



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff Higher Education Student and Staff Mobility

Inter-institutional agreement 2019 – 2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Université de Savoie Mont Blanc	F CHAMBER01	Vice-President (IR): Laurence VIGNOLLET, vpri@univ-smb.fr 27, rue Marcoz – BP 1104, F-73011 Chambéry Cedex Administrative Manager (DRI): Émilie VIRET-THASINIPHONE, Emilie.viret-thasiniphone@univ-smb.fr , Tel.: 04.79.75.83.50 Bilateral conventions: Célia MERIAS, conventions.internationales@univ-smb.fr , Tel.: 04.79.75.83.17 Erasmus + Europe programme coordination: Nadine MARMIN, Nadine.marmin@univ-smb.fr , Tel.: 04.79.75.91.41 or 04.79.75.22.40	https://univ-smb.fr/international
Polytech Annecy-Chambéry		Polytech Annecy-Chambéry : Adrien BADEL, vice Dean for International Relations – international.polytech@univ-smb.fr	
Technical University of Liberec	CZ LIBEREC01	Institutional Coordinator Michaela Andělová Studentská 2, 461 17, Liberec, Czech Republic. erasmus@tul.cz	http://www.tul.cz/en
International Affairs Academic Contact		List of ECTS Coordinators and Course Catalogue: http://www.tul.cz/en/erasmus/incoming-international-students/course-catalogue	

B. Mobility numbers per academic year

FROM	TO	Subject area [ISCED]		Cycle	Number of student mobility periods	
		code	name		Studies	Traineeships
CZ LIBEREC01	F CHAMBER01	071 053	Engineering and engineering trades (0712,0713,0714,0715) Physical Sciences (Nanotechnology)	2 nd , 3 rd	2x5months	-
F CHAMBER01	CZ LIBEREC01	071 053	Engineering and engineering trades (0712,0713,0714,0715) Physical Sciences (Nanotechnology)	2 nd , 3 rd	2x5months	-

FROM	TO	Subject area [ISCED]		Number of staff mobility periods	
		code	name	Teaching	Training
CZ LIBEREC01	F CHAMBER01	071 053	Engineering and engineering trades (0712,0713,0714,0715) Physical Sciences	1x5days	1x5days
F CHAMBER01	CZ LIBEREC01	071 053	Engineering and engineering trades (0712,0713,0714,0715) Physical Sciences	1x5days	1x5days

C. Recommended language skills

The sending institution is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language (s) of instruction	For more details	Recommended language of instruction	
			Student Mobility	Staff Mobility
CZ LIBEREC01	Czech/English	English	B1	B2
F CHAMBER01	French/English	Only master Advanced Mechatronics & Energy Solar Building in English	B1 for French B2 for English	B2

D. Additional requirements

CZ LIBEREC01	In case of additional requirements of academic, organisational or other aspects (e.g. students with special needs), please consult our website: http://www.tul.cz/en/erasmus/incoming-international-students or contact the Erasmus Office: erasmus@tul.cz .
F CHAMBER01	https://www.univ-smb.fr/fileadmin/Dri/UDS_grading_system/UDS_grading-system.pdf

E. Calendar

Receiving institution	Autumn term	Spring term
CZ LIBEREC01	30 th June (30 th May if the student needs a Visa)	30 th November (30 th October if the student needs a Visa)
	1. TUL will send its decision within 6 weeks 2. A Transcript of Records will be issued by the respective Faculty at TU Liberec before the departure of the student.	
F CHAMBER01	Online application from middle of March until middle of May	Online application from beginning of October until middle of November
	1. PAC will send its decision within 5 weeks 2. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. <i>(It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines)</i>	
The present bilateral agreement will be valid during the academic years 2019 – 2020/21 , unless either side terminates the agreement in writing at the latest by September 30 th for activities taking place during the next (n+1) academic year. Additional activities, cancellations or new subject areas are to be communicated by the same deadline.		


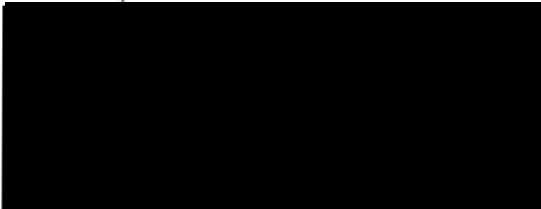
F. Information

About	CZ LIBEREC01	F CHAMBER01
	(for up to date contact details, see web pages)	
Grading system	TUL uses the ECTS credit system. The symbols of course unit duration : (Y) 1 full year academic year and (S) 1 semester. In addition to ECTS, TUL uses the local numeral grade system as following: (1) Excellent, (1-) Excellent Minus, (2) Very Good, (2-) Very Good Minus, (3) Good and (4) Fail. (R) Satisfactory Completion of Course – No Grade.	(It is recommended that receiving institutions provide the statistical distribution of grades according to descriptions in the ECTS users' guide ¹ . A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution. https://www.univ-smb.fr/fileadmin/Dri/UDS_grading_system/UDS_grading-system.pdf

¹ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

Visa	Students with non-EU nationality should inform by e-mail (erasmus@tul.cz) about the town where they have applied for the VISA in their home country. Acceptance letters in Czech and English languages will be sent to the International Office of the home university. http://www.mvcr.cz/mvcren/article/a-visa-for-a-stay-of-over-90-days-long-term.aspx	Incoming.students@univ-smb.fr Tel : +33 479 75 8570 Welcome guide : http://www.univ-smb.fr/fileadmin/Dri/Guide_d_accueil_2013_version_numerique_BD.pdf Etudiants étrangers/ Foreign students https://www.univ-smb.fr/index.php?id=2208
Insurance	We accept EU health insurance card, students with non-EU nationality should show their insurance contract at arrival. http://www.mzcr.cz/cizinci	Incoming.students@univ-smb.fr Tel : +33 479 75 8570 Welcome guide : http://www.univ-smb.fr/fileadmin/Dri/Guide_d_accueil_2013_version_numerique_BD.pdf Etudiants étrangers/ Foreign students https://www.univ-smb.fr/index.php?id=2208
Housing	Accommodation is booked at Harcov Residence Halls by TU Liberec Erasmus Office upon acceptance of the student. There is no need to send a special application form or to register. To inform about the time of arrival: us.koleje@tul.cz	Incoming.students@univ-smb.fr Tel : +33 479 75 8570 Welcome guide : http://www.univ-smb.fr/fileadmin/Dri/Guide_d_accueil_2013_version_numerique_BD.pdf Etudiants étrangers/ Foreign students https://www.univ-smb.fr/index.php?id=2208
Special needs	The facilities of the university are accessible for handicapped persons. There is also a centre for guidance and support: http://www.tul.cz/akademicka-poradna-a-centrum-podpory_82	
Academic Calendar	Winter Semester: Beginning of OCTOBER – Mid FEBRUARY Summer Semester: Mid FEBRUARY – End of JUNE http://www.tul.cz/en/erasmus/incoming-international-students/academic-calendar	Winter semester : Beginning of September – end of January Summer semester: End of January – end of June

G. SIGNATURES OF THE INSTITUTIONS

Institution	Name, function	Date	Signature
CZ LIBEREC01	Michaela Andělová Head of the International office	25.10.2019	
F CHAMBER01	Denis VARASCHIN, Président	15/10/2019	

scanned signatures are accept

