

Contract on the Implementation of Educational Services

Between:

AIEN Institute, Shanghai Ocean University, Address: AIEN building, No. 999, Hucheng Ring Road, Lingang New Town, Pudong New Area, Shanghai, PRC. 201306, Represented by: XXXXXXXXXXXX.

(„Client“)

And Masaryk University, *Language Centre*
with its registered office at Žerotínovo nám. 9, 601 77 Brno, Czech Republic
Company ID No.: 00216224
Tax Identification No.: CZ00216224

Bank account details: XXXXXXXXX
Account No.: XXXXXXXXX
Masaryk University is listed in the Trade Register
Represented by: XXXXXXXX
E-mail: XXXXXXXX
www: <https://www.cjv.muni.cz/en/>

(„University“)

The Parties have agreed to these terms and conditions of the Contract:

1. Object of the Contract

- a. The object of this Contract is to provide educational services specified below in SWEUS Timetable.
- b. Educational services are provided to the Client in exchange for payment.

2. Rights and Obligations of the University

- a. The University is committed to provide educational services to the Client with all due care; the extent, location and time of these services are stipulated in terms of specific educational programs. Up to 17 participants+1 teacher from Client may take part in the programme.

3. Rights and Obligations of the Client

- a. The Client agrees to pay the full price for the education programs based on a tax document (invoice) with the maturity of fourteen (14) calendar days. The invoice shall be issued after the publication of this contract in Contract Repository (see below).
- b. The Client agrees to comply with all the organizational guidelines issued by University.

4. Price

- a. **Tuition Fees** /2 groups of students (15th– 29th July 2019)
52 lessons /1 group; 104 lessons/2 groups; total 104 lessons: 7 785 €(EUR seven thousand seven hundred and eighty-five)
- b. **Accommodation** /14 nights (15th–29th July 2019)
17 students: 350 CZK x 17 persons x 14 nights = 83 300 CZK = 3204 €(EUR three thousand two hundred and four)

1 teacher: 350 CZK x 1 person x 14 nights =4 900 CZK = 189 €(EUR one hundred and eighty-nine)

Accommodation total: 88 200 CZK = 3 393€(EUR three thousand three hundred and ninety-three)
- c. **Coffee break refreshment** for 12 days for 17 persons: 831 €(EUR eight hundred and thirty-one)
- d. **Brno sightseeing tour**
2 groups: 154 €(EUR one hundred and fifty-four)
- e. **SWEUS Summer school total: 12 163 €**(EUR twelve thousand one hundred and sixty-three)

5. Final Provisions

- a. The creation, content, and termination of the legal relationship between the Client and the University that are not covered by this Contract are governed by the Act no. 89/2012 Coll., Civil Code, as amended.
- b. This contract has been entered into in English language and is governed by the law of the Czech Republic.
- c. In the case that the Client fails to make the payment within the period hereunder, the University shall not be obliged to provide the educational services until the fulfilment of the above payment obligation and shall be entitled to withdraw from this agreement.
- d. According to the Act no. 340/2015 on the Contract Repository, University is obliged to publish the text of this contract and this contract takes effect after its publishing. The contract shall be made accessible to the general public, but personal data, signatures and bank account information shall be omitted.
- e. This contract has been entered into in four (4) counterparts, each of them valid as original, of which each of the parties shall receive two (2) counterparts.
- f. The following form an inherent part of the Contract:

Enclosure:

SWEUS2019TIMETABLE

Location: Masaryk University Language Centre, Komenského nám. 2, Brno, Czech Republic

Day	9:00-10:30		11:00-12:30		13:30-15:00	After-class
Mon July 15th	Preparation for cultural issues topic – Prague; arrival to Brno					
Tue July 16th	Introduction to the course Placement test		Introduction to Writing and Speaking Skills in Business Contexts:		Cultural Issues	Welcome session
Wed July 17th	S: Navigating through lectures and seminars		W: Writing genres, styles, typical sentence structures,		S: Poster Presentations	Sightseeing Tour
Thu July 18th	W: Describing, Comparing writing procedures		Conversation: Professional Business Issues		Conversation: Professional Business issues	
Fri July 19th	W: Titles; Explaining processes, procedures,		W: Business written communication		FREE	
Weekend 20th -21st July	Exploratory field trip to Vienna with the aim to gain materials for presentations and writing practice; comparison of the use of English in different European environments					
Mon July 22nd	S: Effective introductions and conclusions – structure and style		W: English paragraphs – types, length, internal structures, coherence;		S: Audio-visual Aids: types, forms of use, language linked to the audio-visual aids	
Tue July 23rd	W: Introductory and concluding paragraphs,		S: Interviews in Business Context		S: Questions and Answers in Business context	Sightseeing Tour
Wed July 24th	W: Main ideas and supporting claims, business facts and statistics,		W: Argumentative writing, citations, paraphrasing, integrating sources		S: Levels of formality, interaction and communicative style, transition words, coherence	
Thu July 25th	W: parallel structures, nominalisation, critical thinking,		S: rehearsal – styles and strategies, pronunciation,		W: defining concepts, connectors and punctuation hedging, tentative Drafting,	
Fri July 26th	Summary of tips for Business Presentations		Summary of tips for Business Writing		FREE	
Weekend 27th – 28th July	Preparation for the Final Assessment					
Mon July 29th	Final Assessment, Feedback, Closing Ceremony, Farewell					

Programme

15th -19th July

Week I begins with a placement test and introduction to the course. Students' attention is drawn to the use of English language in various business, academic contexts and to cultural issues. It helps students to refine their grammar, widen their vocabulary and expand their functional language. Individual sessions also offer a brief overview of business skills in English in lectures and seminars, an opportunity to practice poster presentations and conversation with an experienced London businessman on professional issues. In writing, the sessions aim at fostering students' awareness of writing styles in business contexts and the diversity of genres they may use while at the university. They also focus on descriptive, comparative or cause-and-effect texts as well as on argumentative writing. The week activities also include extracurricular cultural events and sightseeing.

20th – 21st July

The weekend focuses on practical English language use in different setting (Vienna). It also serves as an exploratory field trip with the aim to gain materials for presentations and writing practice (cultural and language issues in the European context).

22nd -26th July

Week II focuses on the practice of speaking and writing skills based on a variety of complex language activities, all business oriented. In speaking, it aims at improving students' accuracy and fluency, and developing presentation skills and effective participation in discussions. In writing, the sessions offer a deeper insight into work with paragraphs, abstracts, or individual language structures. They aim at developing students' critical thinking and sound argumentation. This week shows academic study skills in English in the field of business in their complexity and aims at encouraging students to adopt a more autonomous approach to learning. The week activities also include extracurricular cultural events and sightseeing.

27th – 28th July

The weekend focuses on preparation for the final assessment. The students work on their own revising what they have learnt so far.

29th July

Monday is devoted to final assessment and closing ceremony.

In Shanghai on 2018.6.17

In Brno on 17.6.2019

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AIEN INSTITUTE
Shanghai Ocean University

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Masaryk University