



EVROPSKÁ UNIE
Evropský sociální fond
Operační program Zaměstnanost



Úřad práce ČR

příloha č.5 dohody č.:		VSA-MN-47/2019			POVEZ II (CZ.03.1.52/0.0/0.0/15_021/0000 053)		Vzdělávací zařízení:	KIAORA-Jazykové Centrum s.r.o.
Plán výuky					IČO:		Jména lektorů:	Pavla Růčková, Barbora Esterkes
Zaměstnavatel:		JD ROZHLASY s. r. o., 756 57 Horní Bečva 968			27797007			
Název vzdělávací aktivity:		Kurz odborné angličtiny			skupina	1, 2, 3	Místo výuky:	Horní Bečva 968
PČ	Datum	Skupina	Počet vyučovacích hodin	Od - do	probíraná témata			
1	4.11.2019	1	2	7:30 - 9:30	First meeting, Numbers, Phrases, New contacts			
2	4.11.2019	2	2	9:50 - 11:50	Making connections, Professional profile			
3	4.11.2019	3	2	11:30 - 13:30	Talking about companies, Greetings			
4	11.11.2019	1	2	7:30 - 9:30	Checking an order, Daily routines, Present simple			
5	11.11.2019	2	2	9:50 - 11:50	Present tenses, starting a new business, meeting			
6	11.11.2019	3	2	11:30 - 13:30	Introduce yourself, Your job, Present tenses			
7	18.11.2019	1	2	7:30 - 9:30	Saying what you want, Telephoning, Travel info			
8	18.11.2019	2	2	9:50 - 11:50	Arrangements, Cause and effect, Future			
9	18.11.2019	3	2	11:30 - 13:30	Talking about schedules, Routines, Timetables			
10	25.11.2019	1	2	7:30 - 9:30	Correcting, Instructions, Messages, Equipment			
11	25.11.2019	2	2	9:50 - 11:50	Presentation, Giving opinion, Comparisons			
12	25.11.2019	3	2	11:30 - 13:30	Emails, Letters, Phrases – structures			
13	2.12.2019	1	2	7:30 - 9:30	Giving and getting directions, Describing facilities			
14	2.12.2019	2	2	9:50 - 11:50	Modals, Giving advice, Telephoning			
15	2.12.2019	3	2	11:30 - 13:30	Asking for and giving advice, Travelling to work			
16	9.12.2019	1	2	7:30 - 9:30	Prepositions, Operating verbs, There is, there are			
17	9.12.2019	2	2	9:50 - 11:50	Phrasal verbs, Money and finance, Cash machine			
18	9.12.2019	3	2	11:30 - 13:30	Past tenses – Telephoning, Roleplay			
19	16.12.2019	1	2	7:30 - 9:30	Shapes, Materials, Much x many			

PČ	Datum	Skupina	Počet vyučovacích hodin	Od - do	probíraná témata
20	16.12.2019	2	2	9:50 - 11:50	Problems and solutions, Past tenses
21	16.12.2019	3	2	11:30 - 13:30	Giving your opinion, Reasons, Agree x disagree
22	6.1.2020	1	2	7:30 - 9:30	Can, movement verbs, Dimensions
23	6.1.2020	2	2	9:50 - 11:50	Personal qualities, Evaluation, Job interviews
24	6.1.2020	3	2	11:30 - 13:30	Eating out – requests, Nouns – much, many
25	13.1.2020	1	2	7:30 - 9:30	Tools and equipment, Asking questions, Safety
26	13.1.2020	2	2	9:50 - 11:50	Conditionals – Careers, Job application
27	13.1.2020	3	2	11:30 - 13:30	Passives – describing people and objects,
28	20.1.2020	1	2	7:30 - 9:30	Prepositions of time and place, Checking info
29	20.1.2020	2	2	9:50 - 11:50	Time management, Checking and clarifying
30	20.1.2020	3	2	11:30 - 13:30	Meetings + Presentation, Quantity revision
31	27.1.2020	1	2	7:30 - 9:30	Past tense, Offers and requests, Phone calls
32	27.1.2020	2	2	9:50 - 11:50	Present perfect – Experience, What´s on?
33	27.1.2020	3	2	11:30 - 13:30	Comparisons – talking about cities, On the phone
34	3.2.2020	1	2	7:30 - 9:30	Past tense – regular x irregular, Some x any
35	3.2.2020	2	2	9:50 - 11:50	Adjectives, Comparatives, -ed x -ing words,
36	3.2.2020	3	2	11:30 - 13:30	Talking about changes – present perfect, yet
37	10.2.2020	1	2	7:30 - 9:30	Welcoming a visitor, Comparatives + superlatives
38	10.2.2020	2	2	9:50 - 11:50	Ability x inability, Collocations,
39	10.2.2020	3	2	11:30 - 13:30	Power Point, tips to how to present, Job
40	17.2.2020	1	2	7:30 - 9:30	Making arrangements, Presentation, Graphs
41	17.2.2020	2	2	9:50 - 11:50	Verb patterns, Entertainment, Going out
42	17.2.2020	3	2	11:30 - 13:30	Job Interview, CV + Cover letter, Career
43	24.2.2020	1	2	7:30 - 9:30	Figures, Present continuous, Production
44	24.2.2020	2	2	9:50 - 11:50	Passives – shipping, delivery, Clear instructions
45	24.2.2020	3	2	11:30 - 13:30	Modals + related verbs, Invitations and offers
46	2.3.2020	1	2	7:30 - 9:30	Dealing with complaints, Problem solving, Should

