



Ústav výzkumu globální změny AV ČR, v. v. i.
Bělidla 986/4a
603 00 Brno
Česká republika

Brno, September 11, 2019

Supplier: Ms. Zana Vokopola
Address
Rruga Xhemal Tafaj, Pallati Tirhino,
Tirane
Albania
ID. G55822082U

Consulting Task Order

Dear Ms. Vokopola,

You are hereby engaged to provide consulting services for the project “**GCF Project Proposal Early Warning System and Enhancement of Hydrometeorological Services in Albania (EWS)**.” You will be carrying out your work under the direction of task leader Mr. Stanislav Kolar, especially in the following areas:

- Discuss and agree with key Albanian stakeholders the set of elements in the EWS GCF project proposal
- Assist CzechGlobe on tasks, budget and a work plan leading to drafting of the EWS concept note
- Assist to prepare draft TORs (2 or 3) for other consultants and firms as necessary to carry out the objectives of the Project
- Conduct consultations to determine how a new EWS plan could be integrated and mainstreamed into existing EWS protocols and plans
- Work with GCF NDA to include the EWS project in the GCF Country Program
- Organize missions to Albania for CzechGlobe and meetings with key stakeholders

The due date of the work is February 28, 2020. The schedule of work and division of your effort among the tasks above will be decided by Mr. Kolar and Mr. Kolman.

This consulting task order is for a total of 30 working days for the sum of 9,000 USD (nine thousand United States Dollars). You may invoice CzechGlobe monthly for previous month work done, and the last invoice at the due date. The approval of Mr. Kolman of your invoices is required. Travel expenses within Albania for stakeholder outreach activities shall be reimbursed upon prior approval by Mr. Kolman and against invoices (up to maximum 1000 EUR for the whole period).

Please confirm your understanding and agreement (including by signing this consulting task order below. Many thanks and best regards.

Jiří Kolman
Project Leader 32/0073
Email: kolman.j@czechglobe.cz

Invoice information:

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Accepted by Consultant