

Zámek Štířín

BINDING ORDER

Ringhofferova 711, Štířín, 251 68 Kamenice
IČ: 629 33 906 DIČ: CZ: 629 33 906

Order No. :

To be filled in by Castle Štířín

2390/FB/19

www.stirin.cz, e-mail: hotel.zamek@stirin.cz

Sales Dept. :

Telephone:

+420 255 736 209, 233, 238

Customer :

Company : Huhtamäki Oyj
Revontulenkujä 1,
02100 ESPOO,
Finland

ID No.:

Tax ID No.:

VAT Register :

Tel. :

Bank : Nordea Bank Ab, Suomen Sivuliike

Person authorised to act on behalf of the Company : Leena Suoninen

We hereby order services for the event as specified forth:

EVENT DETAILS

Event date : 13. – 17.1.2020

Arrival date : 13.1.2020

Departure date : 17.1.2020

Number of persons : 29

Annex :

Annex 1 - preliminary calculation PM 91032

Any potential complaints concerning accommodation and other services must be addressed immediately during the service before it is completely expended. Claims must be made in writing with the person in charge (head of reception, catering, business manager).

Handling of complaints is provided by Business Manager Libor Šticha

Payment:

Payment will be split into 3 payments:

The advance payment in the amount of **165 228 CZK** on our bank account [REDACTED] till **30.11.2019**, variable symbol **91032**.

The rest of preliminary calculation is to be paid 1 week before arrival.

The final invoice is to be issued after the event by calculating advance payments. Before leaving, all accounts will be approved by the client.

General Commercial Conditions on Rendering Services

ARTICLE I.

SCOPE OF THE GENERAL COMMERCIAL CONDITIONS

The General Commercial Conditions on Rendering Services by the Chateau Štířín (hereinafter referred to as "General Conditions") shall in detail define the execution and the contents of the Contract on Rendering Services to be provided in the facilities of the Chateau Štířín (hereinafter referred to as „ Chateau Štířín“)

ARTICLE II.

EXECUTION OF CONTRACT ON RENDERING SERVICES

1.

A party which is interested in services rendered shall fill in and sign the „order form“ .

2.

The Client can obtain order forms from the Reception Desk or Commercial Department of the Chateau Štířín and they are also available at the Internet site www.stirin.cz .

3.

A filled order form can be furnished either in person or sent by mail to the address **Chateau Štířín obchodní oddělení (Commercial Department), Ringhofferova 711, Štířín, 25168 Kamenice** or by electronic mail (e-mail) to the address **hotel.zamek@stirin.cz** or by fax to the number **255 736 261**.

4.

Chateau Štířín shall acknowledge the order on receipt thereof and shall send the order acknowledgment to the Client within 3 working days. An order form transmitted electronically or by fax shall be acknowledged by Chateau Štířín also by fax or e-mail and shall send the order acknowledgment in writing to the Client by mail.

5.

In the acknowledgement of the order form, Chateau Štířín shall define whether it requires advance payment and if so, also the amount of the latter; the payment terms for the advance shall be part of the acknowledgement of the order.

6.

The Client shall recognize and agree that **an order** upon acknowledgement by Chateau Štířín **shall become a duly executed "Contract on Rendering Services"** (hereinafter referred to as Contract) **only upon paying the advance amount specified in the order acknowledgement " in accordance with the present General Conditions;** unless the advance amount is paid within the period defined in the order acknowledgement, Client and Chateau Štířín shall assume the order as cancelled by the Client.

Article III.

Prices, Payment and Cancellation Terms

1.

The Client shall undertake to pay for the services rendered by the Chateau Štiřín a price as outlined in the actual Chateau Štiřín's Service Price List.

2.

The prices for services are contained in the actual Service Price List. The actual Service Price List shall be notified to the Client upon acknowledgement of the order and at its request it shall be presented to it at any time thereafter.

3.

The price shall payable upon invoice, issued upon execution of the taxable performance which is the rendering of the event ordered. In the invoice issued, the advance amount paid by the Client shall be deducted from the invoice amount. A specification of the services rendered shall be enclosed as appendix to the invoice. The negotiated remuneration shall be increased by VAT at the legally defined amount. The price shall be payable within the due period to the account specified in the Chateau Štiřín's invoice.

4.

