

ORDER CONFIRMATION

Contact Date* C		VAT / Organization number	
	Our ref	Contact	
Name of Customer*		person*	
Billing address*		Phone*	
		E-mail*	
		Invoicing e-mail	

package				
	STARTER	PREMIUM	ULTIMATE	
SMART Hub®		 Image: A second s		
Enquiry Management System	 Image: A second s	~	~	
Visibility in 40+ languages	✓	\checkmark	\checkmark	
Local and Global reach	\checkmark	\checkmark	\checkmark	
Unlimited Student Enquiries		\checkmark	\checkmark	
Real-time Metrics	-	\checkmark	\checkmark	

Best Overall Value



price (monthly)

In NOK*

Local currency



MASTERSTUDIES.COM

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PHDSTUDIES.COM



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Subscription commences*

By clicking Confirm I acknowledge that I have read and agree to the terms and conditions outlined below. Prices will be invoiced quarterly in advance and based on the NOK value.

special arrangements



TERMS AND CONDITIONS

PLEASE READ THESE TERMS AND CONDITIONS CAREFULLY BEFORE PURCHASING ANY SERVICES ("SERVICES") FROM KEYSTONE ACADEMIC SOLUTIONS. THE "SERVICES" MEANS ALL SERVICES PROVIDED BY KEYSTONE, INCLUDING, BUT NOT LIMITED TO, LISTING AND MARKETING OF HIGHER EDUCATION DEGREE PROGRAMS ACROSS VARIOUS WEBSITES ON THE INTERNET, AS WELL AS COLLECTION AND MANAGEMENT OF STUDENT INFORMATION, INCLUDING ACCESS TO A WEB-BASED PLATFORM WITH OVERVIEW OF STUDENT INFORMATION, STATISTICS AND WITH DIFFERENT COMMUNICATION TOOLS, CUSTOMIZATION TOOLS AND MANAGEMENT TOOLS. OUR CUSTOMERS MAY PURCHASE ALL OR PARTS OF OUR SERVICES, AS SPECIFIED IN THE ORDER CONFIRMATION, AND THE CUSTOMER'S ACCESS TO THE VARIOUS SERVICES DEPENDS ON THE LEVEL OF ACCESS PURCHASED BY THE CUSTOMER. YOUR ACCESS TO OR PAYMENT OF ANY KEYSTONE SERVICES CONSTITUTES (1) YOUR REPRESENTATION AND ACKNOWLEDGEMENT THAT YOU HAVE THE AUTHORITY TO BIND, AND ARE HEREBY BINDING, YOUR EMPLOYER ("CUSTOMER"), AND (2) CUSTOMER'S ACCEPTANCE OF AND AGREEMENT TO THESE TERMS AND CONDITIONS.

These Terms and Conditions (these "Terms and Conditions") constitute a binding agreement between the Customer and Keystone Academic Solutions ("Keystone") governing

Keystone's performance of the Services. If the Customer does not accept and agree to these Terms and Conditions, do not purchase the Services.

It is expressly emphasized that Keystone is a service provider that is not liable for the material stored on our servers at the request of or otherwise provided by the Customer, and that Keystone has no general obligation to monitor the material stored on our servers. It is the Customer's responsibility to have all rights necessary in order to use the material as contemplated by this Agreement, including the rights to display the material on Keystone's websites, and that any such use of the material does not infringe any intellectual property rights or any other rights of any third party. If Keystone obtains knowledge of any illegal activity or material, Keystone has the right to immediately remove or disable access to the material. The Customer will indemnify and hold Keystone harmless for any obligations arising from the Customer's breach of these Terms and Conditions.

1. Advertising materials and placement of advertising

For Services purchased by the Customer that comprise listing and marketing on the web, the Customer agrees to transmit, upload or otherwise provide to Keystone, via email or such other method as is designated by Keystone, on or before the 1st day after acceptance of this Agreement, advertising and other materials ("Customer Materials") to be used by Keystone. Customer Materials includes, but is not limited to, any and all data, images, videos, sounds, text, captions, and other things embodied therein, in any form, media or technology, provided by the Customer to Keystone. Keystone has the right and option to approve, in its absolute discretion, the content of any Customer Materials. Keystone reserves the right to reject any Customer Materials, or remove any Customer Materials from the end-user websites (each, a "User Website"), if it finds that such materials do not meet its advertising specifications, are objectionable to Keystone in any way, or contain false, misleading or illegal information or any vulgar or pornographic content, or for any other reason; if Keystone rejects or removes any Customer Materials, Keystone will notify the Customer. KEYSTONE SHALL HAVE NO LIABILITY, AT LAW OR IN EQUITY, FOR FAILING TO PLACE OR FOR REMOVING ANY CUSTOMER MATERIALS EXCEPT FOR THE RETURN OF ANY UNUSED PREPAID ADVERTISING FEES.

