

Erasmus+ Programme



Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018-20[21]² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
ACADEMY OF FINE ARTS IN GDAŃSK	PLGDANSK05	Erasmus+ Coordinator  Academy of Fine Arts in Gdańsk, Targ Węglowy 6, 80-836 Gdańsk, Poland Tel. 	www.asp.gda.pl http://asp.gda.pl/en

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

UNIVERZITA PALACKÉHO V OLOMOUCI	CZ OLOMOUC01	Institutional Coordinator¹: ██████████ International Relations Office Křížkovského 8, 77147 Olomouc Tel.: ██████████ Fax: ██████████ Email: ██████████ Department of Art Education: coordinator: ██████████ ██████████	http://kvv.upol.cz/
------------------------------------	-----------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration]	
PLGDANSK05	CZ OLOMOUC01	0212, 0213	Painting, Sculpture, Intermedia, Graphic Arts, Architecture, Design	1 st , 2 nd	2 students x5months (or 1 student 10 months)	To be agreed upon individual case
CZ OLOMOUC01	PLGDANSK05	0212, 0213	Painting, Sculpture, Intermedia, Graphic Arts, Architecture, Design	1 st , 2 nd	2 students x5months (or 1 student 10 months)	To be agreed upon individual case

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[Total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training *
PLGDANSK05	CZ OLOMOUC01	0212, 0213	Painting, Sculpture, Intermedia, Design, Architecture, Graphic Arts	2 staff x 5 days	2 staff x 5 days
CZ OLOMOUC01	PLGDANSK05	0212, 0213	Painting, Sculpture, Intermedia, Design, Architecture, Graphic Arts	2 staff x 5 days	2 staff x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies <i>[Minimum recommended]</i>	Staff Mobility for Teaching <i>[Minimum recommended level]</i>

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

				(level: B1)	B2
PLGDANSK05	0212, 0213	Polish	English	English B2 or Polish B2	English B2 or Polish B2
CZ OLOMOUC01	x	Czech	English	English B2	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

PLGDANSK05 The institution has full accessibility to welcome students and staff with disabilities at the Faculty of Painting and the Faculty of Interior Architecture and Design.

Detailed recruitment procedures are sent to nominated students by email. Applying students are evaluated on the basis of portfolio.

E. Calendar

1. Applications/Information on nominated students must reach the receiving Institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PLGDANSK05	30 th June	30 th October
OLOMOUC01	31 May	31 October

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

Unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]



PLGDANSK05

ECTS Grade	Local grade
A	5,5 or 5,0
B	4,5
C	4,0
D	3,5
E	3,0
F	2,0

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PLGDANSK05	Career and Cooperation Office 	asp.gda.pl/en
OLOMOUC01		www.upol.cz


3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance

⁷ http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf

cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PLGDANSK05	Career and Cooperation Office 	asp.gda.pl/en
OLOMOUC01		www.upol.cz

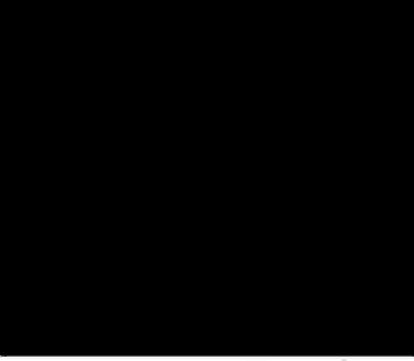
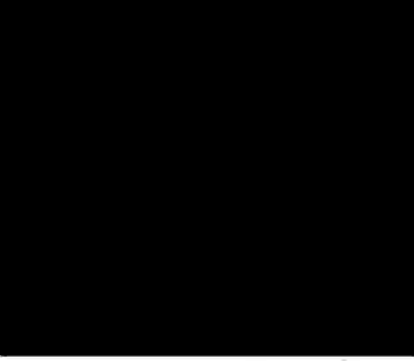
4. Housing

The receiving Institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PLGDANSK05	Career and Cooperation Office 	asp.gda.pl/en
OLOMOUC01		www.upol.cz

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
PLGDANSK05	dr hab. Krzysztof Polkowski Rector	16.11.2019	
OLOMOUC01	prof. PaedDr. Ljbuše Ludfková, CSc. Dean, Faculty of Education	15-11-2019	

⁸ Scanned signatures are accepted