



Erasmus+ Programme
Key Action I
– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional agreement 2014-2021

M U N I

SZ: MU-ISOIS/9485/2015/198092/CZS
ID: 2276
Valid from: 5th February 2014

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

Between (Name of the institution and department, where relevant)	Erasmus CODE	University Potsdam Informatics
	D POTSDAM01	
Contact details (name, email, phone)	Institutional Coordinator: Departmental Coordinator:	
And (Name of the institution and department, where relevant)	Erasmus CODE	Masaryk University Department of Computer Systems and Communications, Faculty of Informatics
	CZ BRNO05	
Contact details (name, email, phone)	Institutional Coordinator: Departmental Coordinator:	

Student Mobility for Studies

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

Erasmus Subject area – ISCED code		Level			Country		Student Mobility for Studies	
Subject area code	Subject area name	Undergraduate Bachelor	Post-graduate Master	Doctoral	FROM	TO	Students	Months
0610 (2014/2015 - 2018/2019)	Information and Communication...	no	yes	yes	CZ	DE	2	12
0610 (2014/2015 - 2018/2019)	Information and Communication...	no	yes	yes	DE	CZ	2	12

Staff Mobility for Teaching

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

Erasmus Subject area – ISCED code		Country		Staff Mobility for Teaching	
Subject area code	Subject area name	FROM	TO	Teachers	Days
0610 (2014/2015 - 2018/2019)	Information and Communication...	CZ	DE	1	5
0610 (2014/2015 - 2018/2019)	Information and Communication...	DE	CZ	1	5

Language requirements

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

FROM (Country)	TO (Country)	Language/s of instruction	Recommended language of instruction level	
			Level	Other*
CZ	DE	English	Other	not specified
		German	B1 - Intermediate	not specified
DE	CZ	English	B2 - Upper Intermediate	

The above stated language competence concerns requirements of the university. For daily communication it is necessary to know English or Czech.

* Please explain if you require other level than B1/B2

Calendar

1. Applications/information on nominated students must reach the receiving institution by (the deadlines indicated herewith are not final and different dates might apply and can be agreed upon)

FROM (Country)	TO (Country)	Autumn term	Spring term
CZ	DE	15 July	15 November
DE	CZ	15 June	15 November

- The receiving institution will send its decision within 5 weeks after the deadline.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement: the agreement can be modified or terminated unilaterally, as long as at least a one academic year notice is given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

General Information

Although a brief overview is provided in this agreement, more detailed information is sent to the nominees in order for them to prepare their exchange.

1. Grading system of the institutions:

Is described thoroughly in our ECTS Brochures, available to the general public on the following webpage:

FROM (Country)	TO (Country)	Link to Website resource
CZ	DE	http://www.uni-potsdam.de/studium/ausland/studium/erasmus/ects.html
DE	CZ	http://is.muni.cz/ects/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

FROM (Country)	TO (Country)	Contact details	Website for information
CZ	DE		http://www.uni-potsdam.de/studium/data-storage/zielgruppenbereich/international/einreisebestimmungen.html
DE	CZ		http://ois.muni.cz/incoming-students-visa

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Exchange students are not given insurance cover automatically, unless specified. Information and assistance can be provided by the following contact points and information sources:

FROM (Country)	TO (Country)	Contact details	Website for information
CZ	DE		http://www.uni-potsdam.de/en/studium/data-storage/zielgruppenbereich/international-students/health-insurance.html
DE	CZ		http://ois.muni.cz/incoming-students-insurance

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

FROM (Country)	TO (Country)	Contact details	Website for information
CZ	DE		http://www.uni-potsdam.de/de/studium/potsdam/wohnen.html
DE	CZ		http://ois.muni.cz/incoming-students-housing

5. Other

FROM (Country)	TO (Country)	Contact details	Website for information
CZ	DE		General info for exchange students: http://www.uni-potsdam.de/studium/ausland/studium/erasmus/ Information for students with disabilities: http://www.uni-potsdam.de/en/studium/beratung/behinderung.html
DE	CZ		General info for exchange students: http://ois.muni.cz/incoming-erasmus-general-info Information for students with disabilities: http://www.teiresias.muni.cz/?lang=en

Signatures of the legal representatives of both institutions:

According to the Act no. 340/2015 on the Contract Repository, MU is obliged to publish the text of the contract. The contract shall be made accessible to the general public, but personal data, signatures and bank account information shall be omitted.

Name of Institution: University Potsdam Name and function of the official representative:		Name of Institution: Masaryk University Name and function of the official representative:	
Signature:		Signature:	
Date:		Date:	

Stamp:		Stamp:	
--------	--	--------	--