Keystone shall make, in its sole discretion, all decisions concerning placement of the Customer's advertisement on the User Website, software solutions, hardware configurations and selection, system components, categories of advertising, search engine results and search parameters.

2. License to use Customer Materials

The Customer hereby grants Keystone and its affiliates, vendors, and service providers a world-wide, non-exclusive, perpetual, irrevocable, transferrable, fully-paid and royalty-free license during the Term (as defined below) to use, copy, reproduce, modify, promote, publish, translate, adapt, prepare derivative works based upon, distribute, perform, display, make commercial use of, store, transmit or otherwise exploit the Customer Materials, in whole or in part (including but not limited to any and all data, images, videos, sounds, text, captions, and other things embodied therein), in any form, media or technology known or hereafter developed for any purpose, including but not limited to advertising and promotional purposes, to the extent permitted by applicable law.

3. Representations and Warranties

The Customer represents and warrants that: (1) any Customer Materials provided hereunder are non-confidential and non-proprietary, and may be treated as such by Keystone; and (2) Customer has all rights necessary to grant Keystone the rights granted herein, including the right to display the Customer Materials on the User Website for public viewing and use (by Keystone and others), and that the use of the Customer Materials as contemplated by this Agreement will not infringe, misappropriate or violate any intellectual property rights, moral rights, privacy rights, publicity rights or any other right of any third party. Keystone will have no



obligations with respect to the Customer Materials and no obligation to prosecute or to prevent any infringement of any intellectual property, privacy or other rights in the Customer Materials.

The Customer hereby waives any and all claims against Keystone for any alleged or actual infringements of any rights of privacy or publicity, moral rights, rights of attribution or any other intellectual property rights in connection with Keystone's use, dissemination and publication of the Customer Materials.

Keystone Academic Solutions www.keystoneacademic.com Rolfsbuktveien 4D, 1364 Fornebu, Norway

info@keystoneacademic.com



4. License to use Services

Some Services (including, but not limited to SmartHub and all existing and future SmartAdmit products), give the Customer access to a web-based platform with an overview of student information, and which may, depending on which part of the Services that the Customer has purchased, give access to different types of statistics, information, management tools, communication tools, customization tools and other services. Subject to these Terms and Conditions, Keystone grants the Customer a personal, non-exclusive, non-transferable, limited and revocable license to access and use the Services purchased by the Customer. Such license also applies to updates and upgrades that replace or supplement the Services purchased by the Customer in any respect and which are not distributed with a separate license and related documentation.

5. Keystone's collection and use of information about Users

Personal information is data that can be used to identify or contact a single person. Keystone takes the security of personal information seriously, and uses security certified computer systems with limited access housed in facilities using physical security measures. We communicate our privacy and security guidelines to Keystone employees and strictly enforce privacy safeguards within the company. While no data transmission over the Internet is 100% secure from intrusion, we have used and will continue to use commercially reasonable efforts to ensure the protection of personal information.

In order to provide some of the Services (including, but not limited to SmartHub and all existing and future SmartAdmit products), Keystone will collect, use and store personal information from users who fill out the enquiry form ("Users"), as well as other information submitted to or acquired by Keystone regarding the Users and their use of the Services. Keystone may use this information to provide and improve our Services and content, for loss prevention and anti-fraud purposes, and for selected marketing purposes. Keystone may transfer and make certain personal information available to partners that work with Keystone to provide relevant products, services or for selected marketing purposes. Keystone will retain the personal information of the Users for the period necessary to fulfil the purposes of the Services unless a longer retention period is required or permitted by law. Keystone may also collect data that does not, on its own, permit direct association with any specific individual (non-personal information), such as user activities and behavior on our websites. Keystone may collect, use, transfer and disclose non-personal information for any purpose. Keystone may disclose personal information or non-personal information if it is necessary by law, legal process, litigation, and/or requests from public and governmental authorities, or if we determine that for purposes of national security, law enforcement, or other issues of public importance, disclosure is necessary or appropriate. Keystone may also disclose such information if we determine that disclosure is reasonably necessary to enforce these Terms and Conditions.

