



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2020-2021 between programme countries

[Minimum requirements]¹

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Szegedi Tudományegyetem - University of Szeged HU SZEGED01 | Univerzita Palackého v Olomouci CZ OLOMOUC01 |
|---|--|
| Institutional Coordinator: [REDACTED] Head of International Mobility Centre, Institutional ERASMUS Coordinator Address: H-6720 Szeged Dugonics tér 13. Phone/Fax: [REDACTED] e-mail: [REDACTED] | <u>Institutional Coordinator¹:</u> [REDACTED] International Relations Office Křížkovského 8, 77147 Olomouc Tel.: + [REDACTED] Fax: + [REDACTED] Email: [REDACTED] |
| Contact Details for Student Mobility / Nomination: [REDACTED] Contact Details for Staff Mobility (if applicable): [REDACTED] | <u>Contact Details for Student Mobility / Nomination:</u> [REDACTED] <u>Contact Details for Staff Mobility (if applicable):</u> [REDACTED] |

¹Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

| | |
|---|---|
| <p>Departmental Coordinator: ██████████</p> <p><i>Department of Constitutional Law/ Program Director, MA International Relations</i> ██████████</p> | <p>Departmental Coordinator: ██████████ – Vice-dean for International Affairs</p> <p>Contact person: ██████████ – International Relations Officer ██████████</p> |
|---|---|

B. Mobility numbers² per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Study cycle [short cycle, 1 st , 2 nd or 3 rd] * | Number of student mobility periods | |
|---|---|-----------------------------------|----------------------------|--|--|--|
| | | | | | Student Mobility for Studies [total number of months of the study periods or average duration*] | Student Mobility for Traineeships * |
| HU SZEGED01 | CZ OLOMOUC01 | 0312, 0421 | Law and Political Sciences | 1 st , 2 nd , 3 rd <i>Ph.D. students upon previous request</i> | 6/30 | |
| CZ OLOMOUC01 | HU SZEGED01 | 0312, 0421 | Law and Political Sciences | 1 st , 2 nd , 3 rd <i>Ph.D. students upon previous request</i> | 6/30 | |

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|---|---|--------------------------------------|----------------------------------|---|-------------------------------------|
| | | | | Staff Mobility for Teaching [total number of days of teaching periods or average duration*] | Staff Mobility for Training * |
| HU SZEGED01 | CZ OLOMOUC01 | 0421, 0312 | Law and Political Sciences | 2x1 week | 1x1 week |
| CZ OLOMOUC01 | HU SZEGED01 | 0421, 0312 | Law and Political Sciences | 2x1 week | 1x1 week |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruc- tion 1 | Language of instruc- tion 2 | Recommended language of instruction level ³ | |
|--|---------------------------|-----------------------------------|-----------------------------------|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| HU SZEGED01 | | English | | B1 | B2 |
| CZ OLOMOUC01 | | English | | B2 | C1 |

For more details on the language of instruction recommendations, see the course catalogue of each institution

³For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|---|---|
| HU SZEGED01 | 30 June | 31 October |
| CZ OLOMOUC01 | June 15 (nomination) May 31 st (application visa students) June 30 (application non-visa students) | October 31 st (nomination, application visa students) November 15 (application non-visa students) |

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁴. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

⁴http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

HU SZEGED01 <http://www.u-szeged.hu/erasmus/grading-system>

CZ OLOMOUC01 <http://www.studuj.upol.cz/en/why-palacky-university/>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|-----------------------------------|---|
| HU SZEGED01 | | http://konzuliszolgalat.kormany.hu/en |
| CZ OLOMOUC01 | | http://www.upol.cz/en/skupiny/students/guide/visa-travel/ |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|-----------------------------------|---|
| HU SZEGED01 | | http://www.u-szeged.hu/erasmus/student-guide |
| CZ OLOMOUC01 | | http://www.upol.cz/en/skupiny/students/guide/visa-travel/ |




4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|-----------------------------------|---|
| HU SZEGED01 | | http://www.u-szeged.hu/erasmus/student-guide |
| CZ OLOMOUC01 | | https://www.upol.cz/en/students/exchange-students/erasmus |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ⁵ |
|-------------------------------|--|------------------|------------------------|
| HU SZEGED01 | <p><u>Departmental Coordinator:</u></p>  <p>International Director, Faculty of Law and Political Sciences</p> <p><u>Institutional Coordinator:</u></p>  <p>Head of International Mobility Centre</p> | 21/01/2020 | |
| CZ OLOMOUC01 |  <p><i>doc. JUDr. Václav Štehlík,</i> <i>LL.M., Ph.D.</i></p> <p>Dean of the Faculty of LAW</p> | <i>23.1.2020</i> | |

⁵Scanned signatures are accepted