The Client shall be entitled to withdraw from the executed Contract on Rendering Services only when the compensation amount is paid (i.e. cancellation fee) in an amount:

- a) 20 % of the price of the ordered services by the 20th day prior to the rendering of the first service
- b) 40 % of the price of the ordered services when withdrawing by the 15th day prior to the rendering of the first service
- c) 70 % of the price of the ordered services when withdrawing by the 14th day prior to the rendering of the first service
- d) 90 % of the price of the ordered services when withdrawing by the 3rd day prior to the rendering of the first service

In case of cancellation of the contract due to unavoidable events (Force Majeure) the cancellation fee shall not be charged .

5.

Unless the Client keeps the extent of services negotiated in the Contract on Rendering Services then it shall pay Chateau Štiřín for a contract penalty at an amount defined similarly as outlined in Article 4 whereas the price of services shall be a price of services, by which the extent of services was not kept by the Client, while the date of withdrawal shall be the date when the reduction of negotiated services was not notified to Chateau Štiřín.

6.

Chateau Štiřín shall be entitled to deduct the cancellation fees as referred to in paragraphs 4. and 5. from the advance amount paid by the Client.

Article IV.

Collecting and Use of Information on Clients

1. Chateau Štířín keeps the actual records of all of its clients which contain personal and confidential data, which is processed by it, and shall have the right to use it in accordance with the legal code of the Czech Republic.
2. Chateau Štířín shall undertake to treat the data on the Client maintained in the records as defined in paragraph 1 only in accordance with this article, and shall provide proper protection of the data and except cases imposed or allowed by law, or agreed upon with Client, it shall not disclose it to third parties. The rights and liabilities of personal data administrators, compilers and entities are stipulated in the generally binding legal regulations.
3. The Client agrees to the use of the personal data in accordance with paragraph 1.

Article V.

The General Conditions were issued by Chateau Štířín on 1. 9. 2005 and published on Internet site www.stirin.cz.

**Chateau Štířín
Václav Hrubý
Managing Director**

Customer's Declaration:

We agree that the execution of the Contract on Rendering Services in accordance with this order shall be governed by the General Commercial Conditions of the Chateau Štířín published at Internet site www.stirin.cz; we read the Commercial Conditions and accept them.

In Štířín

In *Espod*

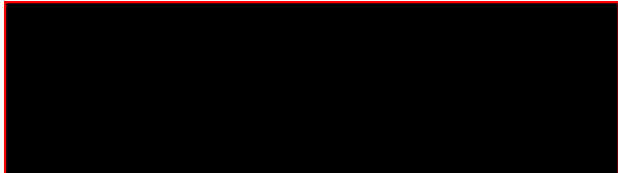
11.11.2019

dd/mm/yyyy *28.11.2019*

IC: 

**Chateau Štířín
Libor Šticha
Business and marketing manager**

**Customer's stamp
Name and signature
of the person authorised to act
on behalf of the customer**





Preliminary calculation PM91032

Date: 13.-17.1.2019
Client: Huhtamäki Oyj

contact person:
phone:
e-mail:

Leena Suoninen

worked out Málková date of issue: 10.7.2019
actualization: 11.11.2019

Conference services	days	Price per 1 day (CZK)incl VAT 21%	Price per 1 day agency (CZK)incl VAT 21%	Total after without commission 30% (CZK)	note
Salm hall	5	17 300,00	8 800,00	44 000,00	meeting
Rustical/Chval/Rudolf hall	5	14 600,00	7 400,00	111 000,00	break out rooms
Atis	1	0,00	0,00	0,00	lunch + dinner
Total conference services				155 000,00	

The agreed prices include basic arrangement of tables and chairs

Total re-arrangement of the hall out off the pre-agreed framework CZK 5.000, -

Prices include the placement of a small stage or catwalk in case of interest

Full day and half a day rent are always calculated until 00:00 am

Past 12pm, every additional hour will be charged as follows: CZK 10.000 in the Atis house and CZK 5.000 elsewhere

Conference technics	Days	Num	Price excl. VAT	Price incl. VAT	Total (CZK)
WiFi	1	0	0	0	0 included
Flipchart	1	5	0	0	0 included
Screen	5	3	500,00	7 500,00	
Data projector	5	3	900,00	13 500,00	
Extrenal screen and projector	3	1		7 110,00	
Jekor board	5	4	400,00	8 000,00	
Total conference technics				36 110,00	

Catering	num	Price excl. VAT	Price incl. VAT	Total (CZK)
Coffee break - 10x	29	155,00	178,25	51 692,50
Lunch - 5x	29	321,00	369,15	53 526,75
Dinner - 1x	29	655,00	753,25	21 844,25
Beverage package - 1x	29	350,00	423,50	12 281,50
<i>Drinks will be charged according to real consumption.</i>				
Total catering				139 345,00

Total	330 455 Kč
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