



Národní knihovna
České republiky
National Library
of the Czech Republic

IFLA Voucher Scheme
IFLA Headquarters
P.O. Box 95312
2509 CH The Hague
Netherlands

Your ref. / date

Our ref. / date

NK-2209/OS/19 / 11. 10. 2019

Contact

Košťálová / phone.: [REDACTED]

Prague, 2019-10-11

Subject: **IFLA Vouchers – order**

Dear Sir or Madam,

I would like to order IFLA vouchers on behalf of the National Library of the Czech Republic. Could you please send us proforma invoice to a purchase of IFLA Vouchers as usual?

Our order:

We need to specify in the proforma invoice the following items:

1600 full vouchers: 1600 x 8 EUR = 12 800 EUR
160 half vouchers: 160 x 4 EUR = 640,00 EUR
handling charge for order + 3 % value of vouchers 421,20 EUR
TOTAL **13 861,20 EUR**

our IFLA membership code..... CZ-1002

Our address for billing

National Library of the Czech Republic
Klementinum 190
110 00 PRAGUE 1
CZECH REPUBLIC
IC: 00023221
DIC: CZ00023221

Our address for delivery

National Library of the Czech Republic, ILL
Ms Karolína Košťálová
Klementinum 190
110 00 PRAGUE 1
CZECH REPUBLIC

Bank information

bank: Česká národní banka
IBAN: [REDACTED]
BIC: CNBACZPP

Yours sincerely,

[REDACTED]
Karolína Košťálová
Reference and ILL Services Department

Authorized by: PhDr. et Mgr. Jana Huňová, Director of Public Services Section [REDACTED]



Web form submission

Name of Organisation

National Library of the Czech Republic

Posted by anonymous (not verified) on Thu, 17 Oct 2019 - 11:27

Name of Contact Person:

Karolína Košťálová

Email address:

[REDACTED]

Invoice Address Details:

National Library of the Czech Republic Reference and ILL Services Department Klementinum 190 11C
PRAGUE CZECH REPUBLIC

Shipping Address Details (only if different):

National Library of the Czech Republic, ILL Ms. Karolína Košťálová Klementinum 190 110 00 PRAGU
CZECH REPUBLIC

VAT Identification Number:

CZ00023221

Customer Reference Number:

NK-2209/OS/19

Pro-forma or Regular Invoice Required:

Proforma

Payment Method:

Bank Transfer

Quantity of full vouchers EUR 8:

600

Quantity of half vouchers EUR 4:

160

Are you an IFLA member:

Yes

Member Code (if applicable):

CZ-1002

Total value of vouchers:

5440.00

Handling Fee (18 euro + 3% of value of vouchers):

181.20

Total invoice value (IFLA member):

5621.20

Total invoice value (non IFLA member):

6165.20

Surcharge Explanation:

Institutional Members of IFLA and National Association member of IFLA do not pay the surcharge of 10%. Please fill in your valid member code in the following field if you are an IFLA member.



What happens next:

After we process this form, we will send you your (pro-forma) invoice by email, with your credit card payment link if you have chosen credit card payment as the preferred payment method. Please check the invoice thoroughly.

After payment has been received and processed, IFLA HQ will send your vouchers via airmail service to the shipping address provided on this form.



Web form submission

Name of Organisation

National Library of the Czech Republic

Posted by anonymous (not verified) on Thu, 17 Oct 2019 - 11:22

Name of Contact Person:

Karolína Košťálová

Email address:

[REDACTED]

Invoice Address Details:

National Library of the Czech Republic Reference and ILL Services Department Klementinum 190 11C
PRAGUE CZECH REPUBLIC

Shipping Address Details (only if different):

National Library of the Czech Republic, ILL Ms. Karolína Košťálová Klementinum 190 110 00 PRAGU
CZECH REPUBLIC

VAT Identification Number:

CZ00023221

Customer Reference Number:

NK-2209/OS/19

Pro-forma or Regular Invoice Required:

Proforma

Payment Method:

Bank Transfer

Quantity of full vouchers EUR 8:

1000

Quantity of half vouchers EUR 4:

0

Are you an IFLA member:

Yes

Member Code (if applicable):

CZ-1002

Total value of vouchers:

8000.00

Handling Fee (18 euro + 3% of value of vouchers):

258.00

Total invoice value (IFLA member):

8258.00

Total invoice value (non IFLA member):

9058.00

Surcharge Explanation:

Institutional Members of IFLA and National Association member of IFLA do not pay the surcharge of 10%. Please fill in your valid member code in the following field if you are an IFLA member.



What happens next:

After we process this form, we will send you your (pro-forma) invoice by email, with your credit card payment link if you have chosen credit card payment as the preferred payment method. Please check the invoice thoroughly.

After payment has been received and processed, IFLA HQ will send your vouchers via airmail service to the shipping address provided on this form.