

P522 Ústav výzkumu globální změny AV ČR, v. v. i. (“**KIC Partner Organisation**”)
Bělidla 986/4a, 60300, Brno, Czech Republic

04.09.2019

Climate-KIC Task Confirmation Letter – SGA 2019

Dear KIC Partner Organisation,

We are pleased to confirm that you or, if applicable, your Linked Third Party, are assigned a specific task (“**Task**”)¹ in connection with Specific Grant Agreement 2019 (**SGA 2019**). Further details are below and in the annexes attached to this letter.

Task ID	TC_2.1.2_191442_P522 -1A
Project Name	Stakeholder engagement and establishment of a CSA Hub in CEE
KAVA²	2.1.2
Maximum EIT Reimbursement Rate for Task (%)	100.00

This task confirmation letter means that Climate-KIC Holding B.V. (**BVH**) will include the Task in the assigned KAVA of the Specific Grant Agreement 2019. Such inclusion is conditional upon the SGA 2019 being agreed and signed between The European Institute of Innovation and Technology (**EIT**) and BVH, who enters into the SGA 2019 on its own behalf and on behalf of the KIC Partner Organisation and others, and upon the Task being capable of inclusion in the assigned KAVA. Please note that more than one task and/or project may run under the same KAVA. This letter replaces any prior Task Confirmation Letter(s) for SGA 2019.

¹ A Task is the KIC Partner Organisation’s contractual commitment to Climate-KIC in exchange for Climate-KIC’s allocation of a portion of the EIT grant. A Task may be made up of a variety of component parts including, but not limited to, outputs, work packages, deliverables, KPIs, costs (including in respect of cofunding/maximum reimbursement rate), additional conditions (e.g. passage of stage gate reviews) and other items. Where a KIC Partner Organisation (or its Linked Third Party) is specifically named to an item in the Proposal Form, that item should be viewed as forming part of the Task attaching to the KIC Partner Organisation (or its Linked Third Party). KIC Partner Organisations are responsible for any Tasks of a Linked Third Party.

² KIC Added Value Activity – a term specified by EIT in accordance with Article 2(11) of the Consolidated EIT Regulations. In addition to the other provisions of the FPA (and SGA), please be reminded of the requirements of FPA Article 47.1.

The reimbursement of any costs incurred in connection with the Task and any other activity and support is subject to the eligibility of costs, grant reductions and the other terms and conditions as set out herein, in the Framework Partnership Agreement (FPA) between EIT and BVH (as acceded to by the KIC Partner Organisation and others), the SGA 2019 and other related agreements. Any grant reductions notified by EIT at a KAVA (or other aggregate) level will be passed through by BVH to each involved KIC Partner Organisation pro rata to such KIC Partner Organisation's eligible costs in the applicable KAVA (or other aggregate measure). Any prefinance provided in connection with the Task is extended on the condition that the KIC Partner Organisations satisfy all relevant terms and conditions in connection with the Task. If such terms and conditions are not met within the relevant time frame(s), as determined by either Climate KIC or the EIT as the case may be, the KIC Partner Organisation will be obliged to return the prefinance (either directly via payment of an invoice or via an offset against outstanding balances).

This letter, any inclusion of the Task by BVH, any pass through of EIT cost reimbursement, and any other BVH (and group) activity and support is:

- subject to the condition that the Task is executed as detailed in this letter (including any annexes) and passes any stage reviews and other in-year evaluations,
- subject to the terms and conditions as set out in the Partnership/Community Agreement between BVH and the KIC Partner Organisation, whereby such agreement must remain operative for the duration of any BVH activity and support, as well as any Annexes and
- governed by the laws of the Netherlands.

Please also refer to the documents, guidelines and other material communicated by BVH (on its own behalf and on behalf of EIT) from time to time, including as published on our partner information page <http://www.climate-kic.org/partner-information-page/>

We look forward to working with you on this Task. Please do not hesitate to contact your local Climate-KIC office should you have any questions.

Yours Sincerely,

Climate-KIC Holding B.V.

A handwritten signature in black ink, appearing to read 'R. Zaltzman'.

Richard Zaltzman
Chief Operating Officer

Agreed and acknowledged by:

KIC Partner Organisation

Name:

Title:

Date:

Name:

Title:

Date:



Annex 1: Additional Conditions (forms part of the Task):

By signing this letter, you understand and consent to EIT Climate-KIC using and sharing the information you have provided in the section “climate impact estimate” in your proposals to improve the methodology and report to EIT. In particular, the project ID, project title, public summary and climate impact estimates section will be shared with select partners who collaborate with us on this. For any questions, please contact Christine Roehrer.

