|  |  |
| --- | --- |
|  |  |

Erasmus+ Programme

Key Action 1   
– Mobility for learners and staff –   
Higher Education Student and Staff Mobility

Inter-institutional[[1]](#footnote-1) agreement 2020-2021  
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the institution**  **(and department, where relevant)** | **Erasmus code** | **Contact details[[2]](#footnote-2)**  **(email, phone)** | **Website**  **(eg. of the course catalogue)** |
| MIMAR SINAN FINE ARTS UNIVERSITY | TR ISTANBU06  221859-EPP-1-2014-1-TR-EPPKA3-ECHE  942766766 | **Legal Representative:**  XXX  Address: Meclis-iMebusan Cad. 34427 Fındıklı, İstanbul, Turkey  e-mail: [XXX@msgsu.edu.tr](mailto:XXX@msgsu.edu.tr)  XXX@msgsu.edu.tr | www.msgsu.edu.tr |
| UNIVERZITA JANA EVANGELISTY PURKYNĚ V ÚSTÍ NAD LABEM  Faculty of Art and Design | CZ USTINAD01 | XXX  Vice-dean for International Relations  Tel.: +XXX  email:XXX@ujep.cz  XXX  Erasmus+ Coordinator  Tel.: +XXX  e-mail: erasmus.fud@ujep.cz | https://www.ujep.cz/en/how-to-apply |

B. Mobility numbers[[3]](#footnote-3) per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Students

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | ***Subject area code \** [ISCED]** | ***Subject area name \**** | ***Study cycle [short cycle, 1st , 2nd or 3rd] \**** | **Number of student mobility periods** | |
| Student Mobility for Studies  *[total number of months of the study periods or average duration\*]* | *Student Mobility for Traineeships \** |
| TR ISTANBU06 | CZ USTINAD01 | 213 | Photography | 1st | \*max 6 months (for each student)  2 students |  |
| CZ USTINAD01 | TR ISTANBU06 | 213 | Photography | 1st | \*max 6 months (for each student)  2 students |  |

STAFF

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | ***Subject area code \** [ISCED]** | ***Subject area name \**** | **Number of staff mobility periods** | |
| Staff Mobility for Teaching  *[total number of days of teaching periods or average duration \*]* | *Staff Mobility for Training \** |
| TR ISTANBU06 | CZ USTINAD01 | 213 | Photography | 5 days x 10 hours |  |
| CZ USTINAD01 | TR ISTANBU06 | 213 | Photography | 5 days x 10 hours |  |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Receiving institution  [Erasmus code]** | ***Optional: Subject area*** | **Language of instruc­tion 1** | | **Language of instruc­tion 2** | | **Recommended language of instruction level[[4]](#footnote-4)** |
| Staff Mobility for Teaching  [*Minimum recommended level: B2*] |
| Language | Student Mobility for Studies  [*Minimum recommended level: B1*] | Language | Student Mobility for Studies |
| TR ISTANBU06 | Photography | English | B1 | Turkish | B1 | B2 |
| CZ USTINAD01 | Photography | English | B1 | Czech | B1 | B2 |

D. Additional requirements

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

|  |  |  |
| --- | --- | --- |
| **Receiving institution**  **[Erasmus code]** | **Additional Requirements** | **Facilities for disabilities** |
| TR ISTANBU06 | \* The final version of the Learning Agreement must be delivered to the International Office within a month after the student arrives at the receiving institution. | --- |
| CZ USTINAD01 |  |  |

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

|  |  |  |
| --- | --- | --- |
| **Receiving institution**  **[Erasmus code]** | **Autumn term\***  **[month]** | **Spring term\***  **[month]** |
| TR ISTANBU06 | May 11– see <http://www.msgsu.edu.tr/tr-TR/how-to-apply/3164/Page.aspx> for updates | November 11 –see <http://www.msgsu.edu.tr/tr-TR/how-to-apply/3164/Page.aspx>for updates |
| CZ USTINAD01 | 15th May | 1st November |