PČ	Datum	Skupina	Počet vyučovacích hodin	Od - do	probíraná témata
47	2.3.2020	2	2	9:50 - 11:50	Reported speech, Indirect questions, Imperatives
48	2.3.2020	3	2	11:30 - 13:30	Problems and solutions, Making suggestions
49	9.3.2020	1	2	7:30 - 9:30	Future – will, going to, The World of work
50	9.3.2020	2	2	9:50 - 11:50	Giving a presentation, Phrases + collocations
51	9.3.2020	3	2	11:30 - 13:30	Gerunds and infinitives, Checking details, farewell
52	16.3.2020	1	2	7:30 - 9:30	Company description – departments, Tour
53	16.3.2020	2	2	9:50 - 11:50	Making recommendation, Talking about materials
54	16.3.2020	3	2	11:30 - 13:30	Conditionals – first, second, What would you...?
55	23.3.2020	1	2	7:30 - 9:30	Taking messages, past x present
56	23.3.2020	2	2	9:50 - 11:50	Showing a visitor around, Departments, Tour
57	23.3.2020	3	2	11:30 - 13:30	Indirect questions – question types, Tell me more
58	30.3.2020	1	2	7:30 - 9:30	Suggestions, Common adjectives, Driving
59	30.3.2020	2	2	9:50 - 11:50	Explaining the difference between products
60	30.3.2020	3	2	11:30 - 13:30	Making conversation, Smalltalk, Showing interest
61	6.4.2020	1	2	7:30 - 9:30	Work tasks, Storeroom items, Describe a repair
62	6.4.2020	2	2	9:50 - 11:50	Understanding large numbers, Equipment vocab
63	6.4.2020	3	2	11:30 - 13:30	Buying things, Orders, How to reclaim, Prices
64	20.4.2020	1	2	7:30 - 9:30	Dialogue on the phone, Emails, Timetables
65	20.4.2020	2	2	9:50 - 11:50	Email – phrases, Formal x informal, Dialogues
66	20.4.2020	3	2	11:30 - 13:30	Tenses revision – present, past, future
67	27.4.2020	1	2	7:30 - 9:30	Making conversation, Short answers, Time
68	27.4.2020	2	2	9:50 - 11:50	Persuasion, Giving reasons, Negotiation
69	27.4.2020	3	2	11:30 - 13:30	Company tour, Let me introduce our business
70	4.5.2020	1	2	7:30 - 9:30	Revision, Tell me about it, Introduce the company
71	4.5.2020	2	2	9:50 - 11:50	Arguments – how to react, revision of tenses
72	4.5.2020	3	2	11:30 - 13:30	What to do if... ? Solve the situation
73	11.5.2020	1	2	7:30 - 9:30	Roleplays + Final exam

PČ	Datum	Skupina	Počet vyučovacích hodin	Od - do	probíraná témata
74	11.5.2020	2	2	9:50 - 11:50	Roleplays + Final exam
75	11.5.2020	3	2	11:30 - 13:30	Roleplays + Final exam

Vyplňte pouze bílá pole

Datum:	1.11.2019	jméno, příjmení, funkce a podpis oprávněné osoby		(razítko)
Vyřizuje:	XXX	Miloš Drápala, jednatel		
Číslo telefonu:	XXX			
Email:	XXX			