



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2021.

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+¹ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Palacký University in Olomouc Faculty of Education Department of Czech Language and Literature	CZ OLOMOUC01	Institutional Erasmus Coordinator [REDACTED] International Relations Office, Křížkovského 8, 771 47 Olomouc, tel.: + [REDACTED] [REDACTED] Departmental Coordinator: [REDACTED] Department of Czech Language and Literature [REDACTED]	https://www.upol.cz/en/ https://www.pdf.upol.cz/en/ http://kcjl.upol.cz/
Trnava university in Trnava Faculty of Education Department of Slovak Language and Literature	SK TRNAVA01	Institutional Erasmus Coordinator [REDACTED] Mobility Coordinator: [REDACTED] [REDACTED] Faculty Coordinator [REDACTED]	http://www.truni.sk/en/ http://www.truni.sk/en/application-process

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods]	Student Mobility for Traineeships
CZ OLOMOUC01	SK TRNAVA01	0111	Education	1 st , 2 nd , 3 rd	4 (20 months)	2 (10 months)
SK TRNAVA01	CZ OLOMOUC01	0111	Education	1 st , 2 nd , 3 rd	4 (20 months)	2 (10 months)

* Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training
CZ OLOMOUC01	SK TRNAVA01	0111	Education	2 (10 days)	2 (10 days)
SK TRNAVA01	CZ OLOMOUC01	0111	Education	2 (10 days)	2 (10 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruc-	Language of instruc-	Recommended language of instruction level ²
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² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see:

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]		tion 1	tion 2	Student Mobility for Studies	Staff Mobility for Teaching
CZ OLOMOUC01	149	English	Czech	B2	B2
SK TRNAVA01	149	English	Slovak	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office:

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ OLOMOUC01	May 31 st	November 30 th
SK TRNAVA01	June 15 th	November 30 th

[* to be adapted in case of a trimester system]

- The receiving institution will send its decision within 8 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement
In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

ECTS Grade	Slovakian Grade	Definition	
A	1	EXCELLENT	outstanding performance with only minor errors
B	1,5	VERY GOOD	above the average standard but with some errors
C	2	GOOD	generally good work with a number of notable errors
D	2,5	SATISFACTORY	fair but with significant shortcomings
E	3	SUFFICIENT	performance meets the minimum criteria
FX	4	FAIL	considerable further work is required

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of notable errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some more work required before the credit can be awarded
F	-	FAIL - considerable further work is required

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ OLOMOUC01	██████████ Incoming Students Erasmus+ e-mail: ██████████	https://www.upol.cz/en/students/exchange-students/international-offices/
SK TRNAVA01	██████████	http://www.truni.sk/en/practical-information-mobile-students

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

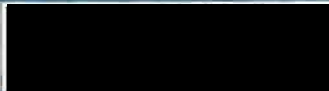
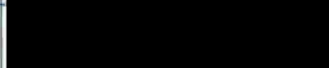
The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ OLOMOUC01	██████████ International Relations Office Křížkovského 8 771 47 Olomouc ██████████	https://www.upol.cz/en/students/exchange-students/erasmus/

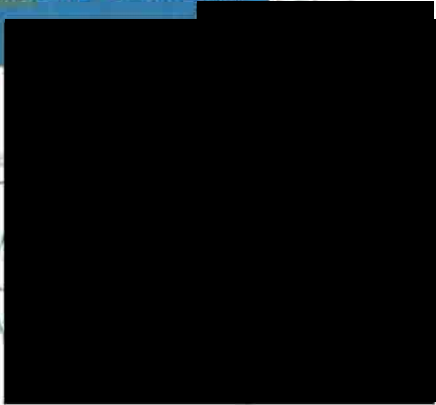
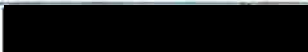
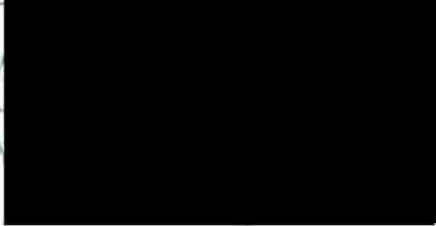
SK TRNAVA01		http://www.truni.sk/en/insurance
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4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.
Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ OLOMOUC01		https://www.upol.cz/en/students/exchange-students/erasmus/#c2920
SK TRNAVA01		http://www.truni.sk/en/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³ and stamp
CZ OLOMOUC01	prof. PaedDr. Libuše Ludíková, CSc. Dean of the Faculty of Education	20.06.2019	
SK TRNAVA01	 vice-rector for International Relations	3.6.2019	

³ Scanned signatures are accepted