BRANDING PROTOCOLS

The KIC Partner Organisation and/or Linked Third Party agrees to comply with any branding protocols or branding guidelines communicated by BVH to the KIC Partner Organisation and/or Linked Third Party from time to time (in addition to those set out in the FPA and/or SGA).

Annex 2: Personal Data

The Partner Organisation must comply with applicable data protection legislation including but not limited to the General Data Protection Regulation ((EU) 2016/679 (“GDPR”) and any national implementing laws, regulations and secondary legislation, in each case as amended, supplemented or replaced from time to time.

In providing information to BVH via the Grant Management System/Plaza or otherwise, the Partner Organisation warrants that it has obtained the informed, clear and explicit consent of any data subject whose personal data is submitted to BVH for the submission and onward processing by BVH.

As the Partner Organisation is not bound to follow BVH’s instructions in relation to the processing of personal data handled and shared between the parties in the course of carrying out the Task, both parties are data controllers within the meaning of the General Data Protection Regulation (EU) 2016/679.

BVH will be the primary point of contact for enquiries relating to personal data shared between under this agreement. BVH will be responsible for responding to any requests from users relating to the shared personal data but the data subject may also exercise his/her rights against the Partner Organisation as a data controller and the Partner Organisation must respond promptly.

The Partner Organisation must comply with applicable data protection laws. Furthermore, all processing of personal data must be carried out in line with the BVH Privacy Policy as available on BVH’s corporate website, the terms of which must be accepted by data subjects when any personal data is submitted to BVH.

Project

Project ID	191442
Project Name	Stakeholder engagement and establishment of a CSA Hub in CEE
Project Start Date	01 September 2019
Project End Date	31 December 2019
KAVA ID	2.1.2
Report Date	04 September 2019

EIT Climate-KIC Partners

Partner Number and Name	P522 Ústav výzkumu globální změny AV ČR, v. v. i.
Partner Acronym	P522 Czech Globe
Role	Czech Globe will be the leading partner of the CSA Hub in CEE. The stakeholder engagement will happen in cooperation with EIT Climate-KIC. The activities of the CSA Hub will be co-designed with its members, Czech Globe will be responsible for coordination and facilitation.

PROJECT DESCRIPTION

Project Summary

Agriculture is contributing a significant share of the greenhouse gas emissions that are causing climate change: 17% directly through agricultural activities and an additional 7% to 14% through changes in land use. The increasing scale of potential climate impacts give urgency to addressing agricultural adaptation more coherently. The purpose of undertaking agricultural adaptation is to effectively manage potential climate risks over the coming decades as climate changes. The innovation idea is to create a Climate Smart Agriculture Hub in the Central Eastern European region, which will have multiple objectives. After the initial stakeholder engagement, the need for establishing a strong, active and diverse group, a CSA HUB, able to articulate the innovation needs and link the most important parties of the topic seems to be burning. Not only because the region is missing a strong cohesion in order to fight against the more and more frequent and severe impacts of climate change, but also because this cooperation will enable other impact pathways, and lead to greater systemic changes in the agricultural scene. Through a thorough and deep mapping, identification and selection process of the regional actors, the CSA Hub will gather those who are committed to bring changes in the current agricultural system, and moreover have the capacity and the power to implement the necessary changes.

The CEE CSA Hub is an experiment. In 2019 the main objective is to validate the idea of its creation and capability to make changes happen.

Public Description

Climate change is increasing the regions' vulnerability by increasing the pressure on rural areas and agricultural lands. The poor agricultural practices lead to increased GHG emissions, resulting in increased climate change. A robust stakeholder engagement in the Central Eastern European region is created in order to tackle the most urgent issues of the agricultural systems related to climate change. The identification of the challenge and the solution will be in the heart of this work, and all relevant stakeholders from academia, research, business, NGOs, public bodies, local and regional authorities are invited. Sustainable land management can contribute to reducing the negative impacts of multiple stressors, including climate change, on ecosystems and societies. This is the belief we are building the Climate Smart Agriculture Hub for the CEE region. Please come along and get engaged in our work!

Workplan

At the early stage of the innovation idea in 2019 the following activities will take place to create the CSA Hub in CEE.

1. Stakeholders onboarding: September 2019

The thorough mapping and identification of CSA actors and projects started in July 2019. Personal meetings and different engagement tools will be used in September to ensure a larger uptake into the CSA Hub, which would result in its creation.

