

ADDENDUM NO 2 TO GRANT CONTRACT NO 2021/423-841-0005

The Central Project Management Agency
Public Institution, registration number 126125624
S. Konarskio str., 13, LT-03109, Vilnius Lithuania
(‘the Contracting authority’),

of the one part,

and

Czech National Agency for International Education and Research
State contributory organization of the Czech Ministry of Education, Youth and Sports
registration number 61386839
Na Porici 1035/4, CZ-110 00 Praha 1, Czech Republic
(hereinafter the 'Beneficiary')

of the other part,

have agreed as follows:

The following provisions of the Grant contract No ENI/2021/423-841-0005 concluded between the Contracting authority and the Beneficiary on 15th of December, 2021 (the ‘contract’) are hereby replaced/supplemented as follows:

Special Conditions:

Article 3 - Financing the Action

3.1. The total eligible costs are estimated at EUR 398 125 as set out in Annex III.

3.2. The Contracting Authority undertakes to finance a maximum amount of EUR 398 125

The grant is further limited to 100 percentage of the total eligible cost of the Action specified in paragraph 1.

The final amount of the Contracting Authority’s contribution shall be determined in accordance with Articles 14 and 17 of Annex II.

Article 4 – Reporting and payment arrangements

4.1. Payments shall be made in accordance with Article 15 of Annex II option no. 2 as set out in Article 15.1

Initial pre-financing payment: EUR 75 000 (subject to the provisions of Annex II).

Further pre-financing payments(s): EUR 323 125 (subject to the provisions of Annex II).

Balance of the final amount of the grant: (subject to the provisions of Annex II): EUR 0.

Article 7 – Other specific conditions applying to the action

7.2.3 By derogation to Article 9.2 of Annex II the last sentence of Article 9.2 is not applicable.

Annex III “Budget of the Action”

The new version of Annex III “Budget for the action” is attached to this addendum.

All other terms and conditions of the contract and its previous addendum remain unchanged. This addendum shall enter into force on the later date of signature by the parties This addendum shall apply from 1 September 2022.

Done in English in two originals: one original being for the Contracting Authority and one original being for the Beneficiary.

For the Beneficiary ¹

Name

Title

Signature

Date

For the Contracting authority

Name

Jolanta Kačinskaitė

Title

Deputy director

Signature

Date

Michal
Uhl

Digitálně podepsal
Michal Uhl
Datum: 2023.06.14
10:25:22 +02'00'

¹ In accordance with the mandate conferred on the coordinator, (see application form), the coordinator signs this contract also on behalf of the other beneficiaries, who, therefore, do not need to individually sign this contract to become parties to it.

1. Budget for the Action ¹	All Years				Year 1 ²			
Costs	Unit ¹³	# of units	Unit value (in EUR)	Total Cost (in EUR) ³	Unit	# of units	Unit value (in EUR)	Total Cost (in EUR)
1. Human Resources¹⁴								
1.1 Salaries (gross salaries including social security charges and other related costs, local staff) ⁴								
1.2 Salaries (gross salaries including social security charges and other related costs, expat/int. staff)	Per month							
1.3 Per diems for missions/travel ⁵								
1.3.1 Abroad (staff assigned to the Action)	Per diem							
1.3.2 Local (staff assigned to the Action)	Per diem							
1.3.3 Seminar/conference participants	Per diem							
Subtotal Human Resources				0,00				0,00
2. Travel⁶								
2.1. International travel	Per flight							
2.2 Local transportation								
Subtotal Travel				0,00				0,00
3. Equipment and supplies⁷								
3.1 Purchase or rent of vehicles	Per vehicle							
3.2 Furniture, computer equipment								
3.3 Machines, tools...								
3.4 Spare parts/equipment for machines, tools								
3.5 Other (please specify)								
Subtotal Equipment and supplies				0,00				0,00
4. Local office¹⁴								
4.1 Vehicle costs	Per month							
4.2 Office rent	Per month							
4.3 Consumables - office supplies	Per month							
4.4 Other services (tel/fax, electricity/heating, maintenance)	Per month							
Subtotal Local office				0,00				0,00
5. Other costs, services⁸								
5.1 Publications ⁹								
5.2 Studies, research ⁹								
5.3 Expenditure verification/Audit								
5.4 Evaluation costs								
5.5 Translation, interpreters								
5.6 Financial services (bank guarantee costs etc.)								
5.7 Costs of conferences/seminars ⁹								
5.8. Visibility actions ¹⁰								
Subtotal Other costs, services				0,00				0,00