6. Transfer and co-ownership of information to Customer

If the Customer has purchased Services that provide personal information of Users and other information to be transferred to the Customer, then upon such transfer, the Customer assumes co-ownership of and full responsibility for the Customer's further use and handling of any such information. It is the Customer's responsibility to evaluate the accuracy, completeness or usefulness of any information, opinion or other content transferred from or available through the Services. Keystone does not determine whether the information transferred to the Customer is subject to any specific law or regulation. The Customer should take all precautions the Customer believes are necessary or advisable to use and handle such information correctly and in compliance with all laws and regulations applicable to its use of the information, and the Customer bears the risk of any liability relating to the Customer's use of such information.

7.

DISCLAIMER

Regardless of which Services the Customer has purchased, Keystone does not guarantee, unless otherwise specified in writing, any given number of Users, enquiries, entries of data, entries or transfer of personal information or other information, communication, impressions or other form of measurable traffic to the Customer's pages, nor any amount of open rates, click rates, or response rates for direct email marketing. Keystone reserves the right to delay an order if the Customer does not provide the proper materials with correct formatting and information.

Keystone will use its reasonable efforts to make its Services, including but not limited to its databases, enquiry forms, scripts of any kind, communication tools, management tools, statistic overviews, customization tools, support services, websites, including the User Websites and the subscription members' portal (the "Portal," and together with the User Websites, the "Sites"), fully operable, functional and available for use and, if part of the Services, available through the World Wide Web. However, technical problems such as temporary non-availability of individual parts of the Services or the short-term unavailability of all Services itself must be expected and shall not constitute breach of these Terms and Conditions. Keystone is not responsible for periodic downtime, any loss or destruction of data or information, temporary loss of operability or functionality or items beyond Keystone's control, which is a normal part of Internet business. Access to parts or all of the Services may be restricted from time to time to allow for repairs, maintenance or updating. Keystone is not responsible for any lack of functionality



that is due to the Customer's equipment (including device, internet connection, operating system or settings and software). Keystone reserves the right to change functionality and content offered under the Services on an ongoing basis.

Keystone will not, without consent, place links to the Customer's website or website content in newsgroups and message boards. Keystone will not place links to the Customer's website or website content in unsolicited email and other types of spam.

THE SERVICES, INCLUDING THEIR FUNCTIONALITY, SCRIPTS, SITES AND ANY CONTENT (AS DEFINED BELOW) PROVIDED AT OR THROUGH THE SERVICES OR SITES ARE PROVIDED



