



## PPI120 - Project Plan Description

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# 1 Introduction

This document defines the project. It clearly defines what the project will deliver in each phase and provides a description of the project organisation as well as the project phases.

## 1.1 Purpose

This document provides:

- A clear definition of the project's scope and objectives
- A list of the project assumptions and constraints
- A comprehensive project approach
- A description of the project phases, the milestones and the key deliverables
- The project organisation, including the key staffing and HR needs towards PXs
- The initial project risk register including related mitigation actions known at project inception

## 1.2 Intended Audience

The intended audience is the following:

- Project steering committee members
- Project management
- Project team members
- DBAG's contractual party, the PXs

### 1.2.1 External Stakeholder

External stakeholders involved in the project are at least the following:

- The future Market Operations for the XBID Solution
- The PXs' Market Operations using the Optional Trading solution provided by DBAG as their trading system
- PXs' Market Operations utilizing their own Trading Solution
- Trader using the Optional or Local Trading Solution
- Trader using the explicit allocation
- TSOs connecting to the XBID Solution

### 1.3 Reference Documents

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## 2 Scope and Objectives of this document

In scope of this Project Plan Description is the following:

- Description of the XBID Solution implementation project only (referred to as “the project” in this context)
- Dependencies of the XBID project phases to the project phases of the Optional Trading Solution
- Description of all phases of the project starting with Project Preparation and ending with Go-Live Preparation and Go-Live Support
- List of all project deliverables, independently of the type, e.g. document, software component, with references to other documents, where applicable
- The joint project organisation with definition of each role

**For the sake of clarification, the following items are specifically not in the scope of this document:**

- Potential change requests
- Detailed project timeline for the project preparation phase; this is included in the ESA
- Description of the “Optional Trading Solution” project plan
- ICT Services - Solution Maintenance, Production Support and Solution Hosting
- Detailed project timeline for all project phases following the project preparation phase; this will be developed within the project preparation phase and included in “PPI110 Detailed Project Timeline”
- Detailed project procedures including usage of appropriate tools; they will be described in separate documents developed within the project preparation phase
- Definition of level playing field: DBAG will agree with the PXs on processes and procedures deemed to fulfil the requirements of the PXs with respect to this project in the project preparation phase. They will be documented in a separate work product “PPI170 - Equal Treatment Charter.”

The overall goal of the project is the successful rollout of the XBID Solution into the production environment.

The objective of the Project Plan Description is to define the project phases and deliverables, activities and responsibilities of the project, to document planning assumptions and decisions as well as to document the approved scope.

For each project phase, the deliverables, the dependencies and the activities to be performed for the delivery are identified. With the approval of the provided project deliverables listed in this document and the acceptance of all defined UAT phases by the PXs and TSOs, the requirements for the project (XBID design and development project) are fulfilled.

The Project Plan Description serves as the basis for the detailed project timeline as well as the work product matrix. Thus, it provides guidance for project execution and control.

The project timeline will include detailed project tasks and milestones as well as deliverables. The project work products (documents) will also be included in a work product matrix, which is a management tool for detailed planning and tracking of work product deliveries. Thus, project

deliverables are tracked in the project timeline and work products in addition more detailed in the work product matrix. The tracking works either way against a timeline.

The Project Plan Description not only identifies the stakeholders, vendors and contractors who will be involved in the project, it also sets clear definitions of each role and identifies project resources. The communication among the stakeholders including the information to communicate and the communication methods that are to be used, will be outlined in a separate document.

The objective of the Project Plan Description is also documenting the major project risks and the related mitigation actions known at project initiation.

The information from the Project Plan (XBID ESA Exhibit 5) provided by the PXs is taken into account in this Project Plan Description.

## 3 Project Preconditions and Constraints

### 3.1 General

- Project language is English and British English for written communication and documents.
- The holiday seasons such as Easter will be taken into consideration within the detailed project timeline.
- In order to deliver the agreed scope in time and budget, the agreed involvement of the PXs and TSOs within the defined time as detailed in the project timeline is mandatory.
- The PXs will ensure on a best effort basis the involvement and participation of all external stakeholders, where required.
- The PXs and DBAG will enable timely and orderly decision making, taking into account the context and external constraints of this project, as long as it adheres to the agreed timeline.

### 3.2 Solution Implementation

- DBAG will conduct XBID training courses “A Project Organisation,” “D TSO Client”, “E Explicit Access Client” and “F SOB-CMM Admin Client”. Training material for these courses will be provided by DBAG. Other training courses are not included as part of the project, e.g. training courses relevant for the Trading Solution.
- The PXs will ensure that the relevant, involved parties participate in the above mentioned training courses. Training course A will be held for up to 15 participants. Training courses D, E, and F, will be held for up to 20 participants per training course. DBAG will align the UAT phases for the Optional Trading Solution with the XBID project phases.
- PXs will align the UAT phases for the Local Trading Solution with the XBID project phases.
- TSOs will align the UAT phases for the TSOs application with the XBID project phases.
- DBAG, TSOs and PXs are mutually responsible for alignment of the timeline
- Reference data setup will be performed by the PXs themselves.

### 3.3 Organisation and Communication

- Communication with external stakeholders is the responsibility of the PXs.
- In order to effectively use project time and reduce overall effort, meetings and communication will be done using modern technology such as video conference or telephone conference. In addition, email will be used for day to day written communication.
- Physical meetings will not be ruled out, however, will be limited.
- Training course A will be held in Eschborn, Germany, at DBAG headquarters.
- The first Steering Committee meeting will be held via a conference call.
- DBAG will provide the necessary training and meeting facilities at its headquarters in Eschborn, Germany for training course A and the first Steering Committee meeting.

### 3.4 TSO Connections

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### 3.5 PXs

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## 4 Project Approach Development Services – Solution Implementation

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### 4.1 Project Planning Approach

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#### 4.2 Transition Methodology

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### 4.3 Development Strategy

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### 4.4 Provision of Environments

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## 5 Detailed Project Schedule

### 5.1 Project Phases

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## 6 Project Organisation

### 6.1 Project Organization Structure

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## 6.2 Solution Resources

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### 6.3 Project Phase Metrics

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## 7 Initial Project Risks

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