



ERASMUS + PROGRAMME (Key Action 1) INTER-INSTITUTIONAL AGREEMENT for the academic years 2018/2021

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus Code	Contact Details		Website
COLLEGE OF MANAGEMENT – EDUKACJA	PLWROCLAW13	Institutional Coordinator <i>(name, address, phone, fax, e-mail)</i>	Jolanta Kowal, Ewa Pańska UL. KRAKOWSKA 56-62 50-425 WROCLAW POLAND Phone: 0048 71 37 72 158, 0048 71 37 72 152; Fax.: 0048 71 37 72 107 email.: international@edukacja.wroc.pl	www.wszedukacja.pl
		Academic Contact <i>(name, address, phone, fax, E-mail)</i>	Jolanta Kowal, Ewa Pańska UL. KRAKOWSKA 56-62 50-425 WROCLAW POLAND Phone: 0048 71 37 72 158, 0048 71 37 72 152; Fax.: 0048 71 37 72 107 email.: international@edukacja.wroc.pl	
		Administrative Contact <i>(name, address, phone, fax, e-mail)</i>	Ewa Pańska UL. KRAKOWSKA 56-62 50-425 WROCLAW POLAND Phone: 0048 71 37 72 158, 0048 71 37 72 152; Fax.: 0048 71 37 72 107 email.: international@edukacja.wroc.pl	
Ostrava	CZ OSTRAVA02	Institutional Coordinator <i>(name, address, phone, fax, e-mail)</i>	Mgr. Kamila Danihelková 116, 1. NP, Building R Dvořákova 7, Moravská Ostrava Tel: +420 597 09 1015 Email: kamila.danihelkova@osu.cz	www.osu.cz www.osu.eu https://dokumenty.osu.cz/osu/erasmus/institutional-fact-sheet-erasmus-plus-2019-2020.pdf
		Academic Contact <i>(name, address, phone, fax, E-mail)</i>	Mgr. Josef Kundrát, Ph.D. Reální 5, Ostrava, 702 00 CZECH REPUBLIC Phone: 00420 553 46 1962 e-mail: josef.kundrat@osu.cz	https://www.osu.eu/exchange-programmes/
		Administrative Contact <i>(name, address, phone, fax, e-mail)</i>	Ing. Lada Gottwaldová Reální 5, Ostrava, 702 00 CZECH REPUBLIC Phone: 00420 553 46 1806, Fax: 00420 596 113 009 e-mail: lada.gottwaldova@osu.cz	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

STUDENTS (Mobility for Studies)

FROM	TO	Subject Area Code	Subject Area Name	Study cycle	No. of student mobility periods	
					No.	=SUM*
PLWROCLAW13	CZ Ostrava02	0313	Psychology	Bc.	2	2x5=10
CZ Ostrava02	PLWROCLAW13	0313	Psychology	Bc.	2	2x5=10

* Total number of months.

STAFF

FROM	TO	Subject Area Code	Subject Area Name	Study cycle	Number of staff mobility periods			
					Teaching		Training	
					No.	=SUM*	No.	=SUM*

PLWROCLAW13	CZ Ostrava02	0313	Psychology		2	14	2	14
CZ Ostrava02	PLWROCLAW13	0313	Psychology		2	14	2	14

* Total number of days.

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution	Subject Area	Language of instruction 1	Language of instruction 2	Recommended level		
				Mobility for Studies		Mobility for Teaching
				L1	L2	
PLWROCLAW13	0313	ENGLISH	POLISH	B2		B2
CZ OSTRAVA02	0313	ENGLISH	POLISH	B2		B2

D. Additional requirements

The institutions intend to provide with the appropriate infrastructure to welcome students and staff with disabilities.