"AS IS" AND "AS AVAILABLE" WITHOUT ANY EXPRESS OR IMPLIED WARRANTY OF ANY KIND INCLUDING WARRANTIES OF ACCURACY, RELIABILITY, CORRECTNESS, COMPLETENESS, OPERABILITY, MERCHANTABILITY, NON-INFRINGEMENT, TITLE, OR FITNESS FOR ANY PARTICULAR PURPOSE OR WARRANTIES ARISING BY COURSE OF DEALING OR CUSTOM OR TRADE. IN NO EVENT SHALL KEYSTONE, ITS PARENTS, SUBSIDIARIES, AFFILIATES AND THEIR RESPECTIVE MEMBERS, DIRECTORS, OFFICERS, EMPLOYEES, AND AGENTS BE LIABLE TO THE CUSTOMER OR ANY OTHER ENTITY FOR ANY AND ALL DAMAGES INCLUDING BUT NOT LIMITED TO DIRECT, COMPENSATORY, INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, EXEMPLARY OR PUNITIVE DAMAGES (INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOSS OF PROFITS, BUSINESS INTERRUPTION, LOSS OF DATA, LOSS OF INFORMATION AND LOSS OF BUSINESS OPPORTUNITIES) ARISING OUT OF OR RELATING TO (1) CUSTOMER'S OR ANY OTHER USER'S USE OF OR INABILITY TO USE THE SERVICES AND/OR SITES; (2) CUSTOMER'S OR ANY OTHER USER'S RELIANCE ON THE SERVICES, SITES, AND/OR CONTENT; (3) ERRORS, INACCURACIES, OMISSIONS, DEFECTS, UNTIMELINESS, SECURITY BREACHES, OR DISCLOSURES; (4) THE SATISFACTION OF ANY GOVERNMENT REGULATION REQUIRING DISCLOSURE OF INFORMATION CONTAINED WITHIN THE SITES; OR (5) ANY OTHER FAILURE TO PERFORM BY KEYSTONE OR KEYSTONE'S CONTENT PROVIDERS, VENDORS, OR ORGANIZATIONS WITH WHICH KEYSTONE CONDUCTS BUSINESS. THE FOREGOING SHALL APPLY REGARDLESS OF WHETHER KEYSTONE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. MOREOVER, KEYSTONE IS NOT RESPONSIBLE FOR THE ACTIONS OR MATERIALS OF THIRD PARTIES OR USERS, AND THE CUSTOMER RELEASES KEYSTONE AND ITS DIRECTORS, OFFICERS, EMPLOYEES, AND AGENTS FROM ANY CLAIMS AND DAMAGES, KNOWN AND UNKNOWN, ARISING OUT OF OR IN ANY WAY CONNECTED WITH ANY CLAIMS THE CUSTOMER HAS OR MAY HAVE AGAINST ANY SUCH THIRD PARTIES OR USERS. KEYSTONE ALSO MAKES NO REPRESENTATIONS OR WARRANTIES THAT THE CUSTOMER'S USE OF THE SERVICES, OR THE CUSTOMER'S OR ANY OTHER USER'S ACCESS TO AND USE OF THE SITES OR CONTENT WILL (1) BE UNINTERRUPTED OR ERROR-FREE; (2) BE FREE OF VIRUSES, UNAUTHORIZED CODE, OR OTHER HARMFUL COMPONENTS; (3) BE SECURE; OR (4) MEET CUSTOMER'S OR SUCH USER'S SATISFACTION. THE CUSTOMER AGREES THAT ANY USE OF THE SERVICE IS AT THE CUSTOMER'S OWN RISK. THE CUSTOMER IS RESPONSIBLE FOR TAKING ALL PRECAUTIONS THE CUSTOMER BELIEVES ARE NECESSARY OR ADVISABLE TO PROTECT THE CUSTOMER AGAINST ANY CLAIM, DAMAGE, LOSS, LIABILITY OR HAZARD THAT MAY ARISE BY VIRTUE OF THE CUSTOMER'S USE OF THE SERVICES AND/OR SITES.

8. Price and payment

terms

The Customer agrees to pay the fees set forth on the order confirmation for the Services. The fees are exclusive of any applicable tax, duty or other claim that the Customer may be subject to due to the obligation to pay the fees set forth in the Order Confirmation. The Customer shall pay the amount of the fees set forth in the Order Confirmation in full to Keystone. Subscription fees will be invoiced quarterly in advance. Each payment is due within 30 days after the applicable invoice date. The prices will be based on NOK value as per order date and will be adjusted according to the applicable currency exchange rate of the Bank of Norway as per invoice date. Keystone will charge interest and service charges on monthly accounts that are delinquent at the lesser of two percent (2%) per month or maximum rate allowable by law. The Customer will be responsible for all collection costs and attorney fees if it is necessary to pursue collection efforts to collect on an account. Keystone reserves the right to suspend the Services until the Customer's account is brought current or terminate the Services and these Terms and Conditions if any subscription fee is delinquent, as provided below.

In the event that the Customer fails to pay any invoice by the applicable due date, Keystone may terminate the Services and these Terms and Conditions upon two (2) weeks' prior written notice, provided the Customer does not pay all amounts due within such period. Further, Keystone may in this case also claim all future payment terms immediately, limited to the payment terms remaining until a notice of termination could have been in effect.

The agreed fees will be increased yearly based upon the average consumer price index of Norway.

9. Proprietary Rights; Confidentiality

All rights, including without limitation intellectual property rights (including without limitation copyrights, trademarks, trade secrets, and patents) and other proprietary rights, in the content on the Sites (including without limitation text, scripts, design, functionality, related documentation, end-user interfaces, many of the individual features, captions, articles, information, images, photos, and other Services, information, services and materials) or any other materials provided by Keystone (collectively, the "Content") are the property of Keystone or their respective holders unless indicated otherwise. Keystone retains all rights in the individual pages and their components, and collective works available on the Sites. The Content is protected by state, federal, international and worldwide intellectual property laws and treaty provisions, and may not be copied, reproduced, modified, published, uploaded, posted, transmitted, performed, or distributed in any way, except as otherwise agreed by Keystone in writing. The Sites and the logos and names displayed on or otherwise associated with the Sites are trademarks and the property of Keystone. All other names and trademarks on the Sites are the property of their respective holders. The Customer shall not modify, license, publish, participate in the licensing or sale of, create derivative works of, or in any way exploit any of the Content or other property interests of Keystone, in whole or in part, unless expressly authorized in writing to do so by Keystone.

