

Agreement for Academic Programming

Between

Charles University, Faculty of Arts

ID No.: 002 16 208, Tax ID No.: CZ00216208

Registered office: Nám. Jana Palacha 1/2, 116 38 Prague 1, Czech Republic

Represented by: doc. PhDr. Michal Pullmann, Ph.D., who is fully authorised to execute this Agreement in his position as Dean

Person responsible for the agreement implementation: Head of International Relations Office, [REDACTED], tel.: [REDACTED], e-mail: [REDACTED]

and

North Carolina State University

ID No.: 276 42 178, Tax ID No.: CZ27642178

Registered office: Malé náměstí 144/1

Represented by: Dr. Bailian Li, Senior Vice Provost for Global Engagement at NC State University, who is fully authorised to execute this agreement in his position

Person responsible for the agreement implementation: Director of the NC State European Center in Prague, [REDACTED], tel.: [REDACTED], e-mail: [REDACTED]

North Carolina State University (hereinafter "NC State") and Charles University, Faculty of Arts (hereinafter "CUFA") hereby agree to promote cooperation in the field of international education through the enrollment of NC State students in CUFA's EAST AND CENTRAL EUROPEAN STUDIES program (hereinafter "ECES" or "ECES program").

Part I.

1. The ECES program is integrated at CUFA and facilitated by the International Relations Department. The ECES Academic Board, as appointed by the Dean of CUFA, is responsible for academic oversight of all ECES courses, as well as administrative and HR responsibilities related to hiring instructors.
2. CUFA will provide one course section of an obligatory Intensive Czech Language course for every 15 NC State students enrolled in the ECES program. This course will comprise of 20 teaching hours over the total of one week, to be taught during the NC State program orientation.
3. CUFA will provide access to other CUFA or Charles University courses outside of the ECES program where possible. CUFA is responsible for the enrollment of NC State students in courses, as well as the determination of which courses may be available to NC State students each fall and spring academic terms.
4. CUFA shall provide NC State with:
 - a. Access for all enrolled NC State students to Charles University facilities available to all CUFA international students, including libraries and cafeterias.
 - b. A proper academic transcript upon each student's completion of the program.

Part II.

1. NC State is entitled to enroll its students in the ECES program during the fall terms and spring terms as indicated on the ECES program website.
2. NC State will enroll its students by providing to CUFA a complete list of students, who meet ECES admission criteria, by October 1 for the spring semester, and April 1 for the fall semester.
3. The complete list of students must include the following details:
 - a. Full name as it appears in the students' passports (separated by "First Name", "Middle Name(s)", and "Last Name")
 - b. Date of Birth (dd.mm.yyyy)
 - c. Nationality
 - d. E-mail address
 - e. Dates of NC State semester
4. Upon receipt of the complete list of students, CUFA will make available all necessary acceptance documents within 10 days, to be picked up in person by NC State employee at the CUFA International Relations Office.
5. The fees to be charged to NC State (collectively hereinafter "Fees") shall be calculated as a sum of partial Fees as follows.
 - a. The tuition fee for each the fall and spring terms in the amount of 10.000 Kč per participant ("tuition fee").
 - b. The fee per Intensive Czech Language course in the amount of 50.000 Kč per course section ("course fee").
 - c. The enrollment fee for each NC State student enrolling in an ECES, CUFA or CU is 8.500 Kč (per student for each course) ("enrollment fee").
6. If any of NC State's students withdraw from the program after their registration but prior to arrival, cancellation fee shall apply as follows:
 - a. 50% of the tuition fee if the student withdraws between 30 and 60 days prior to the program start date.
 - b. No refund for the Fees shall be given within 30 days of the program start date.
7. After the start of the ECES program the NC State student may withdraw from ECES, CU and/or CUFA courses without being charged a fee by the end of the add/drop period which is by 23:59 on the first Thursday following the start of ECES, CU or CUFA classes. Students who will withdraw from any courses after this date will be charged the course enrollment fee.
8. CUFA shall send NC State an invoice for the sum of all registered students' Fees no later than 30 days prior to the program start date. The payment shall be due 30 days after receipt of the invoice. The payment shall be made to a bank account of CUFA inscribed on the invoice.