6. Costs of subcontracting/granting/								
6.1 Grant EU member state	Estimated			398125,00				75000,00
6.1.1 Grants EU member states (management)	Yearly	81,50	250,00	20375,00	Yearly	15,00	250,00	3750,00
6.1.2 Individual support grant for students (living costs)	Monthly							
6.1.2.1 Individual support grant for students (living costs) 2021/2022	Monthly	150,00	450,00	67500,00	Monthly	150,00	450,00	67500,00
6.1.2.2 Individual support grant for students (living costs) 2022/2023	Monthly	280,00	450,00	126000,00	Monthly			0,00
6.1.2.3 Individual support grant for students (living costs) 2023/2024	Monthly	255,00	450,00	114750,00	Monthly			
6.1.2.4 Individual support grant for students (living costs) 2024/2025	Monthly	130,00	450,00	58500,00	Monthly			
6.1.3. Grant for annual round travel costs for students	Per travel	44,00	250,00	11000,00	Per travel	15,00	250,00	3750,00
6.2 Individual support grant for academic 1-6 month								
6.3 Grants to Programme alumni								
6.4 Online courses for young professionals								
6.5 Clearing house cost								
Subtotal Other				398 125,00				75 000,00
7. Subtotal direct eligible costs of the Action (1-6)				398 125,00				75 000,00
8. Indirect costs (maximum 7% of 7, subtotal of direct eligible costs of the Action)				0,00				0,00
9. Total eligible costs of the Action, excluding reserve and volunteers' work (7+ 8)				398 125,00				75 000,00
10.1 Provision for contingency reserve (maximum 5% of 7 'Subtotal of direct eligible costs of the Action')				0,00				
11. Total eligible costs (9+10)				398 125,00				75 000,00
12. - Taxes ¹¹								
- Contributions in kind ¹²				0,00				
13. Total accepted¹¹ costs of the Action (11+12)				398 125,00				75 000,00

1. The description of items must be sufficiently detailed and all items broken down into their main components. The number of units and the unit value must be specified for each item depending on the indications provided. The budget has to include costs related to the Action as a whole, regardless the part financed by the Contracting Authority.

2. This section must be completed if the Action is to be implemented over more than one reporting period (usually 12 months).

3. The budget may be established in euro or in the currency of the country of the Contracting Authority. Costs and unit values are rounded to the nearest euro.

4. If staff are not working full time on the Action, the percentage should be indicated alongside the description of the item and reflected in the number of units (not the unit value).

5. Indicate the country where the per diems are incurred:

Per diems are not considered a simplified cost option for the purposes of Union financing when the Grant Beneficiary reimburses a fixed amount to its staff according to its staff rules and asks for the reimbursement of that same amount in the action budget. That is an actual cost.

Otherwise, if the Beneficiary proposes a reimbursement on the basis of simplified costs option (for instance a "unit cost"), it must specify "UNIT COST per diem" in the "unit value" column and the applicable rates (in any case the final eligible cost may not exceed the rates published by the E.C. at the time of contract signature).

6. Costs for CO2 offsetting of air travel may be included. CO2 offsetting shall in that case be achieved by supporting CDM/Gold Standard projects (evidence must be included as part of the supporting documents) or through airplane company programmes when available. Indicate the place of departure and the destination. If information is not available, enter a global amount.

