



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2019-2021 between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner Institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (e.g. of the course catalogue)
UNIVERZITA PALACKÉHO V OLOMOUCI	CZ OLOMOUC01	<u>Institutional Coordinator¹</u> : [redacted] International Relations Office Křížkovského 8, 77147 Olomouc Tel: + [redacted] Fax: + [redacted] Email: [redacted] Department of Art Education, coordinator [redacted] [redacted]	http://kvv.upol.cz/

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

The Eugeniusz Geppert Academy of Art and Design in Wrocław	PL WROCLAW07	Erasmus+ Institutional Coordinator [Redacted] International Relations Office [Redacted] 31 ext. 232 Address: Piac Polski 3/4 50-156 Wrocław, Poland	www.asp.wroc.pl
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B. Mobility numbers⁴ per academic year

This agreement is signed for the period 2019-2021. The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships <i>(total number of months of the study periods or average duration*)</i>	
CZ OLOMOUC01	PL WROCLAW07	0213; 0288	Fine Arts (Painting and Sculpture); Arts and humanities	1 st , 2 nd , 3 rd	0	to be discussed individually
PL WROCLAW07	CZ OLOMOUC01	0213; 0288	Fine Arts (Painting and Sculpture); Arts and humanities	1 st , 2 nd , 3 rd	0	to be discussed individually

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional)*.

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
				<i>(total number of days of teaching periods or average duration *)</i>	
CZ OLOMOUC01	PL WROCLAW07	021	Fine Arts/Design	2 x 5 days	2 x 5 days
PL WROCLAW07	CZ OLOMOUC01	021	Fine Arts/Design	2 x 5 days	2 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Option al: Subjec t area	Language of instruc tion 1	Language of instruc tion 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level B1]	Staff Mobility for Teaching [Minimum recommended level B2]
CZ OLOMOUC01	x	Czech	English	B2	B2**
PL WROCLAW 07	x	Polish	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

CZ OLOMOUC01: In case of additional requirements with regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Relations Office – [REDACTED]

PL WROCLAW07: In case of additional requirements with regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Relations Office – [REDACTED]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
OLOMOUC01	31 May	31 October
PL WROCLAW07	31 May	15 November

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines].*
4. Termination of the agreement
In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2018 will only take effect as of 1 September 2020+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁶. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

⁶ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

CZ OLOMOUC01:

Credit (R) awarded after fulfilling academic requirements at the end of each term Colloquium (R) graded only "passed" or "failed" Grades A – excellent B – excellent minus C – very good D – very good minus E – good F – failed	The value of local credits corresponds to ECTS credits http://www.upol.cz/en/groups/ects/v-menu/ects-credit-system/
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PL WROCLAW07:

Polish Grade	ECTS Grade	Definition
5,5	A	EXCELLENT - outstanding performance with only minor errors
5,0	B	VERY GOOD - above the average standard but with some errors
4,5	C	GOOD - generally sound work with a number of notable errors
4,0	D	SATISFACTORY - fair but with significant shortcomings
3,5;3,0	E	SUFFICIENT - performance meets the minimum criteria
2,0	FX	FAIL - some more work required before the credit can be awarded
	F	FAIL - considerable further work is required

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
OLOMOUC01		www.upol.cz
PL WROCLAW07		www.asp.wroc.pl

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
OLOMOUC01		www.upol.cz
PL WROCLAW07		www.asp.wroc.pl

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
OLOMOUC01		www.upol.cz
PL WROCLAW07		www.asp.wroc.pl

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
OLOMOUC01	Prof. PaedDr. Libuše Ludíková, CSc. Dean, Faculty of Education	11-03-2019	
PL WROCLAW07	Rector Prof. Piotr Kielan	25/02/2019	

⁷ Scanned signatures are accepted