

Erasmus+ Programme

Inter-institutional agreement 2020/21 -2024/25

Higher Education Student and Staff Mobility ←Mobility for learners and staff (Key Action 1)←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Technical University of Košice SK KOSICE03	Palacký University Olomouc CZ OLOMOUC01
<p><u>Institutional Coordinator¹:</u> [REDACTED] Letná 9, 042 00 Košice, Slovakia +4 [REDACTED]</p>	<p><u>Institutional Coordinator¹:</u> [REDACTED] International Relations Office Křížkovského 8, 77147 Olomouc Tel.: [REDACTED] Fax: + [REDACTED] Email: [REDACTED]</p>
<p><u>Contact Details for Student Mobility / Nomination:</u> [REDACTED] Letná 9, 042 00 Košice, Slovakia [REDACTED]</p> <p><u>Contact Details for Staff Mobility (if applicable):</u> [REDACTED] Letná 9, 042 00 Košice, Slovakia [REDACTED]</p>	<p><u>Contact Details for Student Mobility / Nomination:</u> [REDACTED]</p> <p><u>Contact Details for Staff Mobility (if applicable):</u> [REDACTED]</p>
<p><u>Departmental Coordinator:</u> [REDACTED] Letná 9, 042 00 Košice, Slovakia [REDACTED]</p> <p><u>Academic contact:</u> [REDACTED] Letná 9, 042 00 Košice, Slovakia [REDACTED]</p>	<p><u>Departmental Coordinator:</u> [REDACTED] Department of Technical Education and Information Technology Address: Katedra technické a informační výchovy, PdF UP v Olomouci, Žižkovo nám. 5, 771 40 Olomouc, Czech Republic, https://www.pdf.upol.cz/ktiv/ Phone: [REDACTED] Email: [REDACTED]</p>

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ²	SMT ³
SK KOSICE03	CZ OLOMOUC01	0610	Information and Communication Technologies (ICT)	1 st , 2 nd , 3 rd	2 (10)	2 (3)
CZ OLOMOUC01	SK KOSICE03	0610	Information and Communication Technologies (ICT)	1 st , 2 nd , 3 rd	2 (10)	2 (3)

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days	
				STA ⁴	STT ⁵
SK KOSICE03	CZ OLOMOUC01	0610	Information and Communication Technologies (ICT)	2 (8h / week)	2
CZ OLOMOUC01	SK KOSICE03	0610	Information and Communication Technologies (ICT)	2 (8h / week)	2

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ OLOMOUC01	0610	English	Czech	B2	C1
SK KOSICE03	0610	English	Slovak	B2	C1

² Student Mobility for Studies

³ Student Mobility for Traineeship

⁴ Staff Mobility for Teaching

⁵ Staff Mobility for Training

D. Additional requirements

CZ OLOMOUC01

- Students must be nominated through Palacký University on-line system. The institutional coordinator and the person responsible for student mobilities will receive information about the nomination procedure and access to the system at least three months before the deadline.
- As soon as the nomination is successfully submitted, nominated students will receive unique access to on-line application.
- For information update/possible changes please follow our web at <http://www.upol.cz/en/students/exchange-students/erasmus/>
- In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: [REDACTED]
- Incoming students are allowed to take courses in other study fields, but they are requested to take the majority of courses in the study area mentioned in this agreement.
- The partner university is kindly requested to ensure that the language proficiency of the outgoing student(s) is a minimum B2.
- Students are offered a Czech language course throughout the semester.
- Academic staff interested in a teaching visit at UP should contact the relevant department.
- Non-academic staff members interested in spending a training week at UP should contact the International Office [REDACTED]. A proposal of the Mobility Agreement is also required.
- For information about provisions for students and staff with disabilities see: <http://www.upol.cz/en/skupiny/students/guide/students-with-special-needs/>

SK KOSICE03

- Selection process: the partner university is kindly requested to ensure that the language proficiency of the outgoing student(s) is a minimum B2.
- The Learning Agreement should be negotiated and agreed on by both sides - sending and receiving institution - before student's arrival. At the TUKE, the dean or the vice-dean of the faculty will sign it.
- Services for incoming students:
 - Welcome Day is organized for international students usually on the first Monday of the semester where students get information about the university in general, administrative issues, student activities, the Slovak language course, and other services. The integration of incoming students is fostered also in the areas of education and social life.

Slovak language courses are offered for incoming students by the Language Department, which is free of charge. In case of interest, the course book is provided by the LLP Office. The course is running 2 hours/week.

E. Calendar

1. Nomination deadlines:

Receiving institution	Winter term	Summer term
SK KOSICE03	June 30	November 30
CZ OLOMOUC01	June 15 (nomination) May 31 st (application visa students) June 30 (application non-visa students)	October 31 st (nomination, application visa students) November 15 (application non-visa students)

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A transcript of records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

SK KOSICE03		CZ OLOMOUC01
WWW for Incoming Students	http://erasmus.tuke.sk	http://www.upol.cz/en/skupiny/students/exchange-students/erasmus/
WWW Course Catalogue	http://erasmus.tuke.sk	http://study.upol.cz/?lang=en
Housing ⁶	http://erasmus.tuke.sk	https://www.upol.cz/en/students/exchange-students/erasmus
Contact details		
WWW Visa Information ⁷	http://erasmus.tuke.sk	http://www.upol.cz/en/skupiny/students/guide/visa-travel/
Contact details		
WWW Insurance Information ⁸	http://erasmus.tuke.sk	http://www.upol.cz/en/skupiny/students/guide/visa-travel/
Contact details		
Grading system	*see below this table	http://www.studuj.upol.cz/en/why-palacky-university/
WWW Students and Staff with Disabilities	http://erasmus.tuke.sk	http://www.upol.cz/en/skupiny/students/guide/students-with-special-needs/
Contact details		

* **Grading system** at the Technical University of Košice (SK KOSICE03).

The following scale is used for all types of evaluations/examinations and at all faculties:

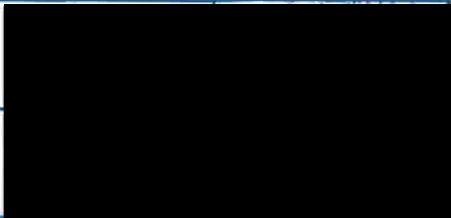
Grade	Number of points	Definition
A	91 – 100	Excellent
B	81 – 90	Very good
C	71 – 80	Good
D	61 – 70	Satisfactory
E	51 – 60	Sufficient
FX	Less than 51	Fall

⁶ The receiving institution will guide Incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁷ The sending and receiving institutions will provide assistance, when required, in securing visas for Incoming and outbound mobile participants, according to the requirements of the ECHE.

⁸ The sending and receiving institutions will provide assistance in obtaining insurance for Incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature ⁹
SK KOSICE03	prof. Ing. Liberios Vokorokos, PhD. Dean of Faculty of Electrical Engineering and Informatics	26/11/2019	
CZ OLOMOUC01	prof. PaedDr. Libuše Ludíková, CSc. Dean of the Faculty of Education	28-11-2019	

⁹ Scanned signatures are accepted