7. Please separate cost for purchase or rental.

8. Specify the typology of costs or services. Global amounts will not be accepted.

9. Only indicate here when fully subcontracted.

10. Communication and visibility activities should be properly planned and budgeted at each stage of the project implementation.
11. Only to be filled in when provided for in the Call for Proposal (i.e. taxes are not eligible and the beneficiary(ies) can show they cannot reclaim them). Please see glossary of terms (Annex A 1) of the Practical Guide to contract procedures for EU external actions for the definition of taxes. Please note that direct taxes are not included (such as taxes on salary of staff working for the action which are part of the gross salary). Note: Where the Call for Proposal does not exclude the coverage of taxes and the beneficiary can show it cannot reclaim, taxes may be eligible and should be included in each relevant heading. Taxes that can be reclaimed are not considered as eligible nor accepted costs.
12. Only to be filled in when contributions in kind as may be accepted as co-financing. The amount indicated must be identical to the one indicated in worksheet 3 "expected sources of funding". This line doesn't include contributions in kind in the form of volunteers' work.
13. Use "UNIT COST per flight/month/kit etc..." or "LUMPSUM" or "FLAT RATE" or "APPORTIONMENT" in case of simplified cost options. Use different lines for each type of simplified cost options and per beneficiary. In worksheet 2, the methods used to determine and calculate them must be clearly described and substantiated and the Beneficiary proposing and using them must be univocally identified. (for more guidance see Annex K - Guidelines-Checklist for simplified cost options).
14. If accepted and subsequently provided for in Art. 7.1 of the Special Conditions, costs actually incurred in relation to a project office used for the action or a portion of these costs can be declared as direct eligible costs by applying a cost apportionment approach.
15. Include here the costs of the volunteers' work if this type of contribution in kind is allowed. Volunteers' work shall be declared as eligible cost, but set aside of the direct costs as the calculation of
- NB: The Beneficiary(ies) alone are responsible for the correctness of the financial information provided in these tables.**

2. Justification of the Budget for the Action		All Years
Costs	Clarification of the budget items	Justification of the estimated costs
1. Human Resources¹⁴		
1.1 Salaries (gross salaries including social security charges and other related costs, local staff) ⁴		
1.2 Salaries (gross salaries including social security charges and other related costs, expat/int. staff)		
1.3 Per diems for missions/travel ⁵		
1.3.1 Abroad (staff assigned to the Action)		
1.3.2 Local (staff assigned to the Action)		
1.3.3 Seminar/conference participants		
1.3.3 Seminar/conference participants		
Subtotal Human Resources		
2. Travel		
2.1. International travel		
2.2 Local transportation		
Subtotal Travel		
3. Equipment and supplies		
3.1 Purchase or rent of vehicles		
3.2 Furniture, computer equipment		
3.3 Machines, tools...		
3.4 Spare parts/equipment for machines, tools		
3.5 Other (please specify)		
Subtotal Equipment and supplies		
4. Local office		