2. and 3. Documents related to mobility

|  |  |  |
| --- | --- | --- |
| **Receiving institution**  **[Erasmus code]** | **Student Acceptance** | **Transcript of Records** |
| TR ISTANBU06 | \*Nominations must be sent to [erasmus.incoming@msgsu.edu.tr](mailto:erasmus.incoming@msgsu.edu.tr)  \*Applications must be submitted online at http://erasmus.msgsu.edu.tr/Account/Login.aspx?pId=2035&ReturnUrl=%2F  \*International Office (ULİK) sends an Acceptance Letter to the home university via e-mail within 6 weeks (following the application deadline)  \*MimarSinan Fine Arts University students need an official Acceptance Letter from the host university to obtain a visa | Transcript of Records is issued after the academic year officially finishes. |
| CZ USTINAD01 | https://www.ujep.cz/en/how-to-apply |  |

4.Termination of the agreement

In the event of unilateral termination of the agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2015 will only take effect as of 1 September 2015+1."Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institution

|  |  |
| --- | --- |
| **Institution**  **[Erasmus code]** | **Definition** |
| **CZ USTINAD01** | https://www.ujep.cz/en/course-catalogue |
| **TR ISTANBU06** | **Grading System      weighted coefficient .      Points**             A+                      4,00            95-100             A                        3,85            90-94             BA                      3,75           85-89             BB                      3,50            80-84             CB                      3,25            75-79             CC                      3,00            70-74             DC                      2,75            65-69             DD                     2,50            60-64             EE                       2,00            50-59             FF                       0                  0-49             FD                      0             G                        Pass             K                         Fail |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution** | **Contact details** | **Website for information** |
| TR ISTANBU06 | International Office  e-mail: [XXX@msgsu.edu.tr](mailto:XXX@msgsu.edu.tr) | Students must apply for a visa in their own right./ Please contact the Turkish consulate. |
| CZ USTINAD01 | [incoming@ujep.cz](mailto:incoming@ujep.cz)  +XXX | https://www.ujep.cz/en/visa-information |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| TR ISTANBU06 | Phone: +XXX  Ext: 4438  [XXX@msgsu.edu.tr](mailto:XXX@msgsu.edu.tr) | Incoming:<http://www.msgsu.edu.tr/Assets/UserFiles/international/erasmus/gelenogrenci/infopack/infopack.pdf> sufficient **health insurance** coverage is required for residential permit. Details will be sent to the accepted students. |
| CZ USTINAD01 | [incoming@ujep.cz](mailto:incoming@ujep.cz)  +XXX | https://www.ujep.cz/en/insurance |

4.Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| TR ISTANBU06 | Accommodation is not provided. |  |
| CZ USTINAD01 | [incoming@ujep.cz](mailto:incoming@ujep.cz)  +XXX | tps://www.ujep.cz/en/accommodation |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution**  **[Erasmus code]** | **Name, function** | **Date** | **Signature[[5]](#footnote-5)** |
| MIMAR SINAN FINE ARTS UNIVERSITY  TR ISTANBU06 | XXX Vice Rector/ ERASMUS+ Institutional Coordinator |  |  |
| UNIVERZITA JANA EVANGELISTY PURKYNE V ÚSTÍ NAD LABEMCZ USTINAD01 | **XXX**  Dean of Faculty of Art and Design |  |  |

1. Inter-institutional agreements can be signed by two or more higher education Institutions [↑](#footnote-ref-1)
2. Contact details to reach the senior officer in charge of this agreement and of its possible updates. [↑](#footnote-ref-2)
3. Mobility numbers can be given per sending/receiving institutions*and per education field (optional\*:* [*http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx*](http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)*)* [↑](#footnote-ref-3)
4. For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> [↑](#footnote-ref-4)
5. Scanned signatures are accepted [↑](#footnote-ref-5)