The Customer will have access to certain confidential and proprietary information of Keystone, including, without limitation, pricing, systems, software, documentation, and other materials related to the Services (collectively, the "Confidential Information"). The Confidential Information shall exclude information that: (a) at the time of disclosure to the Customer, is in the public domain; (b) after disclosure to the Customer, becomes part of the public domain, by publication



or otherwise through no fault of the Customer or its agents, subcontractors, representatives; (c) Customer can show by written documentation was in its possession at the time of the disclosure to the Customer and had not been acquired, directly or indirectly, from Keystone or its agents; or (d) is later furnished or made known to the Customer by third parties as a matter of right and without restriction on disclosure.

The Customer shall keep strictly confidential and shall not disclose any Confidential Information to any person or entity except as expressly permitted by this Agreement. Without limiting the Customer's obligations in this Agreement, the Customer shall treat the Confidential Information with at least the same degree of care and confidentiality as it treats its own similar confidential information, and in no event using less than a reasonable degree of care.



In the event that the Customer is requested or required (by oral questions, interrogatories, requests for information or documents, subpoena, civil investigative demand or similar process) to disclose any Confidential Information, the Customer shall provide Keystone with immediate notice of such request(s) so that Keystone may seek an appropriate protective order or other appropriate remedy and/or waive compliance with the provisions of this Agreement. In the event that such protective order or other remedy is not obtained, or that Keystone grants a waiver hereunder, the Customer may furnish that portion (and only that portion) of the Confidential Information which the Customer is legally required by applicable law to disclose, and the Customer shall use its best efforts to obtain reliable assurance that confidential treatment shall be accorded the Confidential Information so furnished.

10.

Indemnification

The Customer will indemnify, defend and hold Keystone, its parents, subsidiaries, affiliates and their respective members, directors, officers, employees, and agents harmless from and against any claims, suits, threats, demands, settlements, and actions, causes of action, liabilities, and obligations (including Keystone's reasonable attorneys' fees, including any arising from the enforcement of this provision) arising from, incurred as a result of, or in any manner related to (1) Customer's breach of these Terms and Conditions; (2) Customer's unauthorized, unlawful, fraudulent, or abusive use of the Services, Sites and/or the Content; or (3) the unauthorized, unlawful, fraudulent, or abusive use of the Portal by any person through the Customer's username.

11. TERMS

These Terms and Conditions go into effect as of the date the Customer subscribes to any Service (the "Subscription Commencement Date"), shall run for a term of one (1) year starting on the Subscription Commencement Date (the "Initial Term") and shall automatically renew for successive terms of one (1) year unless either party gives written notice of termination to the other party at least ninety (90) days in advance of a renewal date (the Initial Term and any renewal periods are collectively, the "Term"). Furthermore, these Terms and Conditions may be terminated immediately upon written notice to the other party in the event of a substantial breach of these Terms and Conditions by the other party.

12. Limitation of

Liability

IF, NOTWITHSTANDING THE OTHER TERMS OF THESE TERMS AND CONDITIONS, KEYSTONE SHOULD HAVE ANY LIABILITY TO THE CUSTOMER OR ANY THIRD PARTY FOR ANY CLAIM, LOSS, HARM OR DAMAGE, THE CUSTOMER AGREES THAT SUCH LIABILITY SHALL UNDER NO CIRCUMSTANCES EXCEED THE AMOUNTS PAID BY THE CUSTOMER TO KEYSTONE IN THE THREE (3) MONTHS PRIOR TO THE INITIATION OF THE CLAIM. THE CUSTOMER AND KEYSTONE AGREE THAT THE FOREGOING LIMITATION OF LIABILITY IS AN AGREED ALLOCATION OF RISK BETWEEN THE CUSTOMER AND KEYSTONE. THE CUSTOMER ACKNOWLEDGES THAT ABSENT THE CUSTOMER'S AGREEMENT TO THIS LIMITATION OF LIABILITY, KEYSTONE WOULD NOT PROVIDE ACCESS TO THE SERVICES, SITE AND/OR CONTENT TO THE CUSTOMER. APPLICABLE LAW MAY NOT ALLOW THE LIMITATION OF LIABILITY FOR CERTAIN DAMAGES, SO THE ABOVE LIMITATION OR EXCLUSION MAY NOT APPLY TO THE CUSTOMER. IN SUCH CASES, KEYSTONE'S LIABILITY WILL BE LIMITED TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW.

