



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2021

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (Name, E-mail, Phone)
Univerzita Palackého v Olomouci, International Relations Office	CZ OLOMOUC 01	Institutional Erasmus Coordinator: [REDACTED] Křížkovského 8, 77147 Olomouc [REDACTED] Departmental Coordinator (Department of Asian Studies): [REDACTED]
Università degli studi di Napoli "L'Orientale"	I NAPOLI 02	Administrative coordinator: Ufficio Progetti Europei e Internazionali [REDACTED] Institutional Coordinator: [REDACTED]

		Referente dell'accordo: 
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B. Mobility numbers per academic year

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
I NAPOLI02	CZ OLOMOUC 01	02	Arts and Humanities	1st, 2nd	2 students for 6 months each = 12 months total	/
		03	Social Sciences, journalism and information			
CZ OLOMOUC 01	I NAPOLI 02	02	Arts and Humanities	1st, 2nd, 3rd	2 students for 6 months each = 12 months total	/
		03	Social Sciences, journalism and information			

FROM	TO	Subject area code	Subject area name	Staff mobility for teaching
I NAPOLI02	CZ OLOMOUC 01	02	Arts and Humanities	1 person/ 1 week (8 teaching hours per week)
CZ OLOMOUC 01	I NAPOLI02	02	Arts and Humanities	1 person/ 1 week (8 teaching hours per week)

C. Required language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the required language skills at the start of the study or teaching period:

Receiving institution	Language of instruction 1	Language of instruction 2	Required language of instruction level	
			Student Mobility for Studies	Staff Mobility for Teaching
I NAPOLI 02	Italian	English	B1 Italian or B1 English	B2 Italian/English
CZ OLOMOUC 01	English	Czech	B2	B2

For more details on the language of instruction recommendations, see:

For I NAPOLI02: www.unior.it

<http://www.unior.it/ateneo/7849/1/offerta-didattica.html>

D. Additional requirements

I NAPOLI 02:

- L'Orientale student disabilities' service offers the assistance and organises, if required, assistance or possible timetable adjustments, this to allow disabled students to complete their exchange's period in the best possible conditions.

CZ OLOMOUC 01

- Students must be nominated through Palacký University on-line system. The institutional coordinator and the person responsible for student mobilities will receive information about the nomination procedure and access to the system at least three months before the deadline.
- As soon as the nomination is successfully submitted, nominated students will receive unique access to on-line application.
- For information update/possible changes please follow our web at <http://www.upol.cz/en/students/exchange-students/erasmus/>
- In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: [REDACTED]
- Incoming students are allowed to take courses in other study fields but they are requested to take the majority of courses in the study area mentioned in this agreement.
- The partner university is kindly requested to ensure that the language proficiency of the outgoing student(s) is a minimum B2.
- Students are offered a Czech language course throughout the semester.
- Academic staff interested in a teaching visit at UP should contact the relevant department.
- Non-academic staff members interested in spending a training week at UP should contact the International Office ([REDACTED]). A proposal of the Mobility Agreement is also required.
- For information about provisions for students and staff with disabilities see: <http://www.upol.cz/en/skupiny/students/guide/students-with-special-needs/>

Termination of the agreement

This Agreement may be amended or modified at any time by the mutual written consent of both universities.

The Agreement may be terminated by either university at any time provided that the terminating university gives written notice of its intention at least twelve months prior to the termination date and that no activities already in progress are unduly affected by such termination.

In particular, the termination of this Agreement shall allow for any participating students who have commenced at either university before or at the date of the termination to complete their approved course of study.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term [September]	Spring term [February]
I NAPOLI 02	June 30 (1 st semester and full year)	November 30
CZ OLOMOUC 01	June 15 (nomination) May 31 (application visa students) June 30 (application non-visa students)	October 31 (nomination, application visa students) November 15 (application non-visa students)

2. The receiving institution will send its decision within 5-6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5-6 weeks after the assessment period has finished at the receiving HEI.

	I NAPOLI 02	CZ OLOMOUC 01
Incoming Students	http://www.unior.it/ateneo/2338/1/mobilita-erasmus+-studio-e-traineeship.html	https://www.upol.cz/en/students/exchange-students/erasmus/
WWW Course Catalogue	http://www.unior.it/ateneo/7849/1/offerta-didattica.html	https://www.upol.cz/en/students/exchange-students/courses/
Housing ¹	ERASMUSPOINT NAPLES Corso Umberto 132 - Napoli Phone/fax: [REDACTED] www.erasmuspoint.net [REDACTED]	https://www.upol.cz/en/students/exchange-students/erasmus
Contact details	[REDACTED]	
Visa Information ²	ERASMUSPOINT NAPLES Corso Umberto 132 - Napoli Phone/fax: [REDACTED] www.erasmuspoint.net	Office of International Affairs [REDACTED] http://www.upol.cz/en/skupiny/students/guide/visa-travel/
Contact details	[REDACTED]	

¹ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

² The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

Insurance Information ³	Ufficio Progetti Europei e Internazionali Phone: + [REDACTED]	http://www.upol.cz/en/skupiny/students/guide/visa-travel/ [REDACTED]
Contact details	[REDACTED]	[REDACTED]
Students and Staff with Disabilities	http://www.unior.it/didattica/1422/2/di-versamente-abili.html	https://www.upol.cz/en/students/guide/students-with-special-needs/
Contact details	[REDACTED]	[REDACTED]

4. Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

I NAPOLI 02

Nomination must be sent to the following e-mail: [REDACTED] (for EU countries)

After the nomination, students will receive an e-mail with the application procedure instructions and the documents they need to fill out and send back by e-mail:

1. The application form must be signed and sent by email to [REDACTED] in pdf format.
2. Learning agreement (duly completed, signed by the coordinator at home university, by the student and officially stamped) in pdf format.
3. Each document must be duly signed and stamped by the sending institution in order to be accepted.

F. Information

1. Grading systems of the institutions

I Napoli 02: University L'Orientale grading system:

http://www.unior.it/doc_db/doc_obj_10768_30-01-2014_52ea381127fd2.pdf

CZ Olomouc 01: <http://www.studuj.upol.cz/en/why-palacky-university/>

G. SIGNATURES OF THE INSTITUTIONS (legal representatives, or mandates)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

³ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

⁴ Scanned signatures are accepted

I NAPOLI 02	Prof. Eida Morlicchio Rector	30	Ott. 2019
CZ OLOMOUC 01	Prof. PhDr Zdeněk Pechal Dean, Faculty of Arts	13	03. 2019

