

**OECI ONCOLOGY DAYS 2017**  
*Brno, Czech Republic 20<sup>th</sup> – 23<sup>rd</sup> June 2017*

**COOPERATION CONTRACT**

**Between**

The Organisation of European Cancer Institutes, hereinafter referred to as “OECI, registered address at the Foundation Universitaire Rue d’Egmont 11, 1000 Brussels, Belgium, VAT N. BE 0473647634, in the person of Dr. Dominique de Valeriola, in her capacity of President, on the one hand

**and**

the Masaryk Memorial Cancer Institute, hereinafter referred to as “MMCI”, registered address at Zlutý Kopec 7, 65653 Brno, Czech Republic, VAT N. CZ00209805, in the person of Professor Jan Zaloudik, in his capacity of Director General, on the other:

**It is hereby agreed as follows:**

**Art. 1 – Scope**

The OECI and MMCI agreed on cooperation to organize the traditional professional conference “OECI Oncology Days 2017”, hereinafter referred to as “Conference”, in Brno, Czech Republic. The OECI acts as the main organizer and MMCI acts as the local co-organizer of the Conference, and their roles and responsibilities are described in the attached technical specification (technical annex). In order to fulfil their roles of organizers, both organizations will establish their organizing committees (main and local organizing committee).

***The framework of the Conference program***

***June 20<sup>th</sup>***

OECI Board and Extended Board meetings (half day)

***June 21<sup>st</sup>***

OECI Pathology Day (all day)

***June 22<sup>nd</sup>***

OECI Scientific Conference (all Day)

***June 23<sup>rd</sup>***

OECI General Assembly 2017 (half day)

**Art. 2 - Confidentiality**

The MCCI will not use the information received from the OECI or acquired in any way while performing under the contract for any purpose other than those called for in this contract, whether such information refers to the OECI or to third parties with whom the OECI has relations, and vice versa.

### **Art. 3 - Fee**

For performing the activity under this Contract, the OECI and MMCI will support all the costs already assigned to the main or local co-organiser as listed in the technical annex. Each of the parties is responsible for their budget items according to the Annex “*TECHNICAL SPECIFICATION ONCOLOGY DAYS 2017*”.

**3.2.** Any further service required to the MMCI by the OECI during the period of validity of the Contract will be governed by separate letters of assignment, and vice versa.

### **Art. 4 - Notification**

Any notices relating to this contract shall be sent by regular mail or email to the following addresses:

- a) if addressed to the OECI: Foundation Universitaire, Rue d’Egmont 11, 1000 Brussels, Belgium [oeци@oeци.eu](mailto:oeци@oeци.eu)
- b) if addressed to the MMCI: Zlutý Kopec 7, 65653 Brno, Czech Republic [direct@mou.cz](mailto:direct@mou.cz)

### **Art. 5 - Term**

This contract will remain in force until the reciprocal contract obligations between the parties are completed.

### **Art. 6 - Disputes**

All controversies regarding the interpretation and application of the provisions set out above, which cannot be resolved amicably, will be settled by a board of three arbitrators, two of which will be designated by the respective parties and one appointed by mutual agreement, or failing this, by the presiding judge of the Court of Brussels.

### **Art. 7 - Attachments**

The following Annex “*TECHNICAL SPECIFICATION ONCOLOGY DAYS 2017*”, is an integral part of the Contract.

### **Art. 8 - Final clauses**

**8.1.** This Contract, of which the foreword and all the attachments indicated are integral and material parts, nullifies and supersedes any written or verbal agreement, understanding or negotiation reached in the past between the parties and concerning the scope of this Contract.

**8.2.** Any additions to this Contract shall be made in writing and signed by the legal representatives of the parties, failing which they shall be null and void.

### **Art. 9 – Reference to provisions of law**

For any matters not expressly included here the provisions of law applicable to the relationships and circumstances referred to herein shall apply.

Signed by the parties in 2 original forms, on December 14<sup>th</sup> 2016

For OECI  
Dr. Dominique de Valeriola  
President

For MMCI  
Professor Jan Zaloudik  
Director General

**ONCOLOGY DAYS 2017**

**Technical Annex**

<b>Date</b>	<b>Items</b>	<b>N. pax</b>	<b>Costs supported by OECI (main organiser)</b>	<b>Cost Supported by MMCI (Local co-organiser)</b>
19 June	Travel Board Members and staff - up to 600 €/each	10 + 3 staff	7 800 €	
	Hotel Board Members + staff	10+3 staff (4 days)	4 680 €	
	Rental of the Conference Center in Brno /Hotel International/	12		600 €
20 June	Meeting room "Matal" for Board and Extended Board (refer to line 32)	20		
	Rental of the Conference Center in Brno /Hotel International/	17 + locals		1 804 €
	Hotel Extended Board Members	4 (2 days)	720 €	
	Travel Extended Board members - up to 600 €/each	4	2 400 €	
21 June	Meeting Room Pathology Day (all day) "Lacina" room (refer to line 32)	40 - 60 max		
	Meeting Room ??? Project (to be discussed) (half day - afternoon session) - Hotel room	30 max		
	Common coffee break (if feasible) for Pathology Day, and Project meeting	80 Max x 2 (6 € each)	960 €	
	Dinner Pathology Day + Board	60 (25 € each)	1 500 €	
22 June	Meeting Room Scientific Conference (all day) Main Conventional Hall (refer to line 32)			
	Coffee break x 2	80 Max (6 € each)	960 €	
	Lunch	80 Max (25 € each)	2 640 €	
	Rental of the Conference Center in Brno /Hotel International/	120-150 max (tbd)		7 000 €
23 June	Meeting Room General Assembly (half day - morning session) - Main Conventional Hall (refer to line 32)			
	Coffee break	60 (6 € each)	360 €	
	Lunch General Assembly	60 (33 € each)	1 980 €	
	Accommodation invited speakers Scientific Conference for 2 nights (to be confirmed)	8 (2 nights)	1 440 €	
	Accommodation invited speakers Pathology Day - 14 for 2 nights (to be confirmed)	14 (2 nights)	2 520 €	
	Travels Invited speakers Scientific Sessions - up to 600 €/each	12	7 200 €	
	Travels invited speakers Pathology Day – partially covered	14 (estimated 4)	2 400 €	
	Rental of the Conference Center in Brno /Hotel International/			8 436 €
	Oncology Days Congress Kit (badge – conference bags...)	180	1 500 €	
	Graphic, printing, mailing....	Preliminary, first, second, final, posters, roll-ups, invitation gala, badges,....		6 000 €
	<b>TOTALS</b>		45 060 €	17 840 €
	<b>TOTAL OECI</b>		<b>45 060 €</b>	<b>17 840 €</b>
	<b>ESTIMATED GRAND TOTAL *</b>		<b>62 900 €</b>	
	Expenses directly supported by OECI			
	Expenses to be supported by the MMCI			
	<b>* The Grand Total may be 5-10% over-estimated</b>			