4,7) = pass; 5 = fail</p> <p>A modul is successfully completed (cps are granted) with one grade and one presence, two grades, or three grades. It is possible to successfully complete one course (cps are granted) with "presence" indicating workload and time present.</p>	http://www.studuj.upol.cz/en/why-palacky-university/
WWW Students and Staff with Disabilities	Please contact [REDACTED] directly	http://www.upol.cz/en/skupiny/students/guide/students-with-special-needs/
Contact details	[REDACTED]	[REDACTED]

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature ⁸
D MUNCHEN 07	Prof. Dr. Hermann Sollfrank President	17.07.20	[REDACTED]
CZ OLOMOUC01	Prof. Ing. Mgr. Peter Tavel, Ph.D. Dean, Sts. Cyril and Methodius Faculty of Theology	10.2.20	[REDACTED]

mobile participants, according to the requirements of the ECHE. The receiving Institution will inform mobile participants of cases in which insurance cover is not automatically provided.

⁸ Scanned signatures are accepted