2. Justification of the Budget for the Action		All Years				
Costs	Clarification of the budget items	Justification of the estimated costs				
Subtotal Local office						
5. Other costs, services						
5.1 Publications						
5.2 Studies, research						
5.3 Expenditure verification/Audit						
5.4 Evaluation costs						
5.5 Translation, interpreters						
5.6 Financial services (bank guarantee costs etc.)						
5.7 Costs of conferences/seminars						
5.8. Visibility actions						
Subtotal Other costs, services						
6. Costs of subcontracting/granting/						
6.1 Grant EU member state	Budgeted amount is based on unit costs, set in Erasmus+.	Amount of grant will be counted according number of students and type of costs using unit cost set in Erasmus +. Grant contracts are forseen for each country that would take part in education of students. Total amount of grants 220000,00 Eur. The documents proving that result is achieved should be submitted.				
		Costs	Unit cost	# of units	"Unit value	Costs
		6.1.1 Grants EU member states (management)	Unit cost	81,5	250,00	20375,00
		Unit costs are set according ERASMUS + and reduced from 350,00 Eur to 250,00 Eur per student for 1 year. Amount will cover management of students. Amount covered is based on the number of participants. It is forseen that number of students will not exceed 100 students per 1 EU MS Contact point. If the number of students will be beyond the 100, unit cost would be 200 EUR per each additional participant starting from 101.				
		6.1.2 Individual support grant for students (living costs)				
		6.1.2.1 Individual support grant for students (living costs) 2021/2022	Unit cost	150	450,00	67500,00
		6.1.2.2 Individual support grant for students (living costs) 2022/2023	Unit cost	280	450,00	126000,00
		6.1.2.3 Individual support grant for students (living costs) 2023/2024	Unit cost	255	450,00	114750,00
		6.1.2.4 Individual support grant for students (living costs) 2024/2025	Unit cost	130	450,00	58500,00
		Unit costs are set according ERASMUS+. It is an individual support grant as a contribution to their additional costs for travel and subsistence related to the period of study or traineeship abroad. Country group 3: Czechia - 450.00 Eurd rate is applied per month as it set according National Agency in Lithuania. Amount covered is based on the number of participants and month.				
		6.1.3. Grant for annual round travel costs for students, selected in 2021	Unit cost	44	250,00	11000,00

2. Justification of the Budget for the Action		All Years
Costs	Clarification of the budget items	Justification of the estimated costs
		It is contribution to the travel costs of students from their place of origin to the venue of the activity. It is planned to cover 1 annual travel costs for 1 student. Unit costs are set according ERASMUS + and reduced. Czechia - 250,00 Eur (instead of 275,00 Eur). Unit cost is based on actual place of activity.
<i>Subtotal Other</i>		
7. Subtotal direct eligible costs of the Action (1-6)		
8. Indirect costs (maximum 7% of 7, subtotal of direct eligible costs of the Action)		
9. Total eligible costs of the Action, excluding reserve and volunteers' work (7+ 8)		
12. - Taxes - Contributions in kind		

3. Expected sources of funding & summary of estimated costs¹

	Amount EUR	Percentage %
Expected sources of funding		
EU/EDF contribution sought in this application (A)	398 125,00	
CO-FINANCING (1+2+3+4) (B)	0	
1. Other contributions (Applicant, other Donors etc)		
<i>Name</i>	<i>Conditions</i>	
		0
2. Revenue from the Action ⁶		
To be inserted if applicable and allowed by the guidelines:		
3. In-kind contributions ⁷	0	
4. Volunteers' work ⁸	0	
Expected TOTAL CONTRIBUTIONS (A)+(B)	398 125,00	
Estimated Costs		
Estimated TOTAL ELIGIBLE COSTS ² (C)	398 125,00	
EU/EDF contribution expressed as a percentage of total eligible costs ⁴ (A/C x 100)		100,00%
To be inserted if applicable and allowed by the guidelines:		
Taxes/In-kind contributions ⁵	0	
Estimated TOTAL ACCEPTED COSTS ³ (D)	398 125,00	
EU/EDF contribution expressed as a percentage of total accepted costs ⁴ (A/D x 100)		100,00%

1. Expected sources of funding and estimated costs must be in balance. It is reminded that the figures introduced in the table shall respect all the points included in the checklist for the full application form (part 7 of the full application form)

2. as per heading 11 of the Budget of the Action

3. as per heading 13 of the Budget of the Action

4. EU contribution cannot finance volunteers' work. Do not round, enter percentage with 2 decimals (e.g. 74,38%),

5. as per heading 12 of the Budget of the Action

6. with reference to art.17.4 (b) of the General Conditions

7. as per heading 12 of the Budget of the Action

8. as per heading 10.2 of the Budget of the Action, up to 50% of the co-financing.