



ANNEX 1
To the Memorandum of Understanding
between
University of Burgundy (uB)
and
University of Chemistry and Technology, Prague (UCT Prague)
concerning the implementation of a
Master Double Degree program

In the framework of the MoU, uB and UCT Prague hereinafter referred to as “partner institutions” decide to implement a Double Degree program on Master level in “Applied Chemistry” at UCT Prague and in “Chemistry” at uB.

Coordination

uB : Faculty of Science (UFR Science et technique), xxxxx, xxxxx, xxxxx

UCT Prague : Faculty of Chemical Technology, Department of Organic Chemistry, xxxxx

Degrees

French degree: Master in Chemistry (speciality : Molecular Chemistry and Metals for health and sustainable development)

Czech degree: Master of Science in Applied Chemistry, (title “Master of Science”, “MSc”.; in Czech “Inženýr”, “Ing.”)

Mobility

1st semester	UCT Prague
2nd semester	UCT Prague
3rd semester	uB
4th semester	uB/UCT Prague



Study program

Double Degree exchange Dijon → Prague and Prague → Dijon

semester	Module offer (ECTS)	ECTS	location
1	Laboratory Project I (S150001) (7) Organic Synthesis (S110012) (7) Coordination Chemistry (S101011) (6) Electrochemistry (S403008) (4) + Optional subject	60	Prague
2	Laboratory project II (S150002) (7) Retrosynthesis (S110013) (6) Structure and Properties of Molecules (S403024) (6) + Optional subject		
3	Advanced organic chemistry (S3-UE11D) (6) Catalysis (S3-UE12D) (6) Materials (S3-UE13D) (6) Molecular imaging (S3-UE14D) (6) Transversal courses (S3-UE15) (6)	30	Dijon
4	Diploma Thesis (joint assessment) Diploma Thesis Defence and Final Examination	30	Dijon/Prague Dijon

Final examination at uB (defense of the Master Thesis with participation of members from UCT Prague)

The official language for the exchange programme is English and all the courses offered to the exchange students are in English.

The second year includes a Master Thesis which is 30 ECTS (1 semester). The Master Thesis involves a research project and will be conducted under joint supervision of two professors from both partner institutions. The names of both professors will be specified before the start of the thesis.

The location of the master thesis can be at both partner institutions and the final thesis will be discussed at uB in front of a committee composed according to the rules of uB. The committee will also include at least one professor from each partner institution. The committee is responsible for a final oral examination which tests the student's knowledge in selected study topics. This is considered as a part of the final thesis defence and as a prerequisite for achievement of the Double Degree. The final thesis defence and the final oral examination will take place at uB. Video-conference facilities might be used when feasible.

Admission

The students of Universities planning to enrol for the Double Degree program must have successfully completed at least 3 academic years (or 6 semesters), corresponding to 180 ECTS credits (Bachelor of Science).

The mandatory language level in English (attested by certification) has to be **B2**.

The home institution will be responsible for primary selection of the outgoing students. The home institution will send to the host institution a dossier for each student applying for the Double Degree programme which will consist of:

- Student Application
- Certificate of English language skills
- Transcript of Records/Bachelor Diploma
- Learning Agreement
- ID copy

The dossier must be received by the host institution by 30 April before the beginning of the first semester at the partner institution.

The final decision on admission of selected candidates lies with the host institution.

The number of students who can be enrolled in the Double Degree program from each partner institution per academic year is about equal from both sides, maximum 15 participants per academic year.

The students participating in the Double Degree program remain enrolled in their home institution and will be registered at the host institution during their exchange.

Grades and Final Degrees

All academic credits obtained at the host institution will be transferred to the home institution in accordance with the procedures determined by the latter.

To calculate the final grade the Universities intend to use the ECTS grading system. All the grades of the student are communicated to the partner university.

The Master degree program complies with the European academic standards in terms of credits: a total of 120 ECTS in the two-year Master degree program have to be validated for the delivery of both Master degrees. Students having successfully followed the common study program will obtain the degrees of the two partner universities (double degree) according to the examination rules of the two Universities.

If any student does not successfully complete all compulsory subject modules within the host institution study plan, s/he will not be eligible to be awarded the degree from that institution.

Be that the case the home institution will take a decision concerning awarding the home university degree to the student.

Fees and Scholarship

All the students participating in the Double Degree program will pay all mandatory fees in their home institution and will be exempted from tuition fees in the host institution. The partner institution may agree to implement an additional tuition fee for non-EU citizens.

The incoming students are responsible for arranging and paying for health insurance coverage including liability and accident insurance which are valid in the host country, and for visa expenses if applicable. Living expenses as well as any other personal costs are to be covered by the students.

All the services normally at the disposal of students enrolled in the host institution will also be guaranteed for students participating in the Double Degree program.

All the students attending the Double Degree program might benefit from a scholarship during their stay at the host institution if the home institution decides to award this scholarship to the selected student.

Duration of the cooperation

This agreement is effective for 5 years beginning with the academic year following the signature of the agreement. It may be revised with the consent of the two universities, or terminated at the initiative of any university with a written notice at the latest by January 31 for a termination at the end of the current academic year. Any termination must take into account the right of students already participating or accepted in the program to complete it.

The partner institutions will not be responsible for the breach of the obligations of this agreement as long as the events that happened were out of the control of the parties.

The Universities will not be liable for eventual damage that can happen to students, professors and administrative workers unless they depend on an oversight of the Universities.

University of Burgundy xxxxx President	University of Chemistry and Technology xxxxx Rector
Date :	Date :