



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details* (email, phone)	Website (eg. of the course catalogue)
Technical University of Liberec	CZ LIBEREC01	Michaela Andělová Institutional coordinator Studentská 2, 461 17, Liberec, Czech Republic. erasmus@tul.cz +420 485 353 749	https://www.tul.cz/en/erasmus
OTH Regensburg	D REGENSB02	Dr. Wilhelm Bomke, OTH Regensburg, Pruefeninger Str. 58, 93049 Regensburg, Germany - Phone +49- 941-943-1068 Fax +49-941-943- 1427 auslandsamt@oth- regensburg.de	www.oth- regensburg.de

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Trainee- ships *
CZ LIBEREC01	D REGENSB02	071, 0714 061	Mechanical/Electrical / Microsystems Engineering; Information and Communication Technologies (ICTs)	1 st , 2 nd	2* 5 (10) months	2*3 (6)mont hs
D REGENSB02	CZ LIBEREC01	071, 0714 061	Mechanical/Electrical / Microsystems Engineering; Mechatr onics; Information and Communication Technologies (ICTs)	2 nd	2*5 (10)months	2*3 (6) months

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
CZ LIBEREC01	D REGENSB02	071, 0714 061	Mechanical/Electrical/ Microsystems Engineering; Information and Communication Technologies (ICTs)	1*5 (5) months	1*5 (5) months
D REGENSB02	CZ LIBEREC01	071, 0714 061	Mechanical/Electrical/ Microsystems Engineering; Mechatronics; Information and Communication Technologies (ICTs)	1*5 (5) months	1*5 (5) months

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ LIBEREC01	071, 0714, 061	Czech	English (limited offer)	B2	B2
D REGENSB02	071,0714, 061	German	English (limited offer)	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

	CZ LIBEREC01	D REGENSB02
Special needs	<p>International web page: https://www.tul.cz/en/erasmus</p> <p>The facilities of the university are accessible for handicapped persons. There is also a centre for guidance and support: http://www.tul.cz/akademicka-poradna-a-centrum-podpory_82</p>	<p>International web page: https://www.oth-regensburg.de/international/incoming-students.html</p> <p>Information for disabled students: https://www.oth-regensburg.de/studium/service-und-beratung/gender-und-diversity/menschen-mit-behinderung.html</p>

* For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ LIBEREC01	30 th June (15 th June if the student needs a Visa)	30 th November (15 th November if the student needs a Visa)
	1. TUL will send its decision within 6 weeks 2. A Transcript of Records will be issued by the respective Faculty at TU Liberec before the departure of the student.	
D REGENSB02	1 May (nomination)	15 October (nomination)
	1 June (application)	15 November (application)

2. The receiving institution will send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

The Agreement may be modified or amended only by written agreement between the Parties.

The Agreement may be terminated:

- Upon written consent of both parties;
- Upon initiative of one of the Parties by giving the other Party a written notice at least one academic year in advance. Neither the European Commission nor the National Agency can be held responsible in case of a conflict.

F. Information

	CZ LIBEREC01	D REGENSB02
Academic Calendar	Fall term: from 1 st October till mid-February (including final exams). Spring term: from mid-February till 30 th June (including final exams) http://www.tul.cz/en/erasmus/incoming-international-students/academic-calendar	International web page: https://www.oth-regensburg.de/international/incoming-students.html

1. Grading system

	CZ LIBEREC01	D REGENSB02
Grading system	<p>TUL uses the ECTS credit system.</p> <p>The symbols of course unit duration: (Y) 1 full year academic year and (S) 1 semester.</p> <p>In addition to ECTS, TUL uses the local numeral grade system as following:</p> <p>(1) Excellent, (1-) Excellent Minus, (2) Very Good, (2-) Very Good Minus, (3) Good and (4) Fail.</p> <p>(R) Satisfactory Completion of Course – No Grade.</p>	<p>The OTH Regensburg awards grades ranging from 1 to 5, 1 being the best possible and 4 being the last passing grade - one semester 30 ECTS, one academic year 60 ECTS.</p>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ LIBEREC01	Erasmus@tul.cz	<p>Students with non-EU nationality should inform by e-mail (erasmus@tul.cz) about the town where they have applied for the VISA in their home country. Acceptance letters in Czech and English languages will be sent to the International Office of the home university.</p> <p>http://www.mvcr.cz/mycren/article/a-visa-for-a-stay-of-over-90-days-long-term.aspx</p>
D REGENSB02	<p>E-Mail: Incoming-International@oth-regensburg.de</p> <p>Tel. +49 941 943 9318</p>	https://www.oth-regensburg.de/International/incomings/austausch.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ LIBEREC01	Erasmus@tul.cz , Linda.maresova@tul.cz Tel.: +420 485 353 931	We accept EU health insurance card, students with non-EU nationality should show their insurance contract at arrival. http://www.mzcr.cz/prevence/uk/uk.html
D REGENSB02	E-Mail: Incoming-International@oth-regensburg.de Tel. +49 941 943 9318	https://www.oth-regensburg.de/international/incomings/austausch.html

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ LIBEREC01	us.koleje@tul.cz +420 485 355 252	Accommodation is booked at Harcov Residence Halls by TU Liberec Erasmus Office upon acceptance of the student. There is no need to send a special application form or to register. To inform about the time of arrival: us.koleje@tul.cz
D REGENSB02	E-Mail: housing-international@oth-regensburg.de Tel. +49 941 943 1131	https://www.oth-regensburg.de/international/incomings/austausch.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature†
CZ LIBEREC01	Michaela Andělová, Head of the International Office	- 6 -05- 2019	
D REGENSB02	Prof. Dr. Wolfgang Baier President	15. OKT. 2019	

†Scanned signatures are accepted

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