Part III.

1. All students enrolled in ECES program shall be required to meet any visa requirements that pertain to educational studies in the Czech Republic.
2. CUFA will assist in providing visa advising and any necessary visa documents to be provided by the host institution pursuant to Czech law (Letter of Acceptance).
3. All students enrolled in ECES program are responsible for securing their own

financial means covering international transportation and any costs occurring during the ECES program, unless agreed by both parties otherwise in writing.

4. All students enrolled in ECES program are required to have a valid health insurance applicable to the territory of Czech Republic during ECES program duration.
5. Both parties will appoint an officer who will be responsible for the coordination of the enrollment and the related administrative tasks. For NC State, the Student Affairs Program Coordinator will serve as Enrollment Coordinator. For CUFA the Director of International Programs will serve as Enrollment Coordinator.

Part IV.

1. This Agreement shall remain in place for five (5) years. Either party may terminate its participation in this Agreement prior to the end of the term by providing the other party with six (6) months written notice of termination. Termination shall not affect any rights or obligations of a Party or students participating in the ECES program prior to the date of termination.

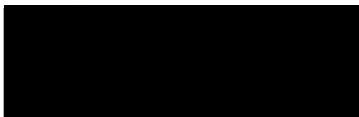
Part V.

1. Both parties are restricted to treat any personal data obtained, processed or used in any other way for the purposes of or in connection with this Agreement strictly in accordance with the applicable laws and legislation, including the General Data Protection Regulation of EU and its implementing legislation in particular.
2. The parties are aware of and agree with the publication of the Agreement by CUFA in accordance with Act no. 340/2015 Sb., concerning special conditions regarding the effect of some Contracts, their publication, and the Contract Register (Contract Register Act), as amended (hereinafter the „Act on the Register of Contracts“), immediately after signing the Contract.
3. The parties state that the Agreement does not contain commercially confidential information or information whose publication would lead to unauthorized access to the rights and obligations of the parties, their representatives or their employees, and the parties agree with the publication of the Agreement in its entirety. Nonetheless, prior to the Agreement's publication CUFA is, if necessary, entitled to delete information which, according to the Act on the Register of Contracts, should not or need not be published. In the case that the publication of the Agreement would nevertheless lead to unauthorized access to the rights and obligations of the parties, their representatives or their employees, each party is responsible solely for the harm caused to itself, its own representatives, or employees.
4. The parties have agreed that this Agreement is entered into and takes effect on the day of its publication in the Contract Register in accordance with the Act on the Register of Contracts. The parties are explicitly aware of and agree that the fulfilment of the Contract can take place only after it has taken effect. CUFA undertakes to inform NC State of the Contract's registration by sending a copy of the confirmation issued by the Contract Register administrator to the e-mail address given in the header of this Agreement.

Part VI.

1. The parties have agreed that changes to the persons given in the header of the Agreement and authorized to carry out the Agreement do not require a written Amendment to the Agreement. A unilateral written announcement, sent to the second party on the address given in the header of the Co Agreement, is sufficient.
2. Articles of this Agreement may be revised upon mutual consultation of the both parties.
3. All modifications of this Agreement must be agreed upon in writing and signed by the representatives of the both parties.
4. This Agreement is governed by the substantive and procedural laws of the Czech Republic; both parties hereby expressly agree that the legal conditions of this Agreement is governed by Act no. 89/2012 Coll., Civil Code, as amended.
5. This Agreement shall be made in duplicate.

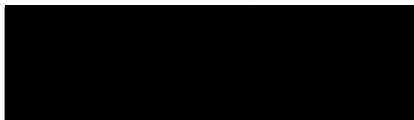
Signed on behalf of: NC State
Dr. Bailian Li
Senior Vice Provost
Global Engagement
NC State University



Date:

7/22/2019

Signed on behalf of: CUFA
doc. PhDr. Michal Pullmann, Ph.D.
Dean
Faculty of Arts
Charles University



Date:

13/8/2019