2. Workshops: October and December 2019

The stakeholder engagement process will be finalised in 2 facilitated workshops (or webinars) during which the first brainstorming sessions and creation of the impact pathway can happen.

3. Communication and marketing: ongoing

In the initial phase of the CSA Hub establishment communication will have an outstanding role. The potential channels for communication need to be identified and the necessary communication has to be established throughout the region (including 6 countries).

4. Planning the impact pathway: December 2019

The CSA Hub will create its mission which will include the planning for 2020-2021.

5. Reporting: January 2020

All activities performed (and expenses occurred) related to the creation of the CSA Hub will be reported to EIT Climate-KIC in January 2020.

Project Website

Project Acronym

CSA Hub CEE

Programme Type

WORK PACKAGES

Work Package Code and Title	191442-A1901 - Project management of CSA Hub establishment		
Description	Coordinating stakeholder engagement and onboarding Delivering stakeholder workshops Communication and marketing Planning the impact pathway (contribution to 191443)		
Start & End Date	02-Sep-2019	31-Dec-2019	
Partner Leading Work Package	P522 Ústav výzkumu globální změny AV ČR, v. v. i.		
Budgets	Budget Category	Amount	Justification
	A. Personnel	€ 8,000.00	Project will be managed by Czech Globe expert. Coordination of all activities related to the CSA Hub establishment will be assigned to the responsible person.
	B. Sub contracting	€ 2,000.00	Costs related to workshops or webinars (facilitator and external contributor, audio-visual content provider).
	D1. Travel and subsistence	€ 500.00	Employee travelling to meeting, stakeholder engagement events or conference, networking.
	D3. Cost of other goods and services	€ 2,000.00	Costs occurring related to workshop (venue and catering) or content creation for webinar by external parties.
	E. Indirect Costs	€ 2,625.00	
	Total Costs	€ 15,125.00	
	EIT Contribution	€ 15,125.00	
	EIT Reimbursement Rate	100.00 %	
	Co Funding Rate	0.00 %	

EIT Climate-KIC Partners

Person	Work Package Code	Work Package Title	Partner Accountable for Delivery	Role
Kolman, J.K. (Jiri)	191442-A1901	Project management of CSA Hub establishment	P522 Ústav výzkumu globální změny AV ČR, v. v. i.	Work Package Leader
Kolman, J.K. (Jiri)	191442-A1900	OS-Stakeholder engagement and establishment of a CSA Hub in CEE	P522 Ústav výzkumu globální změny AV ČR, v. v. i.	Project Leader

Deliverables & Outputs

Type	Code	Title	Description	Reference to Output	Partner Accountable for Delivery	Due Date
DEL	191442-D01	MoU signed by Hub members	The establishment of the CSA Hub in CEE will be formalised with an MoU. The members will have to agree with its content and get engaged to achieve its objectives.	191442-O01	P522 Ústav výzkumu globální změny AV ČR, v. i.	31 Dec 2019
OUT	191442-O01	CSA Hub CEE	The project aims to establish an innovative form of cooperation in the CEE (6) countries aiming to adapt agriculture to the impacts of climate change.		P522 Ústav výzkumu globální změny AV ČR, v. i.	31 Dec 2019

Key Performance Indicators

Type	Code	Title	Description	Target Value
CKIC02	191442-CKIC02	# Innovation Opportunities identified		1
CKIC03	191442-CKIC03	Cities and regions engaged with Climate-KIC on climate innovation		1

BUDGET OVERVIEW - COSTS 2019

EIT Climate-KIC Partner	Cost of other goods and services	Indirect costs at flat rate	Personnel costs	Subcontracting costs	Travel and subsistence	Total
P522 Ústav výzkumu globální změny AV ČR, v. v. i.	€ 2,000.00	€ 2,625.00	€ 8,000.00	€ 2,000.00	€ 500.00	€ 15,125.00
Project Costs	€ 2,000.00	€ 2,625.00	€ 8,000.00	€ 2,000.00	€ 500.00	€ 15,125.00

BUDGET OVERVIEW - FUNDING 2019

Partner	EIT Funding		Total Costs (€)	Total (%)
	Budget	% of Total Costs		
P522 Ústav výzkumu globální změny AV ČR, v. v. i.	€ 15,125.00	100.00 %	€ 15,125.00	100.00 %
Project Funding	€ 15,125.00	100.00 %	€ 15,125.00	100.00 %