- **CZ OSTRAVA02** offers assistance to welcome students and staff with disabilities. Detailed information is available at <http://pyramida.osu.cz/index.php?id=158>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving Institution	Autumn term	Spring Term
PLWROCLAW13	May 31th	November 30 th
CZ OSTRAVA02	May 31th	October 30 th

2. The receiving institution will send its decision within 3 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. **CZ OSTRAVA02: Transcripts of Records are issued by the International Office immediately after the examination period and handed to the incoming students before their departure**
5. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. **Grading systems of the institutions**
CZ OSTRAVA02

The grading system for Bachelor's and Master's degree programmes are evaluated on a six-point scale shown in the table below, letter and numerical grades are given. Grades are given for examinations results and for meeting course requirements. Courses without examinations are given "zapocet".

Points	Examination (Alphabetical six-point scale)	Examination (Numerical six-point scale)	Subject pass without examination
91 – 100	A	1	Pass
81 – 90	B	1.5	
71 – 80	C	2	
61 – 70	D	2.5	

51 – 60	E	3	
0 – 50	F	4	Fail

PLWROCLAW13

Polish Scale	ECTS Scale	Definition
5,5	A+	Excellent with Honours
5	A	Excellent
4,5	B	Very Good
4	C	Good
3,5	D	Satisfactory
3	E	Sufficient
2	FX/F	Fail

2. Visa, Insurance and Housing

The sending and receiving institutions will provide assistance in securing visas (when required), in obtaining insurance (the receiving institution will inform of cases in which insurance cover is not automatically provided) and in finding accommodation for mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

	<i>Institution</i>	<i>Contact Details</i>	<i>Website for information</i>
VISA	PLWROCLAW13	Jolanta Kowal, Ewa Pańka UL. KRAKOWSKA 56-62 50-425 WROCLAW POLAND Phone: 0048 71 37 72 158, 0048 71 37 72 152; Fax.: 0048 71 37 72 107 email.: international@edukacja.wroc.pl	http://international.wszedukacja.pl http://international.wszedukacja.pl/incoming-students/documents/
	CZ OSTRAVA02	Ing. Lada Gottwaldová, Mgr. Josef Kunderát, Ph.D. Reální 5, Ostrava, 702 00 CZECH REPUBLIC Phone: 00420553 46 1806, Fax: 00420596 113 009 e-mail: lada.gottwaldova@osu.cz	http://www.mzv.cz/jnp/en/information_for.aliens/index.html
INSURANCE	PLWROCLAW13	Jolanta Kowal, Ewa Pańka UL. KRAKOWSKA 56-62 50-425 WROCLAW POLAND Phone: 0048 71 37 72 158, 0048 71 37 72 152; Fax.: 0048 71 37 72 107 email.: international@edukacja.wroc.pl	http://international.wszedukacja.pl/about-college/
	CZ OSTRAVA02	Ing. Lada Gottwaldová, Mgr. Josef Kunderát, Ph.D. Reální 5, Ostrava, 702 00 CZECH REPUBLIC Phone: 00420553 46 1806, Fax: 00420596 113 009 e-mail: lada.gottwaldova@osu.cz	http://www.osu.eu/index.php?kategorie=2&id=8270

HOUSING	PLWROCLAW13	Jolanta Kowal, Ewa Pańska UL. KRAKOWSKA 56-62 50-425 WROCŁAW POLAND Phone: 0048 71 37 72 158, 0048 71 37 72 152; Fax.: 0048 71 37 72 107 email.: international@edukacja.wroc.pl	http://international.wszedukacja.pl/about-college/
	CZ OSTRAVA02	Ing. Lada Gottwaldová, Mgr. Josef Kandrát, Ph.D. Reální 5, Ostrava, 702 00 CZECH REPUBLIC Phone: 00420553 46 1806, Fax: 00420596 113 009 e-mail: lada.gottwaldova@osu.cz	http://koleje.osu.eu/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

<i>Institution</i>	<i>Name, function</i>	<i>Date</i>	<i>Signature</i>
PLWROCLAW13	Małgorzata Kwiedorowicz-Andrzejewska, PhD Rector		
CZ OSTRAVA02	Doc. Mgr. Robert Antonín, Ph.D. Dean of Faculty of Arts		