



Erasmus+ Programme

Inter-institutional agreement 2019/2020-2020/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Technical University of Košice Letna 9, 04200 Kosice, Slovakia Faculty of Mechanical Engineering Faculty of Electrical Engineering and Informatics Faculty of Materials, Metallurgy and Recycling Faculty of Arts
Erasmus code	SK KOSICE03
Contact details¹ (email, phone)	<u>Erasmus Institutional Coordinator</u> XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXX XXXXXXXXXX Academic contact (Mechanical Engineering): XXXXXXXXXXXXXXXXXXXXX Academic contact (Electrical Engineering and Informatics): XXXXXXXXXXXXXXXXXXXXX Academic contact (Materials, Metallurgy and Recycling): XXXXXXXXXXXXXXXXXXXXX Academic contact (Fine Arts): XXXXXXXXXXXXXXXXXXXXX
Website (eg. of the course catalogue)	www.erasmus.tuke.sk https://erasmus.tuke.sk/en/eu-countries/student-mobility/incoming-students/

Name of the institution (and department, where relevant)	University of Hradec Králové Rokitanského 62, 500 03 Hradec Králové 3, Czech Republic
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¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Erasmus code	CZ HRADEC01
Contact details (email, phone)	<u>Erasmus Institutional Coordinator</u> XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXX XXXXXXXXXXXXX <u>International Office – agreements</u> XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXX XXXXXXXXXXXXX Faculty of Education (PdF) <u>Departmental International Office</u> XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXX XXXXXXXXXXXXX Faculty of Science (PřF) <u>Departmental International Office</u> XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXX XXXXXXXXXXXXX
Website (eg. of the course catalogue)	www.uhk.cz/UHK?lang=en-GB www.uhk.cz/en-GB/UHK-international-students/Erasmus course catalogue: PdF: www.uhk.cz/PDF-international-students/Erasmus PřF: www.uhk.cz/en-GB/PRF-international-students/Erasmus

B. Mobility numbers per academic year

For agreements signed for more than one academic year: The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility for Studies						
FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code ² [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of students	Number of months [total number]
SK KOSICE03	CZ HRADEC01	021	Arts	1 st , 2 nd	2	10
		0521/ 0531/	Environmental sciences/Chemistry/	1 st , 2 nd , 3 rd	3	15

² education field: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

		0533	Physics			
		0542	Statistics	1 st	1	5
		0610	Information and Communication Technologies (ICTs)	1 st , 2 nd , 3 rd	2	10
		0914	Medical diagnostic and treatment technology	1 st , 2 nd , 3 rd	2	10
CZ HRADEC01	SK KOSICE03	021	Arts	1 st , 2 nd	2	10
		0521/ 0531/ 0533	Environmental sciences/Chemistry/ Physics	1 st , 2 nd , 3 rd	3	15
		0542	Statistics	1 st	1	5
		0610	Information and Communication Technologies (ICTs)	1 st , 2 nd , 3 rd	2	10
		0914	Medical diagnostic and treatment technology	1 st , 2 nd , 3 rd	2	10

[Optional: study cycle.]

Staff Mobility for Teaching					
FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code³ [ISCED]	Subject area name	Number of teachers	Number of days [total number]
SK KOSICE03	CZ HRADEC01	021	Arts	2	10
		0521/ 0531	Environmental sciences/Chemistry	2	10
		0533/ 0542	Physics/Statistics	2	10
		0610	Information and Communication Technologies (ICTs)	2	10
		0914	Medical diagnostic and treatment technology	2	10
CZ HRADEC01	SK KOSICE03	021	Arts	2	10
		0521/ 0531	Environmental sciences/Chemistry	2	10

³ education field: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

		0533/ 0542	Physics/Statistics	2	10
		0610	Information and Communication Technologies (ICTs)	2	10
		0914	Medical diagnostic and treatment technology	2	10

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SK KOSICE03		Slovak	English	B2 English	B2 English
CZ HRADEC01		English	Czech	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Information on infrastructure to welcome students and staff with disabilities:

CZ HRADEC01: We make an effort to improve wheelchair accessibility in our facilities. There is a special access to our websites designed for the visually impaired. Some publications of the university library are specially converted to the format legible for people with residual vision. We also have the counselling centre Augustin which provides help to people with special needs to integrate.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
SK KOSICE03	30 JUNE	30 NOVEMBER

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

CZ HRADEC01 (PřF)	1 June	1 December
CZ HRADEC01 (PdF - 021)	31 May	30 November

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

No special regulations. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁵. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

SK KOSICE03: The following scale is used for all types of evaluations/examinations and at all faculties:

Grade	Number of points	Definition
A	91 – 100	Excellent
B	81 – 90	Very good
C	71 – 80	Good
D	61 – 70	Satisfactory
E	51– 60	Sufficient
FX	Less than 51	Fail

CZ HRADEC01: www.uhk.cz/Download/?DocumentID=26650 (Full Text of the Code of Study and Examination of the University of Hradec Králové 2017 (Article 14))

The European Credit Transfer and Accumulation System (“the ECTS”) with grades A, B, C, D, E, and F is used for grading. Grade A is the best one while grade F means that the student failed.

The following table can be used at the UHK to compare the ECTS grading with grading by words and numbers:

ECTS grading	Grading by words and numbers
A	Excellent (1)
B	Very good (1.5)
C	Good (2)

⁵ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

D	Satisfactory (2.5)
E	Sufficient (3)
F	Failed (4)

When recognizing a part of the study or the individual subjects under Article 21 (1), the word "recognized" can be used instead of grading.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK KOSICE03	XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXX XXXXXXXXXX	www.erasmus.tuke.sk
CZ HRADEC01	Faculty of Education XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXX XXXXXXXXXX Faculty of Science XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXX XXXXXXXXXX	http://www.mvcr.cz/mvcren/article/information-for-schools-and-students.aspx?q=Y2hudW09NQ%3d%3d

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK KOSICE03	XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXX XXXXXXXXXX	www.erasmus.tuke.sk
CZ HRADEC01	Faculty of Education XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXX XXXXXXXXXX	Students from non-EU member states: http://www.mvcr.cz/mvcren/article/travel-medical-

	Faculty of Science XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXX XXXXXXXXXX	insurance-during-a-stay-longer-than-90-days.aspx
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4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK KOSICE03	XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXX XXXXXXXXXX	www.erasmus.tuke.sk
CZ HRADEC01	Faculty of Education XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXX XXXXXXXXXX Faculty of Science XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXX XXXXXXXXXX	https://www.uhk.cz/en/university-of-hradec-kralove/about/central-departments/university-halls-of-residence

G. Signatures of the institutions (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature⁶
SK KOSICE03	XXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXX XXXXXXXXXX	19.11.2019	
CZ HRADEC01	PhDr. Zdeněk Beran, Ph.D. Erasmus Institutional Coordinator	19.11.2019	

⁶ Scanned signatures are accepted