

**MEMORANDUM OF UNDERSTANDING FOR
ACADEMIC EXCHANGE AND COOPERATION
(MOU)**

BETWEEN

CHARLES UNIVERSITY, FACULTY OF ARTS

with registered seat at nám. Jana Palacha 1/2; 116 38 Praha 1,
Czech Republic, (VAT No.: CZ00216208, ID No.: 00216208),
represented by doc. PhDr. Michal Pullmann, Ph.D.
who is fully authorized to execute this Agreement in her position as Dean
(hereinafter called "CUFA")

and

Lingnan University (Hong Kong)

with registered seat at 8 Castle Peak Road, Tuen Mun, Hong Kong,
represented by Professor Shalendra Sharma
who is fully authorized to execute this Agreement in his position as Associate
Vice-President (Academic Quality Assurance and Internationalisation).
Lingnan University is a duly incorporated University pursuant to the laws of Hong Kong,
and operates under the Lingnan University Ordinance (Chapter 1165), which is passed by
the Legislative Council of the Hong Kong SAR.
(hereinafter called "Lingnan")

The Dean of Charles University, Faculty of Arts, and the Associate Vice-President (Academic Quality Assurance and Internationalisation) of Lingnan University, with the objective of promoting cooperation in the fields of education and academic research, agree to conclude the following MOU on academic exchange.

Article 1

Both parties agree to promote the following activities so as to enhance their education and academic research in the necessary fields:

- (1) Lingnan is entitled to enroll its students in a summer program at CUFA through the East and Central European Studies (hereinafter called "ECES") program outside of the scope of the pre-existing bi-lateral exchange agreement;
- (2) Lingnan students will meet all standard ECES admission standards, and will submit all required admissions documents. Students who are provably studying

in a full degree program taught in English will not need to prove English language ability. Students who are studying the Chinese language as their degree program will submit documentation from Lingnan proving sufficient English language capability;

- (3) CUFA will provide courses taught in English through the ECES program to students enrolled in the semester or summer program according to the previous paragraph of this Memorandum of Understanding, in addition to all advertised student services on the ECES website (<http://eces.ff.cuni.cz>) and issuing of a Charles University transcript upon each student's completion of the program;
- (4) CUFA shall send Lingnan an invoice for all registered students' tuition and housing fees 60 days prior to the program start date;
- (5) Lingnan will submit payment to CUFA for all tuition and housing payments within 45 days of the issuance of the aforementioned invoice;
- (6) Lingnan students may withdraw from the program until 60 days prior to the start of the program. After this time, any student who withdraws from the program until 30 days prior to the arrival date may receive a 40% refund on the tuition fee, minus any applicable bank transfer fees;
- (7) For every 10 students enrolled in the ECES program from Lingnan 60 days prior to the program start date each summer term, there will be a discount equal to one student's tuition applied to the fees of all ten students in the form of a 10% discount;
- (8) All aforementioned fees and dates will be updated on the ECES program website (<http://eces.ff.cuni.cz>) at least eight months prior to the start of the term.

All participants of the exchange program are required to have a valid health insurance policy acquired in their home country prior to their departure for the host country.

All student participants are required to obtain appropriate visas if required by Czech law. CUFA will provide visa advising for students when necessary.

Article 2

Specific matters pertaining to the implementation of the enrollment based on this MOU shall be negotiated and agreed upon between both parties concerned in each specific case and may be stipulated in writing as attachments complementary to this Memorandum.

Both parties are restricted to treat any personal data obtained, processed or used in any other way for the purposes of or in connection with this MOU strictly in accordance with the applicable legislation, the General Data Protection Regulation of EU and its implementing

legislation in particular.

Article 3

The parties are aware of and agree with the publication of this MOU by CUFA in accordance with Act no. 340/2015 Sb., concerning special conditions regarding the effect of some Contracts, their publication, and the Contract Register (Contract Register Act), as amended (hereinafter the „Act on the Register of Contracts“), immediately after signing this MOU.

The parties state that this MOU does not contain commercially confidential information or information whose publication would lead to unauthorized access to the rights and obligations of the parties, their representatives or their employees, and the parties agree with the publication of this MOU in its entirety. Nonetheless, prior to the MOU's publication CUFA is, if necessary, entitled to delete information which, according to the Act on the Register of Contracts, should not or need not be published. In the case that the publication of the MOU would nevertheless lead to unauthorized access to the rights and obligations of the parties, their representatives or their employees, each party is responsible solely for the harm caused to itself, its own representatives, or employees.

The parties have agreed that this MOU is entered into and takes effect on the day of its publication in the Contract Register in accordance with the Act on the Register of Contracts and shall be in force for 3 years. The parties are explicitly aware of and agree that the fulfilment of the MOU can take place only after it has taken effect. CUFA undertakes to inform Lingnan of the MOU registration by sending a copy of the confirmation issued by the Contract Register administrator to the e-mail address: [REDACTED]

Article 4

This MOU is subject to revisions by mutual written consent.

Article 5

Either party may, by giving six months' written notice to the other party, terminate the MOU. However, the termination of this MOU shall not affect the complementation of the collaborative activities established under it prior to such termination.

Article 6

In the absence of any such early termination, the renewal of this MOU shall be discussed by the two parties not less than six months prior to the natural termination of the current Memorandum.

Article 7

This MOU is written in English (2 originals) and each university shall retain 1 original.

In Prague



doc. PhDr. Michal Pullmann, Ph.D.

Dean

Charles University, Faculty of Arts

27. January 2020
Date

In Hong Kong



Professor Shalendra Sharma

Associate Vice-President (Academic

Quality Assurance and

Internationalisation)

Lingnan University

15 Jan 2020
Date