13. Governing Law; Waiver of Jury

Trial

This Agreement shall be governed and interpreted under the laws of Norway, and any and all disputes and legal actions hereto shall be in the courts of Norway, municipality of Baerum. EACH PARTY WAIVES, TO THE FULLEST EXTENT PERMITTED BY LAW, ANY RIGHT TO TRIAL BY JURY IN ANY ACTION, SUIT, CLAIM OR PROCEEDING BROUGHT TO ENFORCE, DEFEND OR INTERPRET ANY RIGHTS OR REMEDIES ARISING HEREUNDER, RELATING TO OR IN CONNECTION WITH THESE TERMS AND CONDITIONS.

14.Entire

agreement

These Terms and Conditions contain the entire agreement between the Customer and Keystone relating to the subject matter hereof, and supersede any other oral or written communications relating thereto, except for any written exceptions from or amendments to these Terms and Conditions that have been expressly and clearly stated in writing in the "Special arrangements" section of the Order Form or Order Confirmation upon order and clearly accepted by Keystone Academic Solutions in writing.



Sections 3, 7, 8, 9, 10, 12, 13, 15, 17 and 22 of these Terms and Conditions shall survive the expiration or termination of these Terms and Conditions for any reason whatsoever.

16. ASSIGNMENT

Keystone may assign these Terms and Conditions, in whole or in part, in its sole discretion. In the event of a reorganization, merger, or sale Keystone may transfer, or sub-contract or sub-license, any and all of its rights and obligations, including but not limited to personal information and other information Keystone collects, to another legal entity, provided the Customer's legal rights are not prejudiced. The Customer may not transfer the Customer's rights or obligations under these Terms and Conditions without Keystone's prior written permission. Any attempt by the Customer to transfer the Customer's rights or obligations under these Terms and Conditions shall be null and void.



17. Waiver of

breach

Any failure to enforce any term or provision of these Terms and Conditions shall not be deemed a waiver of that or any other breach of that or any other term or provision of these Terms and Conditions. In addition, any failure to enforce any term or provision of these Terms and Conditions shall not constitute a waiver of a future breach of that or any other term or provision of these Terms and Conditions.

18.Force

majeure

Keystone shall not be liable for any failure or unavailability of the Services, Sites and/or Content as a result of strikes, lockouts, calamities, acts of God, the loss or destruction of data, the deletion or corruption of storage media, power failures, natural phenomena, riots, acts of vandalism, acts or omissions of civil or military authority, war, terrorism or any other event beyond Keystone's control.

19. HEADING S

The headings of articles and sections contained in these Terms and Conditions are for reference purposes only and shall not affect in any way the meaning or interpretation of these Terms and

Terms an Conditions.

20. Invalidity

To the extent that any portion of these Terms and Conditions is held to be invalid or unenforceable, it shall be construed to meet the mutual intent of the parties as closely as possible. All remaining provisions and/or portions thereof shall remain in full force and effect.

21. UPDATE S

Keystone reserves the right to update these Terms and Conditions at any time by reasonable notice. The Customer's continued use of the Services following changes means that the

Customer accepts and agrees to the changes.

22. NOTIC E

The Customer agrees that, where Keystone is required to provide the Customer with notice under these Terms and Conditions, acceptable and sufficient forms of notice include, but are not limited to, the following:

(i) e-mail to the most recent e-mail address that the Customer has provided to Keystone, regardless of the current status of that e-mail address;

(ii) written communication delivered by first class mail to the most recent physical address that the Customer has provided to Keystone, regardless of the current status of that physical address; or

(iii) such other method of communication as the Customer specifically requests in writing that Keystone use.



Keystone shall have sole discretion to select which of the above methods of notice that it shall use, and shall not be required to use more than one of these

methods to provide notice. The Customer accepts sole responsibility for providing Keystone with notice of changes to the Customer's physical address and/or e-

mail address.

The Customer may give notice to Keystone at any time by completing the form located at http://keystoneacademic.com/contact-us/, or by letter delivered by first class postage prepaid mail or overnight courier to the following address:

Keystone Academic Solutions, Masterstudies AS, Rolfsbuktveien 4D, 1364